



Kingston Parish

Neighbourhood Plan 2014-2029

Consultation Statement



September 2014



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Section 1

Introduction

As required in Neighbourhood Planning Regulations 2012 (Localism Act 2011) and in accordance with the local planning authority's guidance on consultation Kingston Parish Council has involved residents, landowners and other stakeholders with an interest in the ward in the preparatory stages for the Neighbourhood Plan (NP).

This Statement sets out the chronological order of events and contacts. It lists the activities in which the local community has been involved and the ongoing work of volunteers. The aim of the consultation has been to ensure that there is as widespread as possible understanding of the reasons for and content of the NP.

Neighbourhood Planning Regulations require a consultation statement to set out the consultation undertaken for the Neighbourhood Plan. In this Statement, Kingston Parish Council has taken a broader approach in setting out the consultation for both the land-use and non land-use policies and projects.

Whilst reading this Statement it must be understood the unique character of Kingston Parish as being entirely rural with no commercial business premises, retail outlets, restaurants, hotels, rest homes, libraries, schools, play areas or community facilities of any kind. All the land is privately owned, with the exception of the Arun District Council owned pumping station in Peak Lane. The only publicly maintained road is Kingston Lane, a narrow windy lane with an unrestricted speed limit.

Legal Basis

Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations sets out that, a consultation statement should be a document containing the following:

- (a) Details of the persons and bodies who were consulted about the proposed Neighbourhood Plan;*
- (b) Explanation of how they were consulted;*
- (c) Summary of the main issues and concerns raised by the persons consulted; and*
- (d) Description of how these issues and concerns have been considered and, where relevant addressed in the proposed Neighbourhood Plan*

Background

On 24th May 2012 the Kingston Parish Council conducted an open meeting to start the process of building a Neighbourhood Plan. The aim of this meeting was to get volunteers involved and set up a steering group to begin the process. Action in Rural Sussex (AirS), who had been engaged to give advice to the Parish Council, was in attendance. Notice of the meeting was posted in the Parish magazine.



On 25th June 2012 the volunteers, a cross section from most private estates and areas within Kingston Parish, met to discuss the way forward and select a Steering Group and elect a Chairman to lead the project.

The following describes the route taken by the Steering Group.

- *See Appendix 1 – Poster for initial public meeting*

Section 2 - Outline of how the NP was conceived and a chronology of the process undertaken

2.1 The Kingston Parish Neighbourhood Plan (KPNP) was prepared in accordance with the Town & Country Planning Act 1990, the Planning & Compulsory Purchase Act 2004, the Localism Act 2011, the Neighbourhood Planning (General) Regulations 2012, National Planning Policy Framework 2012 and Directive 2001/42/EC on Strategic Environmental Assessment. The plan establishes a vision of the future of the parish and sets out how that vision will be realised through planning and controlling land use and development change.

2.2 On 25th June 2012 the local community, plus representatives from Action in Rural Sussex (AirS) and Arun District Council (ADC), met to start work on the parish plan for Kingston Parish. An interim Chairman was appointed and the initial actions were to discuss:

- Findings of the Kingston Parish Rural Community Profile (2012) undertaken by AirS
- Draft Steering Group Constitution;
- Make up of Steering Group;
- Draft expression of Intent to Arun District Council (ADC) to produce a Kingston Parish Neighbourhood Plan(KPNP);
- Parish Boundary map;
- Obtaining Community Profile through AirS;
- Robustness of plan (ie. plan to be detailed);
- Useful documents to be studied from the outset;
- Number of Working Groups required to cover the Themes and Issues, given the size and make up of Kingston Parish.

General issues were discussed and combined under the following themes:

- Facilities/Amenities
- Access; Roads and Transport
- Health and Wellbeing
- Policing and Security
- Flooding, Drainage and Coastal Defence
- Land Use
- Environment – Coastline / The Rife / Conservation

- *See Appendix 2 for Minutes*



2.3 On 30th July 2012 a Steering Group was brought together consisting of willing volunteers from across the Parish who were prepared to give up some of their valuable time to help shape the future of Kingston Parish for the next fifteen years. Also present was Faustina Bayo from AirS.

A Steering Group Chairman was confirmed, and a Secretary and Treasurer were appointed:

- Chairman: Roger Wetherell
- Secretary: Karen Kenning
- Treasurer: David Joyce

The following also took place:

- The Constitution and Terms of Reference were approved by the meeting – *See Appendix 3*;
- Budget discussed in general;
- Outline timetable circulated;
- Consolidation of Themes into three Working Groups – A, B & C
- Chairman appointed to each Working Group

➤ *See Appendix 4 for minutes*

2.4 Working Parties were then formed to work on policy proposals with the first meeting held on 16th August 2012.

➤ *See Appendix 5 for Group Themes / Issues, and working party make up.*

2.5 An application to have Kingston Parish designated as a Neighbourhood Area, under Part 2 of the Neighbourhood Planning (General) Regulations 2012, was formally lodged with Arun District Council on 30th August 2012. This was approved on 18th October 2012.

➤ *See Appendix 6 for map of Neighbourhood Area*

2.6 Throughout the process the Working Parties strived to get all members of our community involved using a variety of techniques to ensure that they had a true picture of what the issues are for their community. It was felt that, given the Parish, or more correctly the hamlet, consisted entirely of residential houses and agricultural land, with no commercial interests other than farming, the best way to go about this was to distribute a survey, in the form of a questionnaire, to every resident and landowner for their input.

2.7 The Steering Group met again on the 17th September 2012 and discussed the following:

- Findings of the Working Groups with respect to Themes and Issues;
- How the survey should be structured – briefing from AirS;
- Type of questions and how they should be written (ie. open / closed)

➤ *See Appendix 7 for minutes*

2.8 By the end of 2012, in conjunction with Action in Rural Sussex (AirS), a survey had been prepared for distribution, consisting of both closed and open-ended questions, using issues and topics the community considered needed addressing. It was felt important to support subjective reasoning in order to fully understand certain issues and to allow people to explain their reasoning or preferences.

➤ *See Appendix 8 for Questionnaire*



2.9 In total 300 questionnaires were sent out, a total of 117 were returned, which is a response rate of 39%. Considering there are many holiday homes in the Parish, this response rate was considered above average for surveys of this nature.

➤ *See Appendix 9 for results of Survey*

2.10 The Steering Group met again on 28th January 2013 and discussed the following:

- Response to survey
- Development of policies for each theme and issue based upon the responses
- The next stage – production of draft Consultation Neighbourhood Plan

➤ *See Appendix 10 for minutes*

2.11 A draft Plan was constructed by the Chairman which would be used for further consultation and refinement. This had followed intense scrutiny of leading neighbourhood plans from other Parishes and documents listed in the Evidence Base in Appendix 5 of the KPNP.

2.12 The Steering Group met again on 11th March 2013 and discussed the following:

- The draft Kingston Parish Neighbourhood Plan – which had been circulated well before the meeting;
- General comments on content and format;
- The next stage: consultation with relevant authorities.

➤ *See Appendix 11 for minutes*

2.13 Following discussion with Arun District Council representatives concerning policy writing, it was decided that many comments from the survey had no relevance to planning and it was determined to use these issues later in a Parish Action Plan.

2.14 Following release of the Draft Plan for consultation, the Steering Group met again on 9th May 2013 to review the issues raised by Arun District Council and discuss the way forward.

Items discussed were:

- ADC and AiRS comments on the Working Draft KPNP
- Effect of changes to the emerging Arun Local Plan
- Open Day arrangements
- The way ahead.

➤ *See Appendix 12 for minutes*

2.15 At the completion of the consultation period on the Working Draft KPNP on 15th June 2013, which included a public open day on the 8th June 2013, it was decided by the Steering Group to delay any further work on the KPNP due to the fact that the plan was built heavily on certain parts of the Arun Local Plan and incorporated maps, which were all changing and many references were becoming invalid.

2.16 The Steering Group re-convened on 10th March 2014. The Chairman briefed the Steering Group on events of the past few months and stated that the Draft KPNP had been updated with all the latest feedback and that the 'wish list' items had been removed into a draft Parish Action Plan.

Items discussed:

- Other local Neighbourhood Plans that had passed examination and the lessons to be learnt;



- Revised Kingston Parish Neighbourhood Plan (KPNP)
- Timetable for the KPNP going forward;
- Kingston Park designation as SNCI / Green Space;
- Peak Lane;
- South Coast Cycle Route;
- The way forward.

➤ See appendix 13 for minutes

2.17 A Pre-submission Kingston Parish Neighbourhood Plan was completed and approved by the Steering group and Parish Council on 15th March 2014 and submitted for Reg. 14 Consultation on 1st April 2014.

2.18 Following the Reg. 14 Consultation period, the KPNP was amended to incorporate the representations received and a Steering Group meeting convened on 16th June 2014 to discuss the remaining issues raised so that the KPNP was ready for examination.

➤ See Appendix 14 for minutes

Section 3 - Consultation Process

3.1 The consultation process consisted of several stages/events:

- a) July 2012 to September 2012 – Publicity, promotion and evidence gathering, including:
 - Consultation with private estate resident groups
 - Consultation with Action in Rural Sussex (AIRS)
 - Consultation with Arun District Council
- b) Sept/Oct 2012 – Community Survey
- c) March 2013 – Publication of the ‘Consultation Draft Neighbourhood Plan’
- d) 18th March 2013 - Working Draft submitted to Arun District Council for comments
- e) May to June 2013 – Consultation with stakeholders and further publicity
- f) 8th June 2013 – Public Open Day – see Appendix 14 for comments received from stakeholders
Following a small delay to allow the ADC Local Plan to be published.....
- g) 15th March 2014 - Pre-submission Publication
- h) 1st April 2014 to 15th May 2014 – Reg. 14: Pre-Submission Consultation
- i) 11th May 2014 – Public Open Day – see Appendix 15 for comments received from stakeholders
- j) 16th June 2014 - Steering Group meeting to discuss representations and final Submission KPNP
- k) 26th June 2014 – Reg. 15: Submission to Arun District Council



3.2 Publicity and Community engagement (Working Groups and Open Days):

Date	Detail	Who consulted	Appendix
May 2012 +	Parish Newsletter Article(s)	general public	1
17 th Sep 2012	Questionnaire	Steering group	8
1 st Dec 2012	Survey by AiRS	Residents	9
1 st May 2013	Consultation	Stakeholders	
8 th June 2013	Public Open Day	Residents / Stakeholders	14
1 st Apr 2014	Reg. 14 Consultation	Stakeholders / Arun District Council	
11 th May 2014	Public Open Day	Residents / Stakeholders	15

Section 4 - Main Issues and Concerns

4.1 During the process of preparing the Neighbourhood Plan, and more especially in response to the survey, several issues of concern to Kingston Parish residents and landowners came to light. Some had no bearing on development so were transferred to the Kingston Parish Action Plan. Stakeholder Representations were also received and are listed below with details of how these were addressed. The main issues of concern which are relevant to development are:

4.2 From Survey - Policing

Whilst a vast majority felt safe in and around Kingston Parish and didn't feel the need for more private security, many expressed the opinion that there was not a sufficient police presence in the parish.

4.3 From Survey - Kingston Lane

This is the only public road within Kingston Parish, all remaining roads are privately owned and maintained. A majority of residents considered this road dangerous to walkers and cyclists due to the narrow winding nature of the road and the fact it has an unrestricted speed limit, with frequent blind corners, especially during the summer months when the edges are overgrown.

4.4 From Survey - Loss of Green Spaces and Agricultural Land

A vast majority of Kingston Parish is made up of arable farming land, situated within the Gap Between Settlements separating east Preston and Ferring. Most residents and land owners fully supported Neighbourhood Plan policies that would minimise use of the remaining land within Kingston Parish for residential development, for the reasons outlined below:

- Protection of the strategic gap between Kingston and Ferring (99.1% support)
- Protection of the countryside (100% support)
- Protection of existing agricultural lands (99.1% support)
- Avoidance of 'back garden' development that would create an additional property (84.3%)

4.5 Other concerns raised by the Survey are identified in the Key Findings section of the Survey report as shown in Appendix 9.

4.6 Representations and How Addressed:



KPNP Draft Pre-Submission Consultation – Representation received as at 15th May 2014

Organisation	Representation	NPSG Comment
<p>Arun District Council</p>	<p>The comments are reflective of comments from all departments of ADC. The Council fully supports the community's initiative to produce a Neighbourhood Development Plan. Neighbourhood planning aims to give people greater ownership of plans and policies that affect their area. The government is clear that the intention of Neighbourhood Development Plans should be to set out policies on the development and use of land in a neighbourhood area and that the local planning authority has a duty to support production of the plan. Our duty at this stage is therefore to assist the Kingston Neighbourhood Plan Group in making sure the draft you subsequently submit to us in a form that will allow the Examiner at a forthcoming examination recommend that it goes ahead to referendum. The comments are reflective of comments from all departments of Arun District Council. These comments do not contain our comments on Strategic Environmental Assessment or any other supplementary documents that may be required.</p> <p>ADC pre-submission comments. We have tried to outline the areas where there may be some degree of divergence with national or local planning policy, to help you in preparing justification for these departures. The following list is intended to be a guide on some key issues identified in the plan:</p> <ol style="list-style-type: none"> 1. 5th and 6th paragraphs (p5) Who is the 'they' in these sentences referring to – the Steering Group or Parish? Suggest the name of whichever body this is intended to be used instead for clarity. 2. 4th paragraph (p7) Minor amendment needed. Amend as follows: "... not approved for submission consultation. ADC has..." 3. Page 7: Strategic Local Plan Policies relevant to Kingston that have been omitted (this is not an exhaustive list - it is also taking reference from the 2003 Local Plan reference list in the KPNP: <ul style="list-style-type: none"> SD SP1 - Sustainable Development (replacement to GEN1) D DM1 - Aspects of form and design quality (part replacement to GEN7 & GEN 16) D SP1 - Design (Part replacement to GEN7) W DM2 - Flood Risk (replacement to GEN 10 & 11) W DM4 - Coastal Protection (part replacement to GEN 10) HER DM3 - Conservation Areas (replacement to Area 2) OS DM1 - Open Space, sport and recreation (replacement to Area 5) 4. 3.(iii) How will it be used and who benefits?(pg.8) 'The Neighbourhood Plan will sit below Arun District Council's more strategic Local Plan'. This is not correct as the NDP sits alongside the ADC local plan. The following paragraph is also not accurate and misleading. A more accurate description would be Neighbourhood Development Plan's (more commonly known as a neighbourhood plan or NDP), once adopted by Arun District Council, will 	<p>Clarified</p> <p>Amended</p> <p>Included</p> <p>Included</p> <p>Included</p> <p>Included</p> <p>Included</p> <p>Non listed in Kingston Parish OSR DM1 (7) included</p>



<p>form part of the statutory local development plan for the relevant designated neighbourhood area and policies within them will be considered in determining planning applications.</p> <p>Adopted NDP policies will be considered alongside other development plan documents including Arun District Council's Local Plan.</p> <p>5. Last para under 3 (iv) Permitted Development (pg.9) This needs clarity. If it is something under PD then ADC have no control and the paras referenced from the NPPF are about the sequential test approach to site selection. (We are not aware of any changes to PD that has changed anything in this respect). This should be removed or clarification is needed over what this was trying to express or deal with.</p> <p>6. Policy KPNP 5 – Water (pg.22) Minor changes required to the first couple of criteria. Following minor alterations:</p> <p>i. ...Drainage Systems and or managed..</p> <p>ii. ...caused by tidal, coastal</p> <p>7. KPNP 6 – Soil, horticulture, equine and Shepherding Developments: there is a policy in the Publication Version of the Local Plan (February 2014) about this, perhaps it is worth reviewing to ensure consistency.</p> <p>http://www.arun.gov.uk/main.cfm?type=LOCALPLANPUBLICATI (pg.24): 1.11: Consider moving references to Travellers site and placing in a separate policy for clarity.</p> <p>8. 6.(viii) Design and Development (pg.25): Should references to listed buildings be moved to a separate policy related purely to the historic environment? It could aid clarity.</p> <p>9. KPNP 7 – Design & Development (pg.26) The third criteria could be rather onerous and restrictive, especially as it is unclear how this should be done. Suggest that as this seems more of an intention that at best it should be moved to be in the supporting text or removed.</p> <p>10. KPNP9 – Transport and Infrastructure (pg 29)</p> <p>1) There has been no consideration of cycling – either locally or strategically within the District or beyond. This should be reconsidered - or at least referenced why this has not been considered especially since not including this is in direct conflict with point ii. in the policy below.</p> <p>2) There is a real opportunity to improve pedestrian access which has not been considered sufficiently in the approach to Policy KPNP 9</p> <p>3) More consideration in terms of how it will promote vehicles which use low carbon energy over that those that don't. Are the charging points to be installed on public or private land – this needs a more thoughtful integrated approach.</p> <p>4) Section iv. is not specific enough what does this parking include</p> <p>11. KPNP 9 – TRANSPORT INFRASTRUCTURE The Neighbourhood Plan requires that any new development within the Parish must:</p> <p>i. Not be detrimental to the character of the parish rural roads, or unduly increase the volume of traffic using the access roads to Kingston Parish or the surrounding major road network;</p>	<p>Wording changed as suggested</p> <p>3(iv) removed</p> <p>amended amended</p> <p>reviewed and incorporated</p> <p>Incorporated into policy KPNP 7</p> <p>Removed to 'Justification'</p> <p>New working draft received 19th June 2014:</p> <p>Cycle Route policy added</p> <p>It is felt that this small rural parish has sufficient footpaths.</p> <p>Incorporated, including rapid charge points. All vehicles?</p>
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	<p>ii. Reduce the need to travel by car by identifying opportunities to improve access to public transport routes and community transport services whilst making provision for car use through improvements to the existing road network and the promotion of vehicles which use low-carbon energy by installing charge points; - <i>be more specific</i></p> <p>iii. Respect and protect the Parish's green infrastructure network and give priority to pedestrian movements;</p> <p>iv. Make provision for parking for all vehicles intending to use the development and must be of a high quality design to ensure they are safe. - <i>specify the vehicles does this include cycling</i></p> <p>12. KPNP 10 – Kingston Park (pg.30) The wording of this policy is not clear. This seems to be mixing the intention for this to be redesignated as an SNCI and allocating it as a Local Green Space. Is it designating the areas as SNCI? You may want to review the emerging Local Plan 2013 when clarifying this.</p> <p>13. Should the plan contain a policy related to the historic environment? This could include a pro-active strategy towards future assets etc. in the parish. Including working with the District Council. It is recommended that this is discussed with the ADC Conservation Officer.</p> <p>14. There are a few typos - eg KPNP3 vi, surely the 'not' is wrong? Also KPNP7 part 2 - I think you mean will 'not' be supported... don't you?</p> <p>Page 30 Typo - missing a preposition in the second bullet point under Justification</p> <p>Other than the Greensward and footpaths beside the Ferring Rife, Kingston Parish has very little woodland or park area which can be used as a safe, well promoted, walking and recreational route, as described in Arun's Emerging Local Plan 2014 – policy HWB SP1 and NPPF (2012) para 76.</p> <p>15. It is advised that the entire document be checked for typographical errors as this has not been done by ADC as part of this process.</p>	<p>Reworded to include reference to <i>off road</i> parking and all vehicles, which includes bicycles.</p> <p>This policy has been removed</p> <p>To be organised</p> <p>Corrected</p> <p>Conducted by Steering Group</p>
<p>West Sussex County Council</p>	<p>Thank you for the opportunity to comment upon the Parish Council's Consultation Draft Neighbourhood Plan for Kingston.</p> <p>The focus of the County Council's engagement with the development planning process in West Sussex is the new Local Plans that the Districts and Boroughs are preparing as replacements for existing Core Strategies and pre-2004 Local Plans. Whilst welcoming the decisions of so many parishes to prepare Neighbourhood Plans, the County Council does not have sufficient resources available to respond in detail to consultations at the draft Plan stage unless there are potentially significant impacts on its services that we are not already aware of, or conflicts are identified with its emerging or adopted policies. In general, the County Council looks for draft Neighbourhood Plans to be in conformity with the District and Borough Councils' latest draft or adopted development plans. The County Council supports the District and Borough Councils in preparing the evidence base for these plans and aligns its own infrastructure plans with them. The County Council encourages Parish Councils to make use of this information which includes transport studies examining the impacts of proposed development allocations. Where available this information will be published on its website or that of the relevant Local Planning Authority.</p> <p>In relation to its own statutory functions, the County Council expects all Neighbourhood Plans to take due account of its policy documents and their supporting Sustainability Appraisals. These documents</p>	<p>No action</p>



	<p>include the West Sussex Waste Local Plan, Minerals Local Plan and West Sussex Transport Plan. It is also recommended that published County Council service plans, for example Planning School Places, are also taken into account.</p> <p>Following a review of the Consultation Draft Neighbourhood Plan for Kingston, it has been decided not to submit a formal County Council response on this occasion. We do however encourage you to informally discuss any specific issues you may have which relate to the County Council with the Principal Community Officer who deals with your area.</p> <p>Auto acknowledged</p>	
Sussex Police		
Ferring Parish Council		
East Preston Parish Council	<p>On behalf of east Preston parish Council I have been asked to thank you for the opportunity to comment upon the Kingston Pre-Submission neighbourhood Plan. EPPC wishes to congratulate you all on a great piece of work and has no further comment to make. Keep up the good work!</p> <p>Thank you for consulting the Environment Agency on your Draft Neighbourhood Plan. We are a statutory consultee in the planning process providing advice to Local Authorities and developers on pre-application enquiries, planning applications, appeals and strategic plans.</p> <p>We aim to reduce flood risk, while protecting and enhancing the water environment. We have had to focus our detailed engagement to those areas where the environmental risks are greatest.</p> <p>Based on the environmental constraints within the area, we therefore have no detailed comments to make in relation to your Plan at this stage. However together with Natural England, English Heritage and Forestry Commission we have published joint advice on neighbourhood planning which sets out sources of environmental information and ideas on incorporating the environment into plans. This is available at:</p> <p>http://webarchive.nationalarchives.gov.uk/20140328084622/http://cdn.environment-agency.gov.uk/LIT_6524_7da381.pdf</p> <p>We have worked with and supported your Local Planning Authority as they are developing their Charging Schedule.</p> <p>We would also welcome the opportunity to work with your neighbourhood forum on this to ensure environmental infrastructure is taken into consideration when looking to fund local infrastructure.</p>	No action
The Environment Agency		Website consulted.
Natural England	<p>In the absence of development allocations, we offer the following brief comments.</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> We welcome the aims of the plan, particularly the protection, conservation and enhancement of biodiversity, geodiversity and landscape; and the commitment to protect the Best and Most Versatile Agricultural Land (in this case grades 1 and 2). <input checked="" type="checkbox"/> The precursor to protecting and enhancing biodiversity is (in part) the protection of habitats and associated networks of corridors and stepping stones. These are important to the wellbeing of wildlife and to enabling their response to climate change. 	



	<p>☐ The tree planting mentioned in KPMP 4 could make reference to native species and responding the local landscape character/context.</p> <p>☐ KPMP 7 (i) could make reference to the need for development proposals to seek to protect and enhance onsite habitats and associated networks</p> <p>I hope you find these comments helpful. If discussion would be helpful, please give me a call.</p>	<p>incorporated</p> <p>Incorporated</p>
English Heritage	Acknowledged	
Arun Biodiversity Forum	Acknowledged	
Ferring Conservation Group		
East Preston and Kingston Preservation Society	<p>The Society welcomes the provisions of Policy KPMP7 on Design, and Development, and strongly supports the objective of maintaining the established special character of the area. It hopes that this policy will be rigorously enforced.</p> <p>The Society also wishes to point out an omission in paragraph 6(viii). In addition to the six listed buildings mentioned, Kingston possesses two Buildings of Character on Arun's Local List Driftwood Manor and the Water Tower.</p>	<p>Incorporated into KPMP 7</p>
Kingston Gorse Estate (Southern) Ltd	no adverse comments to make about the Plan and would like to thank Roger Wetherell for all his hard work on this	
West Kingston Residents Assoc Ltd	Acknowledged	
Kingston Park Estate Ltd	<p>Please be advised that the directors have significant reservations regarding the proposed designation of the main area of the Company's land as "local green space" and do not believe at present that it is in the Company's interests for the proposed designation to be included in the Neighbourhood Plan.</p> <p>It would be appreciated if you let the Company know if, having considered the directors' position, you still wish to take your proposal forward to include it in the Plan.</p>	<p>Policy and proposal removed – issue handed over to Parish Council for further action.</p>
Angmering-on-Sea Residents Assoc.	Acknowledged	
Peak Lane Residents	Acknowledged	
Farmers/Landowners Mr and Mr Walters	Auto acknowledged	
Mr R Andrews	I have reviewed the information and have no particular comments, noting that the SNCI relates only to the Rife area, although it is encouraging that special protection has been provided to this area.	No action



<p>Mobile Operators Association</p>	<p>Thank you for your recent consultation on the above and taking the time to seek our views on the pre submission version of Kingston Parish Neighbourhood Plan. We welcome the opportunity to have input in the process.</p> <p>Paragraph 42 of the National Planning Policy Framework (NPPF) confirms that; <i>“advanced, high quality communications infrastructure is essential for sustainable economic growth and play a vital role in enhancing the provision of local community facilities and services.”</i></p> <p>While we support the inclusion of a telecommunications policy within the emerging Neighbourhood Plan, we have the following concerns about the draft wording of Policy KPMP 8 – Telecommunications Infrastructure, Employment & Enterprise;</p> <p><i>“ ii. Erection of new radio or telecommunications mast or base station will in principle be opposed unless in full compliance with Arun District Council’s policy on Telecommunications and KPMP7, and not within the area designated Landscape Constraints shown in map 7(iii)”</i></p> <p>The restriction of telecommunications equipment in the areas detailed in criteria (ii) of Policy KPMP 8 could inhibit the Government’s objective to ensure that everyone has the same degree of access to a high quality electronic communication network. While it is recognised that the designations mentioned are sensitive and that operators should exercise great care if locating equipment within such an area, paragraph 44 of NPPF states that;</p> <p><i>“Local Planning Authorities should not impose a ban on new telecommunications development in certain areas, impose blanket Article 4 directions over a wide area or a wide range of telecommunications development or insist on minimum distances between new telecommunications development and existing development.”</i></p> <p>In accordance with NPPF, the Mobile Network Operators aim to keep the environmental impact of all communications infrastructure to a minimum. We would therefore suggest that the wording be amended to the following;</p> <p><i>“Where operationally and technically possible, the siting of telecommunications equipment should aim to avoid sensitive landscapes”</i></p>	<p>Incorporated</p>
<p>Southern Electric British Gas</p>	<p>Uk Power network – auto acknowledge</p>	
<p>Southern Water</p>	<p>Policy KPMP 4 – Natural Environment Page 20</p> <p>Southern Water supports KPMP4 (VI) as it would facilitate the delivery of our infrastructure that might be needed to serve new or existing development. We seek a similar proviso in respect of policy KPMP 10.</p>	<p>Incorporated</p>
<p>Angmering Parish Council</p>		
<p>South Downs National Park</p>		



<p>Travel and Transport Focus Group, East Preston</p>	<p>We write as the Travel and Transport Focus Group established in East Preston to work on our Neighbourhood Plan, which like yours, is now out for consultation. We have included a proposal on Cycling and Cycle paths (Proposal 4 on page 34) which you can see on our parish website. You are of course aware from our previous correspondence that we have set up a cycling initiative group to work together with our neighbours and with Arun District Council on the issue of cycling and safe cycling routes as outlined in Arun DC's saved policy GEN13 (Public access to the Coast). We were delighted that several of your representatives attended the first meeting. We therefore wish to make an official representation on the exclusion of GEN13 from the list of policies on page 7 of the pre-submission draft of your Neighbourhood plan. Furthermore, we note that no mention is made in your plan of the need to progress the South Coast Cycle Route in line with GEN13, although you do make several references to the extensive use of cycles within your parish and on page 12 you say 47.8% use cycling as a means of transport.</p>	<p>New Cycle Route policy added to conform to GEN 13 and emerging T DM1 and T SP1</p>
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Section 5 - List of Consultees

5.1 Consulted under Reg. 14 on 1st April 2014:

Arun District Council
West Sussex County Council
Sussex Police
Natural England
The Environment Agency
English Heritage
Southern Electric
British Gas
Southern Water
Mobile Operators Association

5.(ii) Other local groups and stakeholders consulted as part of the survey process:

Ferring Parish Council
East Preston Parish Council
East Preston and Kingston Preservation Society
Ferring Conservation Group
Arun Biodiversity Forum
East Preston and Kingston Preservation Society
Kingston Gorse Estate (Southern) Ltd
West Kingston Residents Association Ltd
Kingston Park Estate Ltd
Angmering-on-Sea Residents Association
Peak Lane Residents
Farmers and Landowners
Householders and Residents



Section 6 - Appendices

Appendix 1 – Initial Notification and Poster for First Public Meeting

<p>What is a Neighbourhood Plan?</p>
<p>The Localism Act became law on 15th November 2011 and includes provision for Neighbourhood Plans. This Community Led Planning is “a step-by step process, that enables every resident to participate in, and contribute to, improving the social, economic, environmental and cultural well-being of their local area. It relies on people coming together locally, researching local needs and priorities and agreeing a range of different actions which help to improve their neighbourhood”</p> <p><i>Extract from ‘A plain English guide to the Localism Act’ published by the Department for Communities and Local Government (see www.communities.gov.uk/documents/localgovernment/pdf/1896534.pdf):</i></p> <p>Neighbourhood Planning</p> <p>Instead of local people being told what to do, the Government thinks that local communities should have genuine opportunities to influence the future of the places where they live. The Act introduces a new right for communities to draw up a neighbourhood plan.</p> <p>Neighbourhood planning will allow communities, both residents, employees and business, to come together through a local parish council or neighbourhood forum and say where they think new houses, businesses and shops should go – and what they should look like.</p> <p>These plans can be very simple and concise, or go into considerable detail where people want. Local communities will be able to use neighbourhood planning to grant full or outline planning permission in areas where they most want to see new homes and businesses, making it easier and quicker for development to go ahead.</p> <p>Provided a neighbourhood development plan or order is in line with national planning policy, with the strategic vision for the wider area set by the local authority, and with other legal requirements, local people will be able to vote on it in a referendum. If the plan is approved by a majority of those who vote, then the local authority will bring it into force.</p>
<p>We need your help</p>
<p>Key facts so far:</p> <ul style="list-style-type: none"> • The Neighbourhood Plan will sit below Arun’s more strategic Local Plan and will have a higher reference status than a Design Statement (which deals with more detailed design and will be treated as a material consideration for planning applications) • Council will be working closely with Ferring Parish Council and East Preston Parish Council to share services whenever practical to do so, to keep costs down and liaise on joint issues such as the Strategic Gap • This Council and Ferring Parish Council have made a joint bid to the Government for funding and East Preston Parish Council a sole bid (as this gives an overall size/population balance to each bid) the speed of progression of a Neighbourhood Plan will be dependent the success of the bid • AirS (Action in Rural Sussex) have been approached to help – particularly with the more technical elements of the plan • the Design Statement could be finalised as part of the work on the Neighbourhood Plan and consideration also given to creating an Action Plan (generic plan to meet future needs of Kingston) <p>How can I get involved with the Neighbourhood Plan?</p> <p>The plan is to be Community led so we need to set up a Working Group – a mix of volunteers - which will report to the Steering Group (the Parish Council).</p> <p>If you are interested in the future of Kingston and would like to volunteer to join the Working Group or need more information please contact:</p> <ul style="list-style-type: none"> - the Clerk, Val Knight (e-mail: kinestonpc@tesco.net Telephone: 01903 771922) OR - the Chairman of Council, Cllr C
<p>Page 2 from KP Newsletter dated December 2011</p>



KINGSTON NEWS

"Looking After Your Interests"

Kingston Parish Council Newsletter

Issue 7, May 2012

Message from
the Chairman



Dear Resident,

Welcome to our Spring 2012 newsletter. Overleaf is the Annual Report updating you on our work over the previous year.

I hope you will join us at the **Annual Parish Meeting** on 10th May 2012 – see details opposite - when you will have an opportunity to speak and to raise questions.

Cllr John Hickson has resigned from Council but is still actively involved in the Parish and has very helpfully offered to continue as our Flag Officer, ensuring the flag is flown on the correct days on the flagpole at the junction of Coastal Road and Gorse Avenue.

This means that we need another Councillor so please consider **standing for Co-Option**. If becoming a Councillor is not for you at this time, but you are interested in planning for the future of Kingston please consider helping us over the summer with **the Neighbourhood Plan** and come to the meeting on 24th May. More details are given opposite.

I hope you all enjoy a good summer - once the drought ends and the rain stops!

Cllr Geraldine Walker
Chairman Kingston Parish Council

Do come and join us

10 MAY 2012 ANNUAL PARISH MEETING

at 7.pm in the

**Our Lady Star of the Sea Hall, Vermont Drive, East Preston
BN16 1JU**

This meeting is quite distinct from a meeting of the Parish Council. It is a meeting for all electors to come along to and discuss parish issues.

Here is the Agenda:

1. To receive apologies.
2. Minutes of the 2011 Annual Assembly of the Parish
3. To receive the Annual Report of Kingston Parish Council
4. Community-led Neighbourhood Plan – Update
5. Observations of the District and County Councillors for Kingston.
6. Resolutions of which written notice has been given (none to date)
7. Public Question Time.

Do you care about Kingston?

We need your help to progress the Neighbourhood Plan over the next few months – any help you can give will be welcomed. Without you it will not happen. Please come along to find out more.

on 24th May at 7.pm in the

Our Lady Star of the Sea Hall, Vermont Drive, East Preston

A representative from AirS (Action in Rural Sussex) will attend to advise on developing the plan and explain what the Working Party will need to do. Please be there, or contact the Clerk for more information.

Consider becoming a Councillor

A vacancy exists for one Councillor to serve until the next ordinary elections in May 2015. As no poll has been called for, Council will fill the vacancy by co-option at a future meeting of Council.

The co-option process is quite straightforward. If you would like to be considered, please contact the Clerk for more information by 9th May 2012. Telephone: 01903 771922 email: kingstonpc@tesco.net



Do you care about Kingston?

Do you want Kingston to have a say in its own future?

Do you want to protect the Strategic Gap?

Do you want to help shape the future of Kingston?

Then you need to make your views known

Come to a meeting on
Thursday 24th May at 7.pm in the
**Our Lady Star of the Sea Hall, Vermont Drive,
East Preston**

A representative from Action in Rural Sussex will attend to talk about a Neighbourhood Plan which offers a genuine opportunity to influence the future of Kingston.

Please come along to find out more

We are interested in your views and will also be forming a Working Party to prepare a Neighbourhood Plan over the summer. There is no commitment from you to join the Working Party if you come to the meeting

It would be helpful if you let the Clerk know you will be attending by emailing kingstonpc@tesco.net or for more information contact:



Appendix 2 – Minutes 25th June 2012

KINGSTON NEIGHBOURHOOD PLAN (NP)

NOTES OF THE STEERING GROUP MEETING 25 JUNE 2012

PRESENT: Dr Alan Black, Ian Rayment, Valerie Masson-Kaidbey, David Joyce, John Last, Malcolm Walker and Roger Wetherell

Also Present:

Faustina Bayo (AirS Community Devt. Officer), Donna Moles (Arun Neighbourhood Devt. Plan Officer), Geraldine Walker (KPC Chairman) and Val Knight (Parish Clerk)

APOLOGIES: Andrew Ball, Helen Bender and Jack Willmott

1. KEY POINTS WERE:

- a. Chairman of steering group appointed: Roger Wetherell (at least for the interim)
- b. Constitution: Faustina to provide a template – to be finalised next meeting
- c. Need to make an expression of intent to produce NP to Arun – Donna will organise
- d. Map of Parish and indication of neighbouring parishes – Donna to organise
- e. Community profile information – Faustina to supply
- f. Work on NP to be timed so that a referendum on it could be held in May 2013.
- g. NP needs to be robust to prevent challenges to decisions made once adopted by Arun

2. INITIAL ACTIONS:

- a. Identify Themes and Issues for the parish to be considered as part of NP. When considering main themes also look at draft Local Plan and neighbouring parishes to make sure all elements covered and also consult with interested parties.*
- b. Create sub- groups from the Steering Group to consider in depth and work towards a questionnaire for all residents which will inform/evidence NP (AirS to help finalise the questionnaire/wording and carry out the survey). Steering Group members could sit on more than one sub-group*
- c. Useful documents include the Arun Local Plan (showing Land categories - scientific interest etc.) Flood Maps and draft Kingston Design Statement

* SEE APPENDIX re discussions at the meeting



3. NEXT MEETINGS

Next Meeting Monday 30th July at 7pm at Valerie’s house

To get dates in diaries the 3rd September was also discussed as the meeting after the July meeting – however subsequently this has proved not suitable for several members so a new date will be arranged and circulated.

**APPENDIX
Meeting Notes 25-6-2012**

THEMES AND ISSUES

It was acknowledged that this is only a starting point and additions/deletions/amendments will be required. Also some issues appear under more than one theme. Initial suggestions were:

THEMES	ISSUES	Interested Parties
FLOODING, DRAINAGE AND COASTAL DEFENCE	Coastal Defence, Rife Protection, Surface water drainage	ADC, EA, SW, WSCC
HEALTH AND WELLBEING including Policing and security	Dog Control/ Fouling. Bathing water Quality. Access for ambulances to Kingston. Access for residents to Doctors Policing or security presence /enforcement (shared funding between parishes?)	ADC. Health Authority, Sussex Police. Other parishes.
ACCESS: ROADS AND TRANSPORT	Including Footpaths, bridleways, and cycleways?	WSCC, landowners
FACILITIES (Access to /need for)	Identify businesses in parish (working from home?) Broadband, Play Areas, Meeting Place, shops, dentist, doctor etc.	
ENVIRONMENT: Split into three elements: 1. Coastline	Greensward. Footpaths, bridleways, Bye-laws (enforcement is separate theme) (Coast defence is separate theme)	ADC, WSCC, Ferring Conservation Group. Biodiversity forum. WKRA and KGE
2. The Rife	Footpaths. Conservation. (flood defence is separate theme)	ADC, WSCC, Ferring Conservation Group. Biodiversity forum. Landowners



3. Conservation	Protected areas. Strategic Gap (consider asking for National Park Status?). West Kingston Park. Heritage assets: buildings/land.	ADC, EA, WSCC, SDNP, Ferring Conservation Group. Biodiversity forum.
LAND USE	e.g. Agricultural areas, leisure areas, built up areas	ADC, EA, Landowners

Faustina advised that Ferring NP is using the themes: Flooding and Drainage, Housing and Development, Health and wellbeing, Transport and Access, Facilities, Environment and Countryside, Coastal. Ferring to be asked for some info on this.

The Chairman of the Steering Group offered to consider the themes and issues and suggest a way they could be organised and split between sub-groups.

Appendix 3 – Constitution and Terms of Reference

3.1 KINGSTON PARISH NP STEERING GROUP CONSTITUTION

Name

The name of the organisation shall be the Kingston Parish Neighbourhood Plan Steering Group, hereafter referred to as the Committee.

Purpose

The purpose of the Group shall be to work in partnership with the Parish Council and, with the assistance of Action in rural Sussex (AirS), to carry out the following tasks:-

1. Investigate and identify support for the Neighbourhood Plan
2. Identify sources of funding
3. Take responsibility for planning, budgeting and monitoring expenditure on the plan and report back to the Parish Council on these matters
4. Liaise with relevant authorities and organisations to make the plan as effective as possible
5. Identify ways of involving the whole community and gather the views and opinions of as many groups and organisations in the community as possible
6. Determine the types of survey and information gathering to be used
7. Liaise with AirS for the analysis of the survey and the production of the final report
8. Identify priorities and timescale for actions in the plan including lead organisations and potential sources of project funding
9. To report back to the Parish Council on progress, issues arising and outcomes from the exercise
10. To liaise with local Arun District Council regarding submission of the plan for independent examination.
11. Undertaking a referendum for the plan with ADC
12. To liaise with local authorities for plan to be adopted



Membership

- The Group will include up to 15 members.
- No more than six of these members will be members of the Parish Council.
- The Group may co-opt additional members at its discretion, so long as the total number of co-opted members does not exceed the number of original members.
- A person shall cease to be a member of the Group having notified the chair or secretary of his or her wish to resign.

Officers

- Chairperson – Mr Roger Wetherell
- Secretary – Cllr Karen Kenning.
- Treasurer – Mr David Joyce

All other Group members, whether co-opted or not, should have a specific role, to be agreed by the Steering Group

Meetings

- The Committee shall meet every month as a minimum, or as may be required.
- At least five clear days' notice of meetings shall be given to members by written notices or emails left at, or sent by post to the member's last known email or home address. All notices of Committee meetings must detail the matters to be discussed.
- Every matter shall be determined by a majority of votes of the Committee members present and voting. In the case of equality of votes, the chair of the meeting shall have a casting vote.
- The Committee quorum will be five members.
- The secretary shall keep a record of meetings in a minute folder, and circulate minutes to members of the Committee not more than 14 days after each meeting.

Working groups

- The Committee may appoint such working groups, as it considers necessary to carry out the functions specified by the Committee. Each working group should have a nominated chair. This person must be a member of the steering Committee.
- Working groups do not have the power to authorize expenditure on behalf of the Committee.
- Working groups will be bound by the terms of reference set out for them by the steering group

Finance

- The treasurer shall keep a clear record of expenditure, where necessary, supported by receipted invoices.
- Members of the community who are involved as volunteers with any of the working groups may claim back any expenditure that was necessarily incurred and approved by the Committee during the process of producing the Neighbourhood Plan.
- The treasurer will draw up and agree with the Committee procedures for volunteers who wish to claim expenses and the rates they may claim.
- The treasurer will report back to the Committee and the Parish Council on planned and actual expenditure for the project, and liaise with the parish clerk to set up a petty cash system and enable cash withdrawals and payment of invoices to be made as required.

Changes to the constitution



- This constitution may be altered and additional clauses may be added with the simple majority of the Committee present.

Dissolution of the Committee

- Upon dissolution of the Committee any remaining funds shall be disposed of by the Committee, in accordance with the decisions reached at an Extraordinary Meeting open to the public in the area of benefit called for that purpose. No individual member of the Committee shall benefit from the dispersal.
- The return of any unused funding given as grants to the Committee may need to be considered if this was part of the condition of the grant.

3.2 KINGSTON PARISH NP STEERING GROUP - TERMS OF REFERENCE FOR WORKING GROUPS

The purpose of each working group is to assist the Neighbourhood Plan Steering Group (NPSG) to prepare a neighbourhood plan for the community. Each working group will be Theme based and will tackle a specific issue, or set of issues, or the needs and opportunities facing a specific group of people within the community.

Each working group should:

1. Clearly set out its purpose and take its lead from the Neighbourhood Plan Steering Group
2. Outline how it will gather and present information or findings to the NPSG.
3. Set out the timescale and estimated costs of gathering information and carrying out requested or suggested exercises.
4. Produce a short action plan setting out:
 - What is proposed?
 - Why the action is needed
 - Who will be responsible for taking the action?
 - When will the action be taken forward?
 - How the action will be implemented and how much it will cost?
5. The working group must be able to demonstrate that projects it has identified have the support of the local community and show that they have, where relevant, discussed projects with other organisations who will be able to assist in carrying out the action.
6. The Chairman of each working group will attend the regular NPSG meetings.
7. Each working group will be responsible for organising its own meetings and must provide a summary progress report to the NPSG meetings.
8. Financial expenditure in excess of £50 must be approved by the Treasurer in consultation with the NPSG. Receipted expenses for reimbursement should be passed to the Treasurer on a monthly basis with reasons for the expenditure clearly given.



Appendix 4 – Minutes 30th July 2012

MINUTES OF THE STEERING GROUP MEETING – MONDAY 30TH JULY 2012

Present: Jack Willmott, Karen Kenning, Helen Bender, Dr. Alan Black, Valerie Masson-Kaidbey, Roger Wetherell, John Last and David Joyce

Also present:

Faustina Bayo (AirS Community Devt. Officer)

Geraldine Walker (KPC Chairman)

Val Knight (Parish Clerk)

Apologies: None

1. Prepared Kingston Parish NP Steering Group Constitution and Terms of Reference for Working Groups read through by Roger Wetherell and agreed.
2. Confirmation of: Chairman : Roger Wetherell
Secretary : Karen Kenning
Treasurer : David Joyce
3. Outlined timetable to work to. Copy circulated. Local Plan substantial therefore agreed each Working Party read that which is applicable. Three Working Groups initially but suggested by Roger Wetherell, subjects may overlap and it could be only one will be required. Each Working Group has a list of themes, it will be up to them to suggest others or deem some inapplicable to our area.
4. Letter of Resignation from Ian Rayment read by Roger Wetherell.
5.
 - i) Consolidation of themes into three Groups.
 - ii) Roger Wetherell will chair Groups A and B.
 - iii) Jack Willmott to Chair Group C.
 - iv) List prepared of Group volunteers.
6. Budget discussed in general.
7.
 - i) Noted Neighbourhood Plan Workshop at ADC 20th August 2012.
 - ii) Agreed updates on meetings to Chairman of Neighbourhood Plan and Kingston Parish Council, who when possible will attend meetings to observe.
 - iii) Working Groups to arrange meeting dates.
 - iv) Meeting closed 8:45pm.

Next Steering Group Meeting at Chairman's Roger Wetherell's house on the 17th September 2012.



Appendix 5 – Group Themes / Issues, and Working Party Make Up

Group Themes / Issues

Group A:

Facilities & Amenities

- Broadband speeds
- War memorial
- Archaeological / Ancient monument sites
- Play areas / meeting places / shops / dentist / doctor
- Provision of notice board on Greensward (tides / dangers etc)
- Post boxes

Roger Wetherell (Chair)
 Karen Kenning (Sec)
 Geraldine Walker
 Helen Bender
 Valerie Masson-Kaidbey
 Jack Willmot

Health & Wellbeing

- Promoting a healthy community
- Access to doctors
- Emergency services access – EP fire appliances?
- Public transport for elderly
- Beach /bathing water quality (ie. seawater)
- Dog fouling (beach / Greensward/ Peak Lane / other footpaths)

Policing & Security

- Crime prevention / law enforcement (bylaws)
- Police presence
- Neighbourhood watch

Group B:

Access: Roads & Transport

- Public access to coast
- Greensward – incl. access for disabled
- Public roads (Kingston Lane) + Peak Lane (unadopted BOAT)
- Private roads – responsibilities
- Footpaths
- Cycleways – Kingston Lane? - Aspirational cyclepath?
- Bridleways / BOATs

Roger Wetherell (Chair)
 Karen Kenning (Sec)
 Geraldine Walker
 Alan Black
 David Joyce
 John Last
 Jack Willmot

Flooding, Drainage & Coastal Defence

- Meeting the challenge of climate change to:
 - Beach (storms & erosion) – coastal defences
 - Flooding (seasons) - drainage
 - Coastal sink (land slippage)
- Rife flooding (with Ferring) – see flood plan
- Drainage ditches (general) - maintenance
- Kingston Beach drainage outlet – maintenance and clearance

Environment

- Conserving and enhancing natural environment
- Renewable energy (off-shore wind farms/household wind turbines/solar & water heater panels)
- Trees and woodland protection
- Noise, light and air pollution
- Protection of Rife as area of natural beauty (incl chemical run off) – (with Ferring)



- Protection of Greensward
- West Kingston park (conservation)

Group C:

Land Use

- Protection of Strategic Green Infrastructure Corridors (Gap)
 - – National Park Status?
- Protection of countryside
- Residential development (brownfield / back garden)
- Agricultural and land quality
- Allotments
- Telephone masts

Jack Willmot (Chair)
Karen Kenning (Sec)
Geraldine Walker
David Joyce
John Last
Roger Wetherell

