

KINGSTON PARISH COUNCIL

MINUTES: of the Meeting of Council on 16 January, 2020 at 7.45 pm in Our Lady Star of the Sea Hall.

PRESENT: Councillors Walker (Chairman), Buckenham, Jolly, Joyce, Kenning, Masson and Wetherell.

- 01/20 **Welcome and safety procedures** – Cllr Walker welcomed everyone to the meeting and explained the fire safety procedures.
- 02/20 **Apologies Absence** – County Cllr Elkins. District Cllrs Bower, Chapman and Kelly.
- 03/20 **Urgent Matters Arising** – There were no urgent matters.
- 04/20 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.
- 05/20 **Public Opportunity** – No members of the public were present.
- 06/20 **Minutes** - The Minutes of the Meeting of Council held on 21 November, 2019 were approved by Council and signed by the Chairman as a correct record.
- 07/20 **Matters Arising from the Minutes** – None.
- 08/20 **Policing** – Cllr Jolly reported on the most recent policing statistics for Kingston and, arising from this, the Clerk to ask PCSO Billingham if he had any additional information on an incident in November in Brookside Road involving the possession of a knife and why no charges had resulted from the incident.
- 09/20 **West Sussex County Council**
- a) **County Cllr Elkins** had sent his apologies and given a verbal update to the Chairman on current County Council matters.
 - b) **Consultation:** on the County Council Permit Scheme document and fee structure was noted.
 - c) **Highways and Footpaths:** Correspondence from a resident regarding the delay in the filling of potholes in Kingston Lane was noted and it was agreed that the correspondence would be referred to County Cllr Elkins. The Chairman advised that she had raised again with County the need for the bollards to be replaced in Kingston Lane on the bend south of the Elm Avenue junction.
 - d) **Roundstone Crossing** – County Cllr Elkins had agreed to ask for the notes held by County from previous discussions on the delays at the crossing and the junction layout to inform a meeting to be arranged with this Council, East Preston Parish Council, Network Rail and County.
 - e) **Grasscutting** – The Clerk advised that Sussex Manures who carry out the winter gritting do not have the equipment for verge grasscutting. The Chairman would raise grass cutting at the next JEAAC Highways and Transport Sub-group meeting to establish the schedule for rural verge grass cutting, what this would entail and whether this Council could purchase additional cuts.
 - f) **Operation Watershed:** County had various comments on improving the draft funding submission, but this could only be progressed if all affected landowners acknowledged their future Riparian responsibilities. Quotes were being obtained for a revised scheme prepared by District following the comments made by County. Arising from this, the Clerk to ask County if there is any data from the borehole that was installed last year in Brookside Lane and Cllr Buckenham drew attention to works to be carried out by District in Peak Lane to the south of the Operation Watershed scheme. Cllr Buckenham was assisting District by notifying residents of the works to be carried out.
 - g) **Highways and Transport Sub-Group (JEAAC)** – Next meeting due in February.
 - h) **Joint Eastern Arun Area Committee (JEAAC)** – Next meeting due in March.
- 10/20 **Arun District Council**
- a) **District Councillors** had sent their apologies

b) **Dog Fouling** – The response from the Environment Agency re signage along the Rife was noted. The Clerk to respond asking if a ‘pick it up please’ or similar sign could be put on the EA gate leading to the west side of the Rife and also whether restrictions could be put in place to keep dogs on leads to protect the wildlife and flora around the area of SNCI (Site of Nature Conservation Interest). The Clerk to follow up on the request for dog fouling warning templates from District for Kingston Estate to use and put Cllr Masson in contact with District. The Clerk advised that when District Cllr Kelly had referred to East Preston Parish Council funding a dog warden it was as part of the pilot scheme run by District which is now defunct (this Council had also participated in the pilot scheme).

11/20 **Planning Committee** – Council noted the verbal report of the meeting held on 16 January, 2020 and agreed the recommendations contained therein.

12/20 **Finance and General Purposes Committee** - Council noted the minutes of the meeting held on the 21 November, 2019 and a verbal report of the meeting held on 16 January, 2020 and agreed the recommendations contained therein, including agreeing the Budget for 2020/21 and setting the precept at £9,000 for 2020/21.

13/20 **Arun District Association of Local Councils (ADALC)** – Next meeting due February 2020.

14/20 **Eastern Arun Parishes Group (EAPG)** – Next meeting due February 2020.

15/20 **Lost Kingston Chapel Commemorative Seating Stone** – Council agreed that:

- a) the Clerk should progress the signing of a letter of agreement between Council, District and West Kingston Residents Association relating to Council’s responsibility for the future maintenance of the Seating Stone (District to provide the letter of agreement).
- b) when the Seating Stone is delivered it will be moved in to position by a forklift operative provided by Mr Andrew.
- c) Cllr Masson would obtain two further quotes for the concrete base for the seating stone (including an area for users to place their feet on when seated) and report at the March meeting of Council.

Council then noted that the Clerk had contacted County to find out if the seating stone would qualify for micro funding under the Community Initiatives Funding scheme and that further to minute 117/19 an advance payment of 50% (per their quotation to supply the stone and the plaque) had been made to Mid-Wales Stone.

16/20 **Pond in Peak Lane** – Council considered correspondence asking whether Council would be prepared to take ownership of the pond area adjacent to 2 Gorse View and noted that the pond is part of the drainage system and riparian ownership responsibilities would pass with ownership. Council then decided not to take ownership of the pond.

17/20 **E-mail Address** – Council noted information from Council’s website provider relating to Council moving to a .gov.uk email address linked to their website address, in line with advice from the Government Digital Service and agreed that the Clerk will research this and report back to the next meeting of Council.

18/20 **External meetings not otherwise on the agenda:** The Chairman had jointly with the Chairman of East Preston Parish Council spoken at the launch of the Christmas Tree Festival at St Mary’s Church on 12 December. The Chairman had donated £20 of her Chairman’s Allowance to the collection towards the repair of the Church Spire. Arising from this, the Clerk was asked to register Council’s interest in sponsoring a Tree at the next Festival.

19/20 **Other Matters/correspondence:** None

20/21 **Date of next scheduled meeting:** It was noted that the next scheduled meeting of Council and its Committees would be held on Thursday 19 March, 2020 in Our Lady Star of the Sea Hall, Vermont Drive, East Preston commencing at 7pm.

The meeting concluded at 9.10 pm.

Chairman:

Date: