

# KINGSTON PARISH COUNCIL

## FINANCE AND GENERAL PURPOSES COMMITTEE

**Minutes:** of the Meeting held on 19 July, 2018 at 7pm in Our Lady Star of the Sea Hall.

**Present:** Councillors Jolly (Vice-Chairman in the Chair), Kenning, Masson, Walker and Wetherell.

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24/18 **Apologies:** Cllrs Hodge and Joyce.

25/18 **Declarations and Dispensations of Interests:** Further to granted dispensations and declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.

26/18 **Public Opportunity:** No members of the public were present.

27/18 **Minutes:** The Minutes of the Meeting of the Committee held on 17 May, 2018 were confirmed as a correct record. There were no matters arising.

28/18 **Report of the Clerk on Financial Matters**

- a) **Account Balance** - Committee noted the balance on the Account as at 30 June was £29,462.57 after taking into account receipt of Bank Interest of £4.47 and payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (May)	250.00	-	250.00	14/5/18
Arun District Council	Direct Debit	Payroll recharge (June)	250.00	-	250.00	12/6/18

- b) **Payments** – The following payments were approved:

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Arun District Council	Printing	61.28	-	61.28	579
R G Cooper	Internal Audit 2017-18	50.00	-	50.00	580
Cllr V Masson	20 year celebration – Reimbursement re balloons	40.00	-	40.00	581

29/18 **Accounts and Annual Return:** Committee noted that the Annual Governance and Accountability Return was approved by Council on 28 June 2018.

30/18 **Internal Audit** – It was agreed to appoint Mr R Cooper as Internal Auditor for 2018-19. Consideration of the Annual Risk Assessment Report and the Review of Internal Audit was deferred.

31/18 **Other matters** – No further matters were raised.

The Chairman closed the meeting.

Chairman:.....

Date:.....