

KINGSTON PARISH COUNCIL

MINUTES: of the Meeting of Council on 21 March, 2019 at 7pm in Our Lady Star of the Sea Hall.

PRESENT: Councillors Walker (Chairman), Jolly, Joyce, Kenning, Masson and Wetherell.
District Cllrs Bower and Chapman.

20/19 **Apologies for Absence** – Cllr Hodge. County Cllr Elkins.

21/19 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.

22/19 **Urgent Matters:** None.

23/19 **Public Opportunity** – One Member of the public was present and thanked the Clerk for passing information on to District and the reply back about drainage works in Peak Lane. The resident still felt there were problems but District were due to carry out further works.

It was agreed to bring forward Agenda Item 8a at this point.

24/19 **Report of District Councillors:**

District Cllr Chapman gave a brief update on current District matters and advised that because of the period of purdah leading up to the May elections there were fewer decision to report on than usual. **District Cllr Bower** added that works had begun to clear verges along the A259 to allow for the dualling between the junctions with the A280 and Station Road.

District Cllrs Chapman and Bower left the meeting.

25/19 **Minutes** - The Minutes of the Meetings of Council held on 17 January, 2019 were approved by Council and signed by the Chairman as a correct record.

26/19 **Matters Arising from the Minutes** – None.

27/19 **West Sussex County Council**

- a) **County Cllr Elkins** had given his apologies.
- b) **Footpaths and highways:** The Clerk to raise again with County problems along Kingston Lane: potholes and surface erosion and damaged marker bollards. The Chairman would ask for more central white lines and repainted white lines particularly on bends.
- c) **Gateway sign:** Council noted that the cheapest quote of two for installation was £279 and that Glasdon had quoted £1798.71 to supply the sign, and asked the Clerk to progress the installation. The Clerk had confirmed with County that the works should include removing and disposing of the old sign.
- d) **Operation Watershed:** The Chairman advised that the borehole had now been installed in Brookside Road outside of West House. Regarding the drainage in Peak Lane, information from Arun about further works to the southern end was noted and funding for works at the northern end would be applied for under Operation Watershed. The Clerk to ask District to remove the cut brambles left lying near the ditch so that they did not fall in to the ditch and block the water flow.
- e) **Highways and Transport Sub-Group (JEAAC)** – The Chairman reported on the meeting held on 28 February, 2019 (minutes to be circulated when available).
- f) **Joint Eastern Arun Area Committee (JEAAC)** – The Chairman reported on the meeting held on 5 March, 2019 (minutes to be circulated when available).

28/19 **Arun District Council**

- a) **District Councillors** had reported earlier in the meeting
- b) **South Strand Conveniences** – Council noted that setting up a community interest group (South Strand Community Toilets group) to take over running the toilets was progressing and pledges would be called in shortly – Council has £300 in the budget to support this.

- c) **Dog Fouling** – Council noted that a resident had complained about the amount of dog fouling and black plastic sacks full of dog fouling left along the west side of the Ferring Rife and it was agreed that this is also a problem along the greensward. The Clerk to contact the Environment Agency as their land is affected and to ask District for signs to prevent this (e.g. ‘pick it up’). The Clerk to also ask District whether dog wardens still patrol problem areas.

The meeting was suspended to allow meetings of the Planning Committee and Finance and General Purposes Committee to take place.

- 29/19 **Planning Committee** – Council noted minutes of the meetings held on 17 January, 2019 and 18 February, 2019, and a verbal report of the meeting held on 21 March, 2019 and agreed the recommendations contained therein.
- 30/19 **Finance and General Purposes Committee** - Council noted the minutes of the meeting held on 17 January, 2019, and a verbal report of the meeting held on 21 March, 2019, and agreed the recommendations contained therein.
- 31/19 **Policing Matters** – Cllr Jolly reported on the Sussex Police & Crime Commissioner (PCC) public meeting held on Thursday, 21st February, 2019: during the meeting Cllr Walker had raised the problem of not receiving crime statistics at parish level and the lack of communication from Sussex Police e.g. neither Council nor the local Neighbourhood Watch Co-Ordinator are notified of incidents in the parish in a timely manner (if at all). Cllr Walker added that a date for a meeting with the PCC being organised by the Eastern Arun Parishes Group is awaited. It was agreed the Clerk would invite Sussex Police to send a representative to a future meeting of Council as they had last attended in July 2018.
- 32/19 **Arun District Association of Local Councils (ADALC)** – Next meeting 27 March 2019.
- 33/19 **Lost Kingston Chapel Commemorative Stone** – Cllr Masson showed images of a large boulder shaped like a seat and it was agreed to progress this option. Clerk to consult West Kingston Residents Association and Arun District Council.
- 34/19 **Chain of Office** – Council considered but felt it was too small and it was agreed to go back to Guess Jewellers to discuss another option.
- 35/19 **Flagpole** – Council noted: the cost of a new 8m fibreglass flagpole is £495 delivered (cheapest of 2 quotes); the quote to install the new flagpole at a location slightly to the west and dispose of the existing flagpole is for £280; the quote to clean and repaint the existing flagpole and relocate it is for £430. The matter was then deferred to the next meeting of Council
- 36/19 **May Elections** – Council noted that nomination papers are now available from Arun District Council and that the deadline for these to be returned is 3 April, 2019
- 37/19 **External meetings not otherwise on the agenda:** None
- 38/19 **Other Matters:** Council noted a letter of thanks from St Mary’s Church for the donation towards Churchyard Maintenance.
- 39/19 **Date of next scheduled meeting:** It was noted that the Annual Parish Meeting and next scheduled meeting of Council and its Committees would be held on Thursday 16 May, 2019 in Our Lady Star of the Sea Hall, Vermont Drive, East Preston.

The meeting concluded at 9.20 pm.

Chairman:

Date: