



9 November 2018

Dear Councillor

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on **Thursday 15 November, 2018** following a meeting of the Planning Committee which starts at **7pm** in **Our Lady Star of the Sea Hall**, Vermont Drive, East Preston.

**Members of the Public** are welcome to attend the meeting and will be given an opportunity to make representation to the Committee.

*Val Knight*

Mrs V Knight  
Clerk of the Council

## **A G E N D A**

- 1. Apologies for Absence**
- 2. Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
- 3. Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to Council business
- 4. Minutes** - To approve the Minutes of the Meeting held on 20 September 2018 (circulated)
- 5. Matters Arising** from the Minutes.
- 6. Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
- 7. Budget 2018/19** – To consider a working budget paper (to be circulated at the meeting) and discuss additions and amendments for a final budget paper to come back to the January meeting of the Committee for a recommendation to be made to Council
- 8. Other matters** for information only, to be considered at the discretion of the Chairman.

### **KINGSTON PARISH COUNCIL**

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# KINGSTON PARISH COUNCIL

## Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 15 November 2018

1. **Account Balance** - To note the balance on the Account as at 31 October was £31,475.81 after taking into account receipt of bank interest of £7.52 and ½ year Precept of £4033.00, and payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (September)	250.00	-	250.00	12/9/18
Arun District Council	Direct Debit	Payroll recharge (October)	250.00	-	250.00	12/10/18

2. **Additional payments for approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Footsoldiers Distribution	Newsletter Delivery	30.00	-	30.00	582

3. **Service of Remembrance** - to consider/agree donations (S137 payments) in line with Budget:
- The Royal British Legion Poppy Appeal for the Remembrance Service **£120.00** (two wreaths laid this year: 1 at East Preston, 1 at Kingston – net cost of RBL production £40)
  - To the Arundel and Littlehampton District Scout Band for buglers at the service - **£15.00**.