

KINGSTON PARISH COUNCIL

MINUTES: of the Meeting of Council on 18 July, 2019 at 7pm in Our Lady Star of the Sea Hall.

PRESENT: Councillors Walker (Chairman), Buckenham, Jolly, Joyce, Masson and Wetherell.
County Cllr Elkins. District Cllr Bower.

65/19 **Apologies for Absence** - Cllr Kenning. District Cllr Chapman.

66/19 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.

67/19 **Public Opportunity** – No members of the public were present.

68/19 **Minutes** - The Minutes of the Meeting of Council held on 16 May, 2019 were approved by Council and signed by the Chairman as a correct record.

69/19 **Matters Arising from the Minutes** – None.

70/19 **West Sussex County Council**

- a) **County Cllr Elkins** reported on current County Council matters, including:
 - Operation Watershed** – Funds still available but several applications coming forward.
 - Highway Infrastructure Maintenance Plan** – This new management plan is being introduced and does affect the number of grass verge cuts. County are looking at ways to work with Town and Parish Councils using simplified agreement processes.
 - Kingston Lane** – County Cllr Elkins had been trying to establish the date of the pending verge cut (at the request of Council) and he agreed that it would be useful if the schedule for rural cuts is published in the same way that the urban schedule is published. Arising from this Members expressed disappointment that no verge cut had taken place in Kingston Lane so far this year as the tall grass reduces visibility and creates a hazard. The Chairman also drew attention to the recent tree branch that had fallen across Kingston Lane and that although this had been initially cleared quickly by the County contractor other dangerous overhanging branches remained and had to be dealt with after a second call out. Cllr Elkins noted these concerns and then left the meeting.
- b) **Footpaths and highways:** The Clerk to ask local landowners if they would quote for cutting the verges along Kingston Lane as no firm date for a cut was available from County. The salt bin in Kingston Lane on the bend at Newcote Farm had been hit by a vehicle which did not stop, and damaged beyond repair. The Clerk to arrange for a replacement green salt bin at a cost of approx. £150 from Glasdon UK Ltd.
- c) **Gateway sign:** The Clerk advised that County had issued a licence for the sign to be positioned on the verge. The Gateway sign would take 4-6 weeks to be delivered. Cllr Wetherell had agreed to store the sign until the contractor could carry out the installation.
- d) **Operation Watershed:** The Clerk advised that letters had been sent to residents of Peak Lane and relevant landowners and responses were awaited.
- e) **Highways and Transport Sub-Group (JEAAC)** – The report of the Chairman on the meeting held 23 May, 2019 on was noted.
- f) **Joint Eastern Arun Area Committee (JEAAC)** – The report of the Chairman on the meeting held 11 June, 2019 was noted. It was agreed the Chairman would complete a survey on behalf of Council on the value and purpose of JEAAC.

71/19 **Arun District Council**

- a) **District Councillor Bower** reported on current District matters, including the current political make-up of Arun District Council. Cllr Bower left the meeting.
- b) **Dog Fouling** – The Clerk advised that a response was still awaited from the Environment Agency re dog fouling on their land. The clerk would contact District again about additional signage. Cllr Masson advised that Kingston Gorse Estate are asking their security patrol if they would carry out enforcement of dog fouling rules. The Clerk to report that the dog bin along Footpath 2114 had been damaged.

c) **Street Naming Consultation** was noted.

The meeting was suspended to allow a meeting Finance and General Purposes Committee to take place (note: the Planning Committee had met earlier in the evening).

- 72/19 **Planning Committee** – Council noted minutes of the meetings held on 16 May, 2019 and 9 July, 2019 and a verbal report of the meeting held on 18 July, 2019 and agreed the recommendations contained therein.
- 73/19 **Finance and General Purposes Committee** - Council noted the minutes of the meeting held on 16 May, 2019 and a verbal report of the meeting held on 18 July, 2019, and agreed the recommendations contained therein including those relating to the Annual Return.
- 74/19 **Policing Matters** – Cllr Jolly reported on recent crime in Kingston (2 break-ins and 4 failed break-ins). Cllr Masson advised that the local NHW email co-ordinator is trying to obtain information from Sussex Police on response times for the 101 reporting phone line.
- 75/19 **Arun District Association of Local Councils (ADALC)** – Cllr Wetherell reported on the meeting held on 17 July, 2019 when the future of ADALC was discussed. Arising from this Council agreed to write to ADALC expressing support for it to continue. Notes of the meeting would be circulated when available.
- 76/19 **Eastern Arun Parishes Group (EAPG)** – The report of Cllr Walker on the meeting held on 28 May, 2019 was noted including that Cllr Walker had been elected Chairman of the EAPG. Notes of the meeting would be circulated when available.
- 77/19 **Change of Boundary Request** – The response from Angmering Parish Council setting out its policy to refute any claims to reduce the boundary of Angmering, was noted.
- 78/19 **Lost Kingston Chapel Commemorative Seating Stone** – The Clerk and Cllr Mason gave an update on progress. Council agreed:
- the proposal by District that they draw up a letter of agreement for the seating stone to be positioned on the greensward, setting out Council’s responsibilities for maintenance etc. to be signed by District, West Kingston Residents Association (WKRA) and Council.
 - that the Chairman, Cllr Masson and the Clerk would meet on site to finalise the location for the seating stone (choosing from locations identified by WKRA)
 - the Clerk to ask the District Engineering Services Manager for advice on a base for the seating stone.
 - draft wording for the plaque for the stone was noted and would be sent to 3 local historians for their views on its accuracy (Cllrs Jolly, Masson and the Clerk to progress).
 - Cllr Masson had obtained a quote of £300 for a plaque but would obtain further quotes.
- 79/19 **Chain of Office** – Council viewed a sample of the proposed silver curb chain and agreed to purchase this from Guess Jewellers at a cost of between £700 - £800 (including a chain extension fixing to enable the length of the chain to be adjusted to suit the wearer).
- 80/19 **External meetings not otherwise on the agenda:** None
- 81/19 **Other Matters:** Cllr Wetherell asked for views on using the Arun electronic plans and the comments sheets he had sent out and received positive feedback.
- 82/19 **Date of next scheduled meeting:** It was noted that the next scheduled meeting of Council and its Committees would be held on Thursday 19 September, 2019 in Our Lady Star of the Sea Hall, Vermont Drive, East Preston commencing at 7pm.

The meeting concluded at 9.55 pm.

Chairman:

Date: