

## KINGSTON PARISH COUNCIL

**MINUTES:** of the Meeting of Council on 19 September, 2019 at 7pm in Our Lady Star of the Sea Hall.

**PRESENT:** Councillors Walker (Chairman), Buckenham, Jolly, Kenning, Masson and Wetherell.  
District Cllrs Bower and Chapman.

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- 83/19 **Apologies for Absence** - Cllr Joyce. District Cllr Kelly. County Cllr Elkins.
- 84/19 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.
- 85/19 **Public Opportunity** – No members of the public were present.
- 86/19 **Minutes** - The Minutes of the Meeting of Council held on 18 July, 2019 were approved by Council and signed by the Chairman as a correct record.
- 87/19 **Matters Arising from the Minutes** – None.
- 88/19 **West Sussex County Council**
- a) **County Cllr Elkins** – No report available.
  - b) **Footpaths and highways:** Council noted that the County Access Ranger would shortly be inspecting the footpaths in the parish. The Clerk advised that local landowners had not been able to offer a highways verge grass-cutting service. The County contractor had cut the verges along Kingston Lane on 30 August, 2019. The Clerk to ask County for next year's timetable of cuts along Kingston Lane. County are to replace the damaged bollards along the ditch in Kingston Lane, just south of the junction with Elm Avenue.
  - c) **Gateway sign:** Council noted that the sign was being progressed, and agreed payment to Andrew Milne of £75 for providing a higher definition logo that the sign maker could use (this had been arranged through Carole Devlin as the logo had been designed by her late husband Stuart Devlin).
  - d) **Operation Watershed:** Council noted that a site meeting had been held with a Kingston Park Estate representative and District Council officers on 13 September, 2019 to discuss reinstatement of a ditch/culvert along their land in Peak Lane (for which they have Riparian Ownership responsibilities) and that their formal response is awaited. The Clerk to pass on the thanks of Council to Paul Cann (Senior Engineer (Drainage & Coastal) at Arun District Council) and his team for their help on works to improve the drainage in Peak Lane both now and in the past.
  - e) **Electric Vehicle Strategy:** Consultation was noted.
  - f) **Draft Transport Strategy for the South East (TfSE)** – Information on the launch was noted.
  - g) **Highways and Transport Sub-Group (JEAAC)** – Next meeting 24 October, 2019.
  - h) **Joint Eastern Arun Area Committee (JEAAC)** – Next meeting 5 November, 2019
- 89/19 **Arun District Council**
- a) **District Councillors** – District Cllr Chapman reported on current District matters which were noted by Council. District Cllrs Bower and Chapman left the meeting.
  - b) **Dog Fouling** – The clerk would contact District again about additional signage and ask for information about the use of private contractors to enforce dog fouling regulations along the greensward (currently being considered by Kingston Gorse Estate)
- The meeting was suspended to allow meetings of the Planning Committee and Finance and General Purposes Committee to take place. The Chairman then reopened the meeting.*
- 90/19 **Planning Committee** – Council noted minutes of the meetings held on 18 July, 2019 and a verbal report of the meeting held on 19 September, 2019 and agreed the recommendations contained therein.

- 91/19 **Finance and General Purposes Committee** - Council noted the minutes of the meeting held on the 18 July, 2019 and a verbal report of the meeting held on 19 September, 2019, and agreed the recommendations contained therein.
- 92/19 **Policing Matters** – Cllr Jolly reported that incidents of crime in Kingston had dropped since the last quarter and that there had been an improvement in response times for the 101 reporting phone line for Sussex Police.
- 93/19 **Arun District Association of Local Councils (ADALC)** – Council noted that District had agreed to continue to support ADALC by giving £500 towards administrative support but had delayed indefinitely the planned Annual Forum.
- 94/19 **Eastern Arun Parishes Group (EAPG)** – Next meeting 24 September, 2019.
- 95/19 **Lost Kingston Chapel Commemorative Seating Stone** – Cllr Masson would liaise with other members of Council to agree the final size of the plaque and where it would be located on the seating stone. The wording would be kept short due to limitations on the size of the plaque: *“Kingston’s Lost Chapel. Some 250 yards out to sea from this commemorative stone just south of the Black Rocks which are seen at very low tide, is the site of the Chapel that once served the old settlement of Kingston. Because of coastal erosion it is said the Chapel was lost to the sea in December 1626. A whimsical story tells of the Chapel bells tolling from beneath the sea whenever storms and Spring tides batter the coast. Seat provided by Kingston Parish council”*.  
The District Engineering Services Manager had provided advice on the base for the seating stone and Cllr Masson would use this to obtain quotes for the base.
- 96/19 **Chain of Office** – The Chairman was wearing the new chain of office and Council agreed that this showed off the Badge to great advantage. Council noted that the final cost of the new chain had been £633.33 plus VAT. The Clerk to arrange insurance for the chain and badge of £5,000 in total.
- 97/19 **Highways England** – Council noted that consultation on the A27 Arundel Bypass Scheme would end on 24 October, 2019.
- 98/19 **Remembrance Sunday** – Council noted that two wreaths had been ordered for the Chairman to lay at the War Memorials in East Preston and Kingston at the Remembrance Services on 10 November, 2019.
- 99/19 **External meetings not otherwise on the agenda:** Council noted that the Chairman had attended the Rustington Parish Council Service of Thanksgiving on 8 September, 2019.
- 100/19 **Clerk Cover** - Council noted that for health reasons the Clerk would not be available for some of the forthcoming meetings of Council and agreed to appoint a locum Clerk to cover them as required. Council further agreed that the Clerk, Chairman and Vice-Chairman would progress this (expected hourly rate £20).
- 101/19 **Other Matters:** Cllrs Walker and Kenning would attend the Sussex Association of Local Councils AGM and conference at a cost of £60 per attendee.
- 102/19 **Date of next scheduled meeting:** It was noted that the next scheduled meeting of Council and its Committees would be held on Thursday 21 November, 2019 in Our Lady Star of the Sea Hall, Vermont Drive, East Preston commencing at 7pm.

The meeting concluded at 9.45 pm.

Chairman: .....

Date: .....