



12 July 2019

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on **Thursday 18 July, 2019**, in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, following a meeting of the Planning Committee which starts at 7pm. **Members of the Public** are welcome to attend the meeting and will be given an opportunity to make representation to the Committee.

Val Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Apologies for Absence**
2. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
3. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to Council business
4. **Minutes** - To approve the Minutes of the Meeting held on 16 May, 2019 (circulated)
5. **Matters Arising** from the Minutes.
6. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
7. **Accounts and Annual Return**: To recommend to Council that it notes the Annual Report of the Internal Auditor had not raised any matters of concern and that the Annual Return and Notice of Public Rights have been publicised in noticeboards and on the web.
8. **Internal Audit** – To agree the appointment of Mr R Cooper as the Internal Auditor for 2019-20, and to consider of the Annual Risk Assessment Report and the Review of Internal Audit.
9. **Other matters** for information only, to be considered at the discretion of the Chairman.

KINGSTON PARISH COUNCIL

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Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 18 July 2019

1. **Account Balance** - To note the balance on the Account as at 31 May was £30,435.62 after taking into account payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (May)	375.00	-	375.00	13/5/19

2. **Payments for approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
SSALC Limited	Councillor training course	70.00	14.00	84.00	599
Arun District Council	Printing (including newsletter)	73.00	-	73.00	600
R Cooper	Internal Audit fee	50.00	-	50.00	601