

## KINGSTON PARISH COUNCIL

**MINUTES:** of the Meeting of Council on 17 January, 2019 at 7pm in Our Lady Star of the Sea Hall.

**PRESENT:** Councillors Walker (Chairman), Kenning and Wetherell.

County Cllr Elkins. District Cllr Chapman.

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- 01/19 **Apologies for Absence** – Cllrs Hodge, Jolly, Joyce and Masson. District Cllr Bower.
- 02/19 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning and Walker declared membership of Kingston Gorse Estate.
- 03/19 **Urgent Matters:** None.
- 04/19 **Public Opportunity** – One Member of the public was present and advised that following works carried out by District on the culvert in Peak Lane, shredded brambles had been left behind and these were blocking the culvert. The resident was asked to send photos to the Clerk so that this could be reported to District.
- 05/19 **Minutes** - The Minutes of the Meetings of Council held on 15 November, 2018 (circulated) were approved by Council and signed by the Chairman as a correct record.
- 06/19 **Matters Arising from the Minutes** – None.  
*It was agreed to bring forward Agenda Item 8 at this point.*
- 07/19 **Arun District Council:**
- a) **District Cllr Chapman** reported on the following:
- **South Strand Public Conveniences:** at the meeting held on 16 January of representatives of the community (including a representative from this Council) it had been agreed to continue with actions aimed to keep the toilets open by ultimately setting up a Community Management Group (probably as a Registered Community Benefit Society). Funding from interested stakeholders would need to be identified and details of lease and running costs etc. established. Full information on matters discussed could be seen in the notes of the meeting recently circulated.
  - **Local Plan:** District Cllr Chapman had alerted this Council to the fact that the Arun Planning Policy Sub-Committee at a meeting on 5 December 2018 had agreed that a site for 24 dwellings within Kingston (site reference 18K1) be included in the HELAA as deliverable. Council accepted with thanks District Cllr Chapman's offer to follow up on Council's concerns about this at a future meeting of the Sub-Committee.  
*District Cllr Chapman left the meeting.*
- b) **Fly Tipping** – Council noted that the Clerk had reported fly tipping along Kingston Lane and in an adjacent field. The fly tipped building waste had been removed from the verge by District but had not been removed from the field (private land) so the Clerk had asked the Arun Planning Compliance Officer to look in to this as the affected land is classified as agricultural.
- 08/19 **West Sussex County Council**
- a) **County Cllr Elkins** gave an update on County council matters including:
- County is still having to make savings when setting its Budget
  - The Government has made additional funding available so that pot-holes can be filled.  
*County Cllr Elkins left the meeting*
- b) **Footpaths and highways:** Council considered copy correspondence between a resident and the County Ranger about Footpath 2114 where the County Ranger had reiterated that County do not support a bollard being placed at the Golden Avenue end (west side) of the footpath. Council recognised that County is the authority with responsibility for dealing with footpaths and noted the correspondence. The Clerk was asked to follow up on the pothole still not repaired in Kingston Lane, south of Pond Corner.

- c) **Gateway sign:** Council noted that Glasdon have quoted £1798.71 to supply the sign and that quotes for installation are awaited. The Clerk to confirm with County that the works for installation should include removing and disposing of the old sign.
- d) **Operation Watershed:** Council noted that County funding for the scheme would continue in to 2019/20. The Clerk would liaise with District about a request for funding for the scheme at the northern end of Peak Lane. The Clerk to inquire when the Borehole in Brookside Road which had been granted funding some time ago, would be installed.
- e) **Highways and Transport Sub-Group (JEAAC)** – No matters to report on.
- f) **Joint Eastern Arun Area Committee (JEAAC)** – No matters to report on

*The meeting was suspended to allow meetings of the Planning Committee and Finance and General Purposes Committee to take place.*

- 09/19 **Planning Committee** – Council noted minutes of the meetings held on 15 November and 11 December 2018, and a verbal report of the meeting held on 17 January, 2019 and agreed the recommendations contained therein.
- 10/19 **Finance and General Purposes Committee** - Council noted the minutes of the meeting held on 15 November 2018, and a verbal report of the meeting held on 17 January, 2019, and agreed the recommendations contained therein, including setting the Precept for 2019/20 at £ 8228 and the increase in hours and salary for the Clerk.
- 11/19 **Policing Matters** – Cllr Walker reported on a proposed meeting with the Kingston Neighbourhood Watch representative (Cllr Masson) and email alert scheme co-ordinator (Richard Richards) to discuss ways to improve communications within the parish and with Sussex Police, and Council agreed that Cllr Walker and Cllr Jolly would attend. Council noted that the Sussex Police & Crime Commissioner would be attending a public meeting on Thursday, 21st February, 7pm in the hall at the Junior School in St Mary’s Drive, East Preston and that any member of the public wishing to attend (including Councillors) should contact East Preston Parish Council.
- 12/19 **Arun District Association of Local Councils (ADALC)** – Notes of the meeting held on 19 December would be circulated when available.
- 13/19 **Lost Kingston Chapel Commemorative Stone** - Deferred in the absence of Cllr Masson.
- 14/19 **Chain of Office** – Council considered the initial CAD drawings for the design of the chain and agreed that a wax sample of the chain link be progressed at a cost of £25.
- 15/19 **Flagpole** – Deferred until next meeting of Council.
- 16/19 **Elections** – Council noted that elections for Parish Councillors are due in May and that the deadline for nomination papers to reach District is 3 April, 2019
- 17/19 **External meetings not otherwise on the agenda:** None
- 18/19 **Other Matters:**
  - It was agreed that Cllr Wetherell would report on the options for reviewing the Kingston Parish Neighbourhood Plan at future meetings of the Planning Committee.
  - Council noted an invitation to attend a service to commemorate the life of Dennis Wilde (a former District Councillor) on 4 February at Angmering Baptist Church.
- 19/19 **Date of next scheduled meeting:** 21 March, 2019 in Our Lady Star of the Sea Hall, East Preston commencing at 7pm.

The meeting concluded at 9.15 pm.

Chairman: .....

Date: .....