

KINGSTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes: of the Meeting held on 18 July, 2019 at 7pm in Our Lady Star of the Sea Hall.

Present: Councillors Joyce (Chairman), Buckenham, Jolly, Masson, Walker and Wetherell.

25/19 **Apologies:** Cllr Kenning.

26/19 **Declarations and Dispensations of Interests:** Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.

27/19 **Public Opportunity:** No members of the public were present.

28/19 **Minutes:** The Minutes of the Meeting of the Committee held on 16 May, 2019 were confirmed as a correct record. There were no matter arising.

29/19 **Report of the Clerk on Financial Matters**

1. **Account Balance** - Committee noted the balance on the Account at 31 May was £30,435.62 after taking into account payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (May)	375.00	-	375.00	13/5/19

2. **Payments** – The following payments were approved:

Payee	Re:	Net £	VAT £	Total £	Cheque No.
SSALC Limited	Councillor training course	70.00	14.00	84.00	599
Arun District Council	Printing (including newsletter)	73.00	-	73.00	600
R Cooper	Internal Audit fee	50.00	-	50.00	601

30/19 **Accounts and Annual Return:** It was agreed to recommend to Council to note that the Annual Report of the Internal Auditor had not raised any matters of concern and that the Annual Return and Notice of Public Rights have been publicised in noticeboards and on the web.

31/19 **Internal Audit** – It was agreed to recommend to Council the appointment of Mr R Cooper as the Internal Auditor for 2019-20 and to note the Annual Risk Assessment Report and the Review of Internal Audit for 2019 (as previously circulated).

32/19 **Other matters** – The Clerk to investigate the option of electronic banking for Council.

The Chairman closed the meeting.

Chairman:.....

Date:.....