Development

- Conversion of buildings for commercial use
- Conversion of buildings for residential use
- Water Board pumping station land and buildings (Peak Lane)
- Horse riding / stables
- Agricultural buildings (barns/pump houses etc)
- Demolition/alteration/extension of listed buildings
- Setting/protection/reinstatement of features to listed buildings
- Extensions to existing residential buildings
- Rest and nursing homes (conversion to etc)
- Gypsy sites & travelling showpeople
- Farm shops / garden centres / nurseries
- Golf courses
- Caravan sites
- Marinas / Yacht clubs
- Car boot sales / markets
- Commercial fishing (local and trawler) (
- Leisure fishing (with Ferring
- Beach huts (

Reference Material:

- all available from SG Chairman

Kingston Design Statement 2011 v.2

Arun DC draft Local Plan 2012

Environment Agency Flood Map

Kingston Community Profile

Rural Place Profile

Sustainability Plan

Sustainable Energy Assessment

Strategic Housing, Parish & Town Council Allocations (Policy doc SP8)

Strategic Housing Land Availability Assessment

WSCC Transport Model & Accessibility

Dawlish Parish NP (example plan)

ADC Background Documents – numerous and various:

(www.arun.gov.uk/main.cfm?type=BACKGROUNDSTUDIES)

Work with:

Arun DC Planning Policy Team, Arun Civic Ctr, Maltravers Road, Littlehampton BN17 5LF

ADC – Donna Moles, Neighbourhood Plan Devt Officer

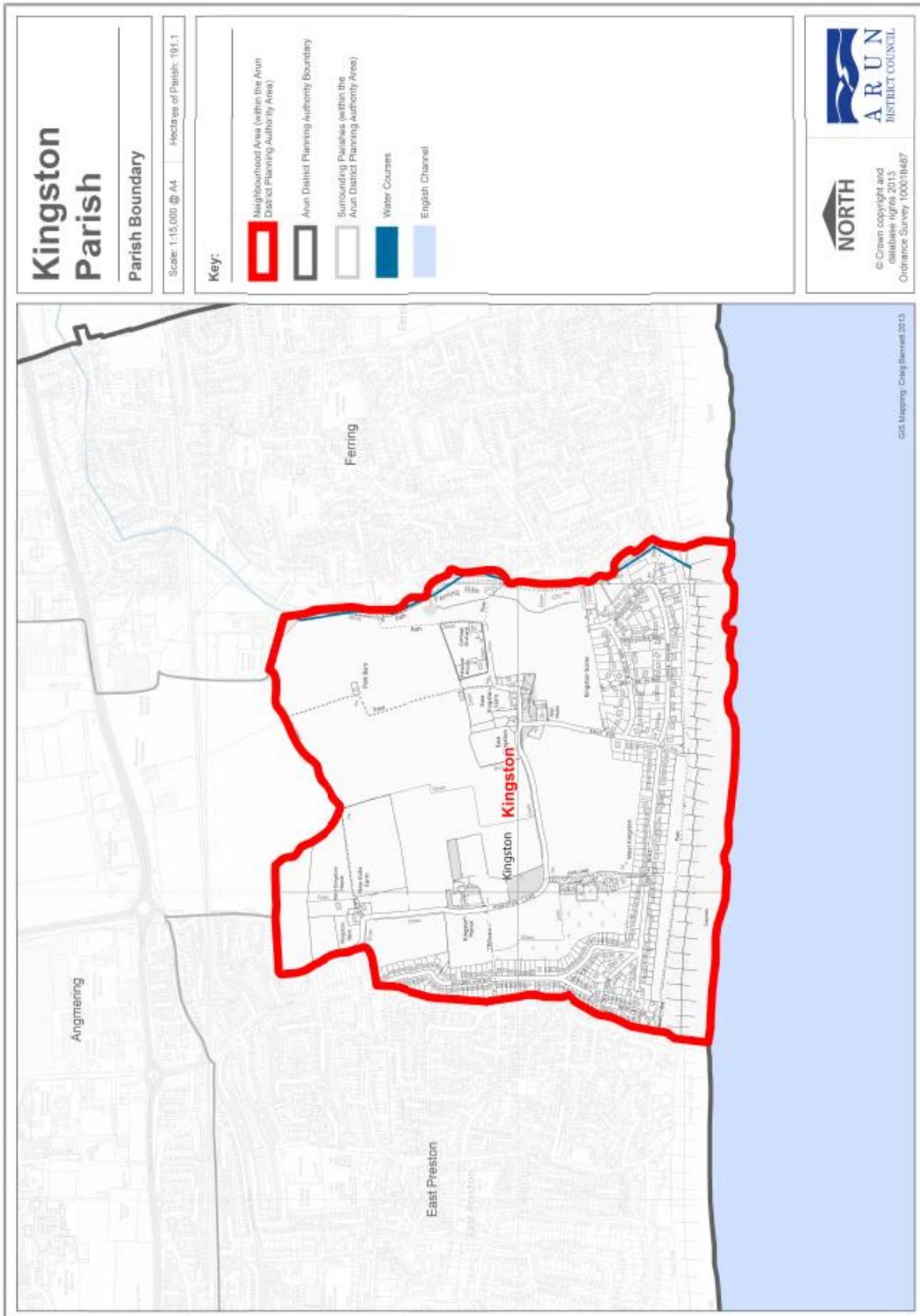
AirS (Action in Rural Sussex) – Faustina Bayo, Community Devt Officer

Ferring Neighbourhood Plan Steering Group

East Preston Neighbourhood Plan Steering Group



Appendix 6 – Map of Neighbourhood Area





Appendix 7 – Minutes 17th September 2012

KINGSTON PARISH NEIGHBOURHOOD PLAN

Minutes of Steering Group Meeting – Monday 17th September 2012 at 7pm at Newcote Farm
Kingston Lane

1. Present: Jack Willmott, Val Knight, Geraldine Walker, Karen Kenning, Valerie Masson-Kaidbey, Helen Bender, John Last, David Joyce, Faustina Bayo and Roger Wetherell.

Apologies: None
Alan Black did not attend
2. Minutes of Steering Group Meeting 30th July 2012 approved.
3. Chairmans update. Following three group meetings now need to formulate questions for survey.
4. Brief talk by Faustina Bayo who gave guidance for questions.
Not more than four pages of A3
No leading questions.

5. **Group A**

Facilities and Amenities

Note service providers (suggestion by Faustina) so as to determine who is better.
Mobile networks to be included.
Are there sufficient play area's
Are they near enough to East Preston?

Health & Wellbeing

Dogs should be kept on leads on roads and greenswards.

Police and Security

Is there sufficient Police presence?
Is crime seen to be a problem?
What crimes are of most concern?
Are public fully aware of the Neighbourhood Watch Scheme?
More private security?

6. **Group B**

Access Roads and Transport



Who is responsible for maintenance of Peak Lane?
Should speed limit to be reduced on Kingston Lane? .

Flooding Drainage & Coastal Defence

Faustina suggested:
are public concerned about the future?
Remind ADC we are all very concerned.
Is coastal erosion a problem?
Environment Agency do a lot of work on the Ferring Rife.
Drainage ditches need reinstating.

Environment

Should any area of the Parish be a Preservation Area?

Pollution

Has an impact on wildlife.
Kingston Park Estate private, nothing can be done.
Are public concerned about off-shore wind turbines?

7. Group C

Specify strategic gaps to be protected.
Restrict development in resident's gardens.
Discussed solar panels and poly-tunnels.
Protect the rural community.

8. Any other business.

None

Next Steering Group Meeting on the 10th December 2012 again at Newcote Farm.



Appendix 8 - Questionnaire

Please complete this survey to help shape the future of Kingston Parish

The Localism Act 2011 has given more power to parish councils to determine what services are required by residents and an opportunity for residents to influence the development of the area they live and work in. Kingston Parish Council, in conjunction with local residents, are taking advantage of this opportunity and have set up the Kingston Neighbourhood Plan Steering Group which has been looking at issues considered to be of great importance to the community.

This survey aims to build on their work by consulting every resident on the main findings. The Neighbourhood Plan can be used to:

- Develop a shared vision for Kingston Parish
- Influence where new homes, shops and other developments should be built.
- Influence the type, design and layout of new developments.
- Identify important amenities such as green spaces and ensure they are protected.

Following this survey your comments will be incorporated into a Draft Neighbourhood Plan which you will finally get a chance to vote on in a Referendum to be conducted in the Autumn of 2013.

We hope that you will take this opportunity to tell us of your views to help shape the future of Kingston Parish. You can also fill this survey in online with this link (AirS will provide link).....

Land Use and Development

1. Would you support policies in the neighbourhood plan for

	Yes	No
Protection of the strategic gap between Kingston and Ferring		
Protection of the strategic gap between Kingston and East Preston		
Protection of the countryside		
Protection of existing agricultural lands		
Construction of commercial greenhouses / polytunnels		
No "back garden" development that creates an additional property		
Design, quality, massing and impact of extensions on existing residential buildings, street scene and general ambience – (ie. impact on neighbours)		



Health and Wellbeing

2. In your opinion, is Kingston Parish adequately served in neighbouring Parishes by:

	Yes	No
Doctors Surgery's		
Dentists		
Emergency services		
Transport needs for the elderly		
Disabled facilities		
Other: (please specify)		

3. What is your mode of transport? (please tick all that apply)

Car (as a driver)	Car (lift from friend/family)	Bus	Taxi	Community Bus	Motorcycle	Bicycle	Walk

4. Would you use a community transport service if one was available, and how often?

Yes - Daily	Yes - Weekly	Yes - Monthly	Yes - Occasionally	Never

5. On a scale of 1-5 (1 being not important and 5 being very important), rate the importance of the Neighbourhood Plan containing policies/proposals for

	5	4	3	2	1
Maintaining or improving the water quality of our coastline					
Cleanliness of the beach					
Controlling dog fouling in public places (beach, Greensward, footpaths etc)					
Keeping dogs on lead in public places					
Litter					

Policing and Security

6. Do you generally feel safe in and around Kingston Parish?

Yes	No



7. Is your house or estate in a:

	Yes	No	Not Sure
Neighbourhood Watch Area?			
Private Security Company Scheme?			
Neighbourhood Watch E-mail Scheme			

8. Should there be more private security in and around Kingston Parish?

Yes	No	No opinion

9. Have you /your household been a victim of a crime in the last 3 years

Yes	No

10. What crime worries you the most?

Burglary	Assault	Theft of/from vehicles	Anti-social behaviour	Vandalism	None

11. Where in the Parish are you worried about these crimes taking place?

--

12. In your opinion, is there sufficient police presence in Kingston Parish?

Yes	No

13. Would you be willing to contribute (an increase in the Council Tax of up to £25 per annum) towards Kingston Parish's own or shared police officer or PCSO?

