



10 May 2019

Dear Councillor

You are summonsed to attend a Meeting of Full Council to be held on Thursday 16 May, 2019 in **Our Lady Star of the Sea Hall**, Vermont Drive, East Preston BN16 1JU, following the Annual Meeting of the Parish which commences at 7pm.

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to the Committee.

*V Knight*

Mrs V Knight  
Clerk of the Council

## A G E N D A

1. **Apologies for Absence**
2. **Election of Chairman** -To elect a Chairman of the Council for the ensuing year.
3. **Acceptance of office** – To receive the Chairman’s Declaration of Acceptance of Office.
4. **Election of Vice-Chairman** -To elect a Vice-Chairman of the Council for the ensuing year.
5. **Election results 2019** – To note that Cllrs Keith Buckenham, Peter Jolly, David Joyce, Karen Kenning, Valerie Masson, Geraldine Walker and Roger Wetherell have been declared elected to Council in an uncontested election.  
Clerk to report on declarations of acceptance of office and undertakings to observe the code of conduct received, and on the receipt of entries for the Register of Members’ Interests. Further to this, to consider when any declaration and undertakings outstanding, shall be received
6. **Urgent Matters Arising** since the preparation of this Agenda (at the Chairman’s discretion)
7. **Declarations and Dispensations of Interests** – To receive any declarations under the Council’s Code of Conduct and consider any dispensation requests.
8. **Public Opportunity** – An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business.
9. **Appointment of Committees and Working Parties** - To agree Members to serve on Committees/Working Parties for 2018-19:
  - a) **Finance and General Purposes Committee** (currently up to 7 Members)
  - b) **Planning Committee** (currently up to 7 Members)
  - c) **Emergency Plan Working Party** – currently all Members
  - d) **Neighbourhood Plan Steering Group** – currently all Members
10. **Cheque signatories** – Current cheque signatories are: Cllrs Jolly, Joyce, Masson and Walker with one vacancy (any two from five to sign)
11. **Appointment of Representatives**
  - a) **Joint Eastern Arun Area Committee:** Existing – Chairman and Cllr Masson
  - b) **JEAAC Highways and Transport Sub-Group:** Existing – Chairman
  - c) **Sussex Association of Local Councils (SSALC):** Existing – Chairman

- d) **Policing and Community Safety Meetings:** Existing – Cllr Jolly and Cllr Masson
- e) **Biodiversity Forum/issues:** Existing – Cllr Joyce
- f) **Flag Officer:** Existing – Mr John Hickson
- g) **Emergency Co-Coordinator and Deputy:** Existing – Cllr Wetherell and Cllr Walker
- h) **Winter Management Plan Co-Coordinator and Deputy:** Existing – Clerk and Chairman
- i) **Arun District Association of Local Councils:** Existing – Chairman and Vice-Chairman
- j) **Eastern Arun Parishes Group:** Existing – Chairman and Vice-Chairman
- k) **East Preston and Kingston Village Hall matters:** Existing – Cllr Wetherell
- l) **South Strand Community Toilets Group:** New Appointment

12. **Minutes** – To approve the Minutes of the Meeting held on the 21 March, 2019 (circulated).

13. **Matters Arising from the Minutes**

*The meeting to be suspended to allow meetings of the Planning Committee and Finance and General Purposes Committee to take place.*

14. **West Sussex County Council:**

- a) **Report of County Councillor Elkins**
- b) **Footpaths and highways:** Clerk to report.
- c) **Gateway sign:** Clerk to report
- d) **Operation Watershed:** Clerk to report.
- e) **Highways and Transport Sub-Group (JEAAC)** – Chairman to report
- f) **Joint Eastern Arun Area Committee (JEAAC)** – Chairman to report.

15. **Arun District Council:**

- a) **Report of District Councillors**
- b) **South Strand Conveniences** – Cllr Wetherell to report.
- c) **Dog Fouling** – Clerk to report on c a complaint from a resident.

16. **Planning Committee** – To receive minutes of the Committee meetings held on 21 March, 2019 and a verbal report of the meeting held on 16 May, 2019 and consider any recommendations or matters arising.

17. **Finance and General Purposes Committee** – To receive minutes of the Committee meeting held on 21 March, 2019 and a verbal report of the meeting held on 16 May, 2019 and to consider any recommendations or matters arising.

18. **Policing Matters** – Cllr Jolly to report.

19. **Arun District Association of Local Councils** – Chairman to report.

20. **Eastern Arun Parishes Group** - Chairman to report.

21. **Lost Kingston Chapel Commemorative Stone** - Clerk to report.

22. **Chain of Office** – Chairman to report.

23. **Flagpole** – To consider whether to replace, repair or remove the flagpole.

24. **External meetings** - To receive a report from Members attending other external meetings

25. **Other Matters/correspondence** - Including letter of thanks from Fr Andrew Perry.

26. **Next scheduled meeting of Council:** Thursday 18 July, 2019 in Our Lady Star of the Sea Hall, Vermont Drive, East Preston.