

KINGSTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes: of the Meeting held on 20 September, 2018 at 7pm in Our Lady Star of the Sea Hall.

Present: Councillors Joyce (Chairman), Kenning, Masson, Walker and Wetherell.

32/18 **Apologies:** Cllrs Hodge and Jolly.

33/18 **Declarations and Dispensations of Interests:** Further to granted dispensations and declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate.

34/18 **Public Opportunity:** One member of the public was present but no questions were raised.

35/18 **Minutes:** The Minutes of the Meeting of the Committee held on 19 July, 2018 were confirmed as a correct record. There were no matters arising.

36/18 **Report of the Clerk on Financial Matters**

- a) **Account Balance** - Committee noted the balance on the Account at 31 August was £28,811.29 after taking into account payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (July)	250.00	-	250.00	11/7/18
Arun District Council	Direct Debit	Payroll recharge (August)	250.00	-	250.00	13/8/18

- b) **Payments** – The following payments were approved:

Payee	Re:	Net £	VAT £	Total £	Cheque No.
JNR Computer Services	New Website	500.00			582
	Annual website hosting	150.00	146.00	876.00	
	Gov.uk Domain name hosting	80.00			

37/18 **Accounts and Annual Return:** Committee noted that the “certificate of exemption” had been submitted to the external auditor.

38/18 **Annual Reviews** – Council noted the Annual Risk Assessment Report and the Review of Internal Audit 2018-19. The Clerk to circulate an electronic copy to all Members

39/18 **Other matters** – No further matters were raised.

The Chairman closed the meeting.

Chairman:.....

Date:.....