Yes	No	Comments:

Facilities and Amenities



14. What is your opinion on broadband speed and mobile reception in Kingston Parish?

	Excellent	Good	Poor
Speed of broadband			
Mobile reception			

15. Who is your service provider?

	BT	Talktalk	Sky	Vodafone	T-Mobile	O2	Orange	3G	4G	Virgin	Other
Broadband											
Mobile											

16. What are your views on the following general facilities requirements in Kingston Parish?

	(A) Does not exist in parish, should be provided	(B) Exists in nearby vicinity so no provision necessary
Play Areas		
Community Centre		
Post Office Facilities		
Notice Boards		
Allotments		

17. If any answers in (A) above, Can you suggest a site where this can be located / situated?

Facility	Suggested Location/site

Transport

18. Would you support a speed limit reduction in Kingston Lane to:

30mph		40mph		Leave as it is	

Flooding, Drainage and Coastal Defences

19. Are you concerned about flooding and coastal erosion in Kingston both now and in the future?

Yes		No	



Environment

20. The neighbourhood plan should have a policies for:

	Strongly agree	Agree	Disagree	Strongly disagree
Avoiding future developments involving loss or damage to trees or woodland to protect and aid bio-diversity				
Encourage installation of domestic wind turbines, providing they do not alter the character or aesthetics of the property or surrounding area.				
Encourage installation of solar panels, providing they do not alter the character or aesthetics of the property or surrounding area.				

21. Do you consider the following to be a problem in Kingston Parish?

Noise pollution	Air pollution	Light pollution	
			Yes
			No

Other environmental concerns you might have: (please describe)

22. The Rife and Kingston Park are designated areas of Scientific Interest or Nature Conservation Importance; are there other areas that should be included?

Yes		Describe:
No		

23. Are you worried about: off shore wind turbines, dredging or inshore commercial trawling?

Off shore wind turbines	Dredging	Commercial inshore trawling	
			Yes
			No



24. Any other comments you might have about the future of Kingston Parish:

Finally

25. What is your postcode.....

26. What is your email address (optional)

27. How long has your household lived in Kingston Parish?

0 – 5 years		6 – 10 years		11 – 20 years		20+ Years	
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28. How many people of each age group live in your home, including yourself?

	0 - 5	6 - 10	11 - 18	19 - 30	31 - 50	50 - 65	65 +
Male							
Female							

Appendix 9 – Survey Results

Key Findings of the Survey

- A total of 117 responses were received to the survey. This represents a response rate of 39.00%.
- In excess of 80% of respondents to the question supported policies in the Neighbourhood Plan for: Protection of the strategic gap between Kingston and Ferring (99.1% support); Protection of the strategic gap between Kingston and East Preston (96.5% support); Protection of the countryside (100.0% support); Protection of existing agricultural lands (99.1% support); No 'back garden' development that creates an additional property (84.3% support) and Design,



quality, massing and impact of extensions on existing residential buildings, street scene and general ambience (82.5% support). The only exception being 'construction of commercial greenhouses/polytunnels which was opposed by 66.1% of respondents to the question.

- With regard to health and wellbeing, Kingston Parish was viewed as being adequately served in neighbouring Parishes in regard to: Doctor's surgery (87.3% agreed); Dentist (84.9% agreed); Emergency services (87.6% agreed); Transport needs for the elderly (70.8% agreed) and Disabled facilities (68.2% agreed).
- The vast majority of respondents (99.1%) identified the car (owner/driver) as their mode of transport. Other modes of transport included: Walking (66.1%); Bicycle (47.8%); Bus (24.3%); Taxi (22.6%); Car (lift from friends/family) (20.0%) and Community Bus (0.0%).
- Just over half of those responding (55.3%) identified that they would use a community transport service occasionally if one was available. 36.0% identified that they would never use one, 7.0% would use one weekly and 1.8% would use one monthly.
- The greatest proportion of respondents identified all of the potential policies/proposals for inclusion within the Neighbourhood Plan as '*very important*': Maintaining or improving the water quality of our coastline (72.4% support); Cleanliness of the beach (70.4% support); Controlling dog fouling in public places (85.1% support); Keeping dogs on lead in public places (42.6% support) and Litter (75.9% support).
- The vast majority of respondents (96.5%) identified that they generally feel safe in and around Kingston Parish.
- 93.1% of respondents identified that their house/estate is in a Neighbourhood Watch Area, 64.1% that it is in a Private Security Company Scheme and 85.1% that it is in a Neighbourhood Watch e-mail scheme.
- The greatest proportion of respondents (43.4%) identified that they disagreed with the assertion that there should be more private security in and around Kingston Parish, whilst 23.0% agreed and 33.6% had no opinion.
- A clear majority of respondents (81.4%) identified that they had not been a victim of crime in the last 3 years, with 18.6% identifying that they had been a victim of crime. The crimes identified as worrying respondents were: Burglary (identified by 55.4%); Anti-social behaviour (identified by 42.9%); Vandalism (identified by 33.9%); Theft of/from vehicles (identified by 12.5%); Assault (identified by 10.7%) and None (identified by 9.8%).
- Approximately two-thirds of respondents (66.4%) expressed the opinion that there is not a sufficient Police presence in Kingston Parish.
- A slight majority of respondents (54.1%) identified that they would be willing to contribute an increase in Council Tax of up to £25 per annum towards Kingston's own or shared Police Officer or PCSO.
- The greatest proportion of respondents identified that the speed of broadband (57.7%) and mobile reception (49.5%) were both poor in Kingston Parish.
- BT was identified by the greatest proportion of respondents (33.7%) as their broadband



provider, followed by TalkTalk (22.1%) and Sky (20.2%). Vodafone was identified by the greatest proportion of respondents (33.3%) as their Mobile phone provider followed by O2 (31.4%) and Orange (14.3%).

- More than 85% of respondents identified that each of the general facilities required in Kingston Parish existed within the nearby vicinity and there was no need for their provision more locally. This included Play Areas (identified by 93.8%), Community Centre (identified by 95.8%), Post Office (identified by 97.1%), Notice Boards (identified by 93.6%) and Allotments (identified by 87.8%).
- Just over half of those responding (56.1%) supported a speed limit reduction in Kingston Lane to 30mph, with 30.7% happy for it to remain at its current level and 13.2% for a change to a 40mph limit.
- The greatest proportion of respondents (72.6%) strongly agreed that 'Avoiding future developments involving loss or damage to trees or woodland to protect and aid biodiversity' should form part of the Neighbourhood Plan's policies.
- The greatest proportion of respondents (44.6%) strongly disagreed that 'Encourage installation of domestic wind turbines, providing they do not alter the character or aesthetics of the property or surrounding area' should form part of the Neighbourhood Plan's policies.
- The greatest proportion of respondents (38.2%) agreed that 'Encourage installation of solar panels, providing they do not alter the character or aesthetics of the property or surrounding area' should form part of the Neighbourhood Plan's policies.
- The greatest proportion of respondents (88.2%) identified noise pollution is not a problem in Kingston Parish, with 96.3% identifying that Air Pollution is not a problem and 73.2% that Light Pollution is not a problem.
- Approaching three-quarters of respondents (70.0%) agreed that other areas should be identified as designated areas of Scientific Interest or Nature Conservation Importance along similar lines to Ferring Rife and Kingston Park. (as shown on the ADC 2003 maps at the time)
- The greatest proportion of respondents (57.0%) identified that they were worried about Offshore Wind Turbines and 63.0% were concerned about Commercial Inshore trawling, but only 49.1% were concerned about Dredging.
- Just over three-quarters of respondents (78.6%) identified that they were concerned about flooding and coastal erosion in Kingston Parish both now and in the future.
- The greatest proportion of respondents (34.8%) had lived in Kingston Parish for between 11 and 20 years, with 31.3% more than 20 years, 25.2% for 6 to 10 years and 8.7% for less than 5 years. The greatest proportion of people living in respondents households were aged 65 and over – 34.3% were men and 40.9% were women.



Appendix 10 – SG Minutes 28th January 2013

KINGSTON PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of Meeting – Monday 28th January 2013 at 2pm at Newcote Farm Kingston Lane

1. Present: Roger Wetherell, Dr Alan Black, Valerie Masson-Kaidbey, Faustina Bayo, Val Knight, Jack Wilmott, Helen Bender, David Joyce, John Last and Karen Kenning.
2. Apologies: Geraldine Walker
3. Minutes of the Meeting held on 17th September 2012 were approved.
4. The Chairman commented as follows:

Some items discussed previously digressed from the main plan which he explained needed to be based on Arun's draft plan.

In particular the plan should concentrate on where residents live and work.

Budget cannot be set until ADC confirm that the cost of the referendum will be met

Response to survey was good. (Faustina Bayo advised the stronger the Local Plan the less opportunity for change.)

