

KINGSTON PARISH COUNCIL

MINUTES: of the Meeting of Council on 20 September, 2018 at 7pm in Our Lady Star of the Sea Hall.

PRESENT: Councillors Walker (Chairman), Joyce, Kenning, Masson and Wetherell.
District Cllrs Bower and Chapman.

103/18 **Apologies for Absence** – Cllrs Hodge and Jolly. County Cllr Elkins.

104/18 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate.

105/18 **Public Opportunity** – One member of the public was present and the following matters raised were noted by Council to be borne in mind when considered on the agenda:

- a) District had started works to improve ditches/drainage along Peak Lane to the south of works Council hoped to make a funding application for from Operation Watershed. Could Council progress the application quickly.
- b) The outlet on the beach at the southern end of Peak Lane needs clearing.
- c) The salt bins along Kingston Lane had not been refilled yet.

It was agreed to bring forward Agenda Item 11 at this point.

106/18 **Arun District Council: Report of District Councillors** –

The report of District Cllr Chapman on current District matters was noted, including:

South Strand Toilets - District Cllr Chapman had organised a meeting of interested parties which had included this Council, East Preston Parish Council, community groups and beach hut owners. Following this District Cllr Chapman would look in to costings and how the toilets could be managed in the future (perhaps by a Community Interest Company). Once the information was available a further meeting would be held.

Planning - In response to questions raised, District Cllr Chapman advised that the following do not require planning permission:

- the new information signs along West Kingston greensward
- a resident allowing occasional camping on their property by friends/family (no charge being made)

The report of District Cllr Bower on current District matters was noted, including:

A27 Bypass – This had been delayed as a judicial review of the decision on the route by Highways England is to be carried out.

Arising from the report of District Cllr Bower, Council recorded its congratulations to **County Cllr Elkins** on his being appointed as the West Sussex County Council Cabinet Member for Highways and Infrastructure.

District Cllrs Bower and Chapman left the meeting.

107/18 **Minutes** - The Minutes of the Meetings of Council held on 19 July, 2018 (circulated) were approved by Council and signed by the Chairman as a correct record.

108/18 **Matters Arising from the Minutes** – None.

The meeting was suspended to allow meetings of the Planning Committee and Finance and General Purposes Committee to take place.

109/18 **Planning Committee** – Council noted minutes the meetings held on 19 July, 2018 and the 30 August, 2018, and a verbal report of the meeting held on 20 September, 2018 and agreed the recommendations contained therein.

110/18 **Finance and General Purposes Committee** - Council noted the minutes of the meeting held on 19 July, 2018, and a verbal report of the meeting held on 20 September, 2018 and agreed the recommendations contained therein.

- 111/18 **Policing Matters** - Council noted with thanks the offer from Mr Milne, the Neighbourhood Watch (NHW) Area Coordinator for East Preston & Kingston to attend a meeting to talk about the NHW, but felt it was not necessary at this time as Richard Richards (Kingston NHW Email Scheme Administrator) and Cllr Valerie Masson (Kingston NHW Co-Ordinator) give regular updates to Council. The Clerk would give Mr Milne contact details for Cllr Masson. Council then noted the latest information on scams including a telephone scam aimed at identity theft.
- 112/18 **West Sussex County Council**
- a) **County Cllr Elkins** had sent his apologies to the meeting
 - b) **Footpaths and highways:**
 - Footpath 2114/1** – The County Ranger had advised that responsibility for repairs to the stile rests with the landowner, and that County has a policy of least restrictive access on public rights of way, aiming to have a minimum necessary number of structures on the network. The Clerk to ask for a meeting for advice on footpath signage at this point and to write to the landowner about closing the adjacent farm access gate after use.
 - Footpath 2114** (not footpath 2116 as previously referred to in the minutes) – Regarding a request from a resident for a bollard to be placed at the Golden Avenue end (west side), the County Ranger had replied that placing a bollard here would restrict access for lawful users of the route such as people in wheelchairs, people with push chairs etc. and with this in mind PROW would not support the proposal. If problems with householders’ mis-using the route should recur, PROW would inform them that, unless they hold private access rights along the footpath, their use of the route is inappropriate. The Clerk to put the resident in contact with County in case the resident wanted to pursue this further.
 - Sea Lane** – It was noted that the vegetation at Pond Corner and south towards the Kingston Gorse barrier had again started to overhang the highway and verge. County had done a minimal cut back but it was felt that the vegetation should be cut back further. County had given authority for Council to carry out works to do this on highways land. It was agreed that a site meeting to consider what needed cutting back and involving the resident of Pond Corner would be held. The Clerk would send Members a map of highways land in that location. Works could be progressed up to a budget of £100.
 - c) **Gateway sign:** It was agreed the Clerk would get costings from Glasdon for the latest design and ask County for a licence for the sign to be installed in the verge
 - d) **Operation Watershed:** The Clerk was asked to progress the meeting with landowners.
 - e) **Highways and Transport Sub-Group (JEAAC)** – It was noted that the next meeting would be held in October.
 - f) **Joint Eastern Arun Area Committee (JEAAC)** – It was noted that the next meeting would be held in November.
- 113/18 **Arun District Association of Local Councils (ADALC)** – There were some doubts over the future of ADALC. The Chairman advised that she had been contacted by representatives of neighbouring parishes with a view to reviving the Eastern Arun Parishes Group and it was agreed that this was worth investigating.
- 114/18 **Lost Kingston Chapel Information Board** – Deferred
- 115/18 **New Chain of Office** – The Chairman had met with Carole Devlin who had given her a copy of the recently published book “Stuart Devlin: Designer Goldsmith Silversmith” to circulate to Members. Carole had been very supportive of the intention to replace the ribbon with a silver chain and approved of the simplicity of the design which would complement the badge itself. It was agreed to send a letter of thanks to Carole. It was the agreed to commission a small sample section of the chain to further assess its suitability at a cost of £150 (this would offset the total cost if the sample was approved) and that the total budget should be £1000.

The Chairman and Vice-Chairman to meet with Guess the jewellers to discuss the fine detail of the design before commissioning the sample.

- 116/18 **New website** – The Clerk advised that the new website was now live and could be viewed at website <https://kingston-wsx-pc.gov.uk/>.
- 117/18 **General Data Protection Regulation (GDPR)** – Council agreed to adopt the Data Protection Policy which the Clerk and Cllr Wetherell had prepared.
- 118/18 **External meetings not otherwise on the agenda:** The Chairman had attended the Rustington Parish Council Service of Thanksgiving and a Friends of St Mary’s event to celebrate recent renovations to the Church.
- 119/18 **Urgent Matters:** None.
- 120/18 **Other Matters:**
 - Flagpole Update** – It was noted that following the site visit, it was hoped the flagpole could be moved a few feet to the west of its existing location and providing trees and shrubs on the walled area which is maintained by Kingston Gorse Estate be cut back so as not to interfere with the flagpole. The Clerk to obtain quotes for a new flagpole as the existing one would need significant refurbishment and to seek permission from the landowner. Cllr Kenning would arrange for the tree to be inspected with a view to it being cut back and Cllr Masson would obtain a quote for the shrubs to be cut back.
- 121/18 **Date of next scheduled meeting:** Thursday 15 November, 2018 in Our Lady Star of the Sea Hall, East Preston commencing at 7pm.

The meeting concluded at 9.05 pm.

Chairman:

Date: