



13 July 2018

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on **Thursday 19 July, 2018** following a meeting of the Planning Committee which starts at **7pm** in **Our Lady Star of the Sea Hall**, Vermont Drive, East Preston.

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to the Committee.

Val Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Apologies for Absence**
2. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
3. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to Council business
4. **Minutes** - To approve the Minutes of the Meeting held on 17 May 2018 (circulated)
5. **Matters Arising** from the Minutes.
6. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
7. **Accounts and Annual Return:** To note that the **Annual Governance and Accountability Return** was approved by Council on 28 June 2018.
8. **Internal Audit** – To consider appointing Mr R Cooper as the Internal Auditor for 2018-19, and to consider the Annual Risk Assessment Report and the Review of Internal Audit 2018-19.
9. **Other matters** for information only, to be considered at the discretion of the Chairman.

KINGSTON PARISH COUNCIL

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Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 19 July 2018

1. **Account Balance** - To note the balance on the Account as at 30 June was £29,462.57 after taking into account receipt of Bank Interest of £4.47 and payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (May)	250.00	-	250.00	14/5/18
Arun District Council	Direct Debit	Payroll recharge (June)	250.00	-	250.00	12/6/18

2. **Additional payments for approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Arun District Council	Printing	61.28	-	61.28	579
R G Cooper	Internal Audit 2017-18	50.00	-	50.00	580