

# KINGSTON PARISH COUNCIL

## FINANCE AND GENERAL PURPOSES COMMITTEE

**Minutes:** of the Meeting held on 21 March, 2019 at 7pm in Our Lady Star of the Sea Hall.

**Present:** Councillors Joyce (Chairman), Jolly, Kenning, Masson, Walker and Wetherell.

09/19 **Apologies:** Cllr Hodge.

10/19 **Declarations and Dispensations of Interests:** Further to granted dispensations and declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.

11/19 **Public Opportunity:** One members of the public was present but no questions were raised.

12/19 **Minutes:** The Minutes of the Meeting of the Committee held on 17 January, 2019 were confirmed as a correct record subject to noting that Minute 05/19 should read ‘The Minutes of the Meeting of the Committee held on 15 November 2018 ere ...’ And Minute 6/19 should refer to bank interest of £ 14.05.

### 13/19 Report of the Clerk on Financial Matters

- Account Balance** - Committee noted the balance on the Account at 28 February was £28,949.50 after taking into account payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (January)	250.00	-	250.00	14/01/19
Information Commissioner	Direct Debit	Data protection renewal	35.00	-	35.00	01/02/19
Arun District Council	Direct Debit	Payroll recharge (February)	250.00	-	250.00	12/02/19

- Payments** – The following payments were approved:

Payee	Re:	Net £	VAT £	Total £	Cheque No.
V Knight (Clerk)	Postage (adjustment re January) Notebook	0.24 3.32	- .67	4.23	591
Arun District Council	Payroll recharge * (March)	975.44		975.44	Direct Debit
Cllr G Walker	Chairman’s Allowance	150.00	-	150.00	592
Our Lady Star of the Sea	Hall hire 2018/9	176.00	-	176.00	593

\* **Payroll Recharge** – Committee noted that the additional payment to the Clerk re the new website had incurred Employers NI Contribution of £33.16 included in this figure.

- Grant** – Committee considered a request for a grant from Arun and Chichester Citizens Advice Bureau and agreed not to make a grant on this occasion.
- Newsletter Delivery** – Committee noted that the cost of newsletter delivery by Footsoldiers Distribution had risen to £50 from £30 (the price as at May 2013).

14/19 **Other matters** – No further matters were raised.

The Chairman closed the meeting.

Chairman:.....

Date:.....