



10 March 2018

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on **Thursday 15 March, 2018** following the meeting of the Planning Committee which commences at **7pm** in **Our Lady Star of the Sea Hall**, Vermont Drive, East Preston.

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to the Committee.

Val Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Apologies for Absence**
2. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
3. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to Council business
4. **Minutes** - To approve the Minutes of the Meeting held on 18 January 2018 (circulated)
5. **Matters Arising** from the Minutes.
6. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
8. **Other matters** for information only, to be considered at the discretion of the Chairman

KINGSTON PARISH COUNCIL

Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 15 March 2018

1. **Account Balance** - To note the balance on the Account as at 28 February was £28,096.11 after taking into account receipt of Transparency Grant (re new website) of £1428.28, and payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (Jan)	250.00	-	250.00	12/1/18
Arun District Council	Cheque No 567	Printing (including November newsletter)	52.14	-	52.14	5/2/18
Arun District Council	Direct Debit	Payroll recharge (Feb)	250.00	-	250.00	12/2/18

2. **Additional payments for approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
V Knight	Reimbursement Nov - March Mileage and office costs Postage stamps Printer ink	190.00 6.72 8.33	1.67	206.72	568
SSALC Ltd	Spring Conference attendance - Cllr Masson	45.00	9.00	54.00	569
Yapton Parish Council	GDPR training - Cllr Wetherell	17.60	-	17.60	570
Richard Kennard (Plant Hire) Ltd	Gritting of Kingston Lane 1/3/18	70.00	14.00	84.00	571
Our Lady Star of the Sea	Hall hire 2016/7	156.00	-	156.00	572

3. **Grants** – To consider a request for a grant from Arun and Chichester Citizens Advice Bureau (information circulated)