5. Each category was considered with a view to developing the Policy

Land Use & Development

Preservation of Strategic Gap was considered very important.

Health & Wellbeing

Considered generally well served in the area.

Disabled access not applicable - no facilities in the area.

Transport

Many seemingly unaware of the Community Bus.

(Dr Alan Black left meeting).

Water Quality, Beach Cleanliness etc

Chairman to work on policy to include chemicals draining from fields into The Rife

Cannot enforce dogs on leads.

Police and Security

Policing not in the Plan.



Broadband Speed and Mobile Reception

There was general concern that this was poor and should be improved.

Facilities in Area

Most appeared happy with what was available and accessible.

Speed Restriction on Kingston Lane

Not in Policy but might be something the Parish Council could pursue?

Turbines Solar Panels etc

Should not be in Policy; is covered by the Design Policy of ADC.
Policy should cover ponds, beach and greensward in the area.

Flooding and Drainage

Residents very concerned, does need to be part of the Plan.

6. **Next stage** is to prepare a draft of the Plan. AIRS would charge £5,000.00 but this sum was queried by Val Cousins. Although the Committee agreed that it required AIRS expertise, Faustina Bayo agreed to reconsider the cost.

7. Chairman suggested further meeting in two weeks by which time the Committee should be able to resolve costs.



Appendix 11 – SG Minutes 11th March 2013

Kingston Parish Neighbourhood Plan

Minutes of the Kingston Parish Steering Group meeting held at Newcote Farm, Kingston Lane on Monday 11th March 2013.

1. Present: Roger Wetherell, Karen Kenning, Geraldine Walker, David Joyce, John Last, Dr Alan Black, Valerie Masson-Kaidbey and Jack Willmott.
2. Apologies: Faustina Bayo, Val Knight and Helen Bender.
3. Previous Minutes: of the meeting of 28th January 2013 were approved.
4. The Meeting:
 - a) The Chairman had spoken to Faustina Bayo about what should follow and advised that she had promised to e-mail him shortly.
 - b) The Chairman had also viewed the draft plan prepared by Upper Eden's Parish Council (a small Parish like Kingston) which was colourful and could be used as a template for Kingston's plan.
 - c) The Minutes wish to record that the Chairman was praised for his excellent work to date.
5. Comments:

The Chairman asked those present to make general comments. The following were raised:-

- a) The South Coastal Cycle Route should not be permitted along the greenswards in the Parish as these incorporated footpaths and would be dangerous to pedestrians, and anyway it would be difficult to route any such designated route through Kingston Parish as all but Kingston Lane were private roads which are obviously privately maintained.
 - b) Metal waymarkers should be replaced with wooden ones which were more in keeping with the Parish.
 - c) Local maps to be clearer.
 - d) Beach Huts - it was considered that the Committee should find out more .
 - e) Input required from West Kingston Residents Association - to be chased by Dr Black.
 - f) It was agreed not to make Peek Lane central to the plan.
6. Next stage: The whole Committee to be involved in consultation with relevant authorities.



Appendix 12 – SG Minutes 19th May 2013

Kingston Parish Neighbourhood Plan

Minutes of the Meeting of the Kingston Parish Neighbourhood Plan Steering Group on Thursday 9th May 2013 at Newcote Farm, Kingston Lane,

The meeting opened at 1410.

Present: Roger Wetherell (Chairman)
Cllr Valerie Masson-Kaidbey
Helen Bender
John Last
Jack Willmott
Cllr Geraldine Walker (observing)

1. Apologies were received from Dr Alan Black, Cllr Karen Kenning, David Joyce

2. Minutes of the meeting 11th March 2013 were approved as written.

3. Comment by ADC/AirS on Working Draft

The Chairman read out three emails received from ADC and AirS respectively with comments on the working draft of the Kingston Parish Neighbourhood Plan.

Comments were generally encouraging from ADC, but the general theme of the comments suggested more policy and slightly less of a wish list, inclusion of a proper consultation document and evidence base, plus a basic conditions statement regarding SEA (Strategic Environmental Assessment).

4. Chairman's Comments and Assessment of the Situation

The Chairman commented that the 'goal posts' had moved somewhat and a slight re-think was needed on the make-up of our Neighbourhood Plan, mainly in the area's of:

- a. Name – should *Development* be included in the title?
- b. Content – should wish list items be removed to an Action Plan driven by the Parish Council?

He also noted that all the Arun maps had changed, both in name and content (ie. tidal flooding etc)

5. Effect on Timetable and Referendum

Changes to the maps, consultation period, document contents and presentation, length of time for ADC Conformity Check and Examination would undoubtedly mean that our timetable is pushed back and we would be unable to make the December 5th referendum date. ADC have been informed of the fact. The earliest time for a referendum on present calculations would be the Spring of 2014.



6. General Discussion

A general discussion took place in light of the above events and included:

- Why had the ADC maps changed so much from the Environment Agency's 2009 version? - It was felt that they should be compared with the very latest EA maps to compare any differences.
- What should the document be called? – It was felt that the word “*Development*” should not be included in our document as no development was planned by ADC in their 2013-2028 Draft Local Plan.
- Ferrings Parish Plan 2005-2015 was reviewed and determined to be a ‘wish list’ – this is not what Kingston required as we wanted some say over any development in the future by introducing Policies.
Their Neighbourhood Plan was not available at the time of this meeting.
- Should we perhaps remove the wish list bits of our plan and either include them as a separate document called an Action Plan, or attach them as an Appendix to our NP?

7. The Way Ahead

A general discussion took place on the way ahead. It was determined that we should proceed as follows:

- a) Compare Environment Agency's maps against the latest ADC ones and note differences, if any.
- b) Arrange a one-on-one meeting with Simon Meecham and Donna Moles of ADC in Kingston to discuss the way forward given Kingston's unique situation re. development etc.
- c) Change p4 Non-tech Summary to reflect reality.
- d) Change p9 to add Southern Water (as land owners) and amend Kingston Gorse Estate (Sussex) Ltd
- e) Amend front cover of NP to remove consultation dates and include in ‘Letter to Interested Parties’
- f) Extract ‘wish list’ items from draft NP if they cannot be re-worded into a Policy
- g) Check AirS Contract (Phase 1) to check compliance
- h) Send out Consultation Document to interested parties with covering letter – some by email attachment, others by hard copy with return date for comments of 22nd June (this would give time to produce Draft NP for 6 week consultation period commencing 1st July?
- i) Go ahead with Open Day on Saturday 8th June. Chairman to liaise with Val on:
 - i. Display boards
 - ii. Catering & marquee
 - iii. Display printing
 - iv. Visitors book
 - v. Reminder notice to residents – to be hand delivered
 - vi. Roster
- j) Try to view Madehurst Neighbourhood Plan for comparison in view of the fact they are a similar Parish ie. small and rural.

8. Any Other Business

There being no further business the meeting closed at 16:15



Appendix 13 – SG Minutes 10th March 2014

Kingston Parish Neighbourhood Plan

Minutes of Steering Group Meeting held on Mon 10th March 2014

Present: Roger Wetherell (Chairman)
Cllr Valerie Masson-Kaidbey
Cllr Karen Kenning
Helen Bender
Jack Willmot
John Last
David Joyce
Dr Alan Black

Also present:
Cllr Geraldine Walker (KPC Chair)
Val Knight (Parish Clerk)

1. Apologies – all members attended
2. The minutes of the previous SG meeting held 9th May 2013 were approved as written.
3. Matters Arising:
 - i. P4 *Non-Technical Summary* changed to *Introduction*
 - ii. Southern Water added as landowners (Peak Lane pumping station)
 - iii. Kingston Gorse Estate (Sussex) Ltd amended.
 - iv. Front cover amended.
 - v. “Wish List” extracted from draft Pre- Submission NP.
 - vi. Madehurst Neighbourhood Plan was not available on-line so not viewed

4. Chairman’s Update

The Chairman updated the meeting on issues that had arisen since the previous meeting. He stated that the production of the NP had temporarily halted due to the fact that the Arun Emerging Local Plan was still ‘emerging’ and if our plan was to be current it was pointless continuing. He also stated that as part of Regulation 14 of the Neighbourhood Planning (General) Regulations 2012 we are required to consult with the Local Planning Authority (ie. ADC)...which we did not do! However, he stated that this might not have been a bad thing in hindsight, especially with the constant changes to the emerging Local Plan, as it meant that our emerging plan would be more up to date. Work resumed two weeks ago, but even then the Arun district maps changed again, and as these maps were integral to our plan, being such a rural parish, it was becoming increasingly difficult to keep up with the Arun changes. However, a version 2 of a Pre-Submission KP Neighbourhood Plan had been produced for discussion within the Steering Group and included full references to the saved policies of the Arun local Plan 2003, the emerging Local Plan 2012 – 2014 and the national Planning Policy Framework 2012. It also included statements on sustainable development, permitted development, KP Landscape, monitoring & review and built-up area boundary. An appendix entitled



Evidence Base had also been added, along with policy statements on South Coast Cycle Route and the re-instatement of West Kingston Park as an SNCI.

A Basic Conditions Statement had been produced and a Consultation Statement was well on the way; both these would need to accompany our NP when submitted to Arun for Examination.

5. There followed a general discussion and explanation of certain parts of the NPPF 2012, namely Reg. 14 “Presumption in Favour of Development”. The chairman said that this regulation meant that many of the plans policies had to be reworded to comply.

6. Arundel and Ferring NP’s

A brief discussion took place on the Arundel and Ferring NP’s with special note on how they were laid out and the statements included. As the Arundel NP had passed examination some valuable lessons could be learnt on exactly what was required.

7. Timetable

The chairman discussed the latest KPNP Timetable (v.7) and said that all being well we were on course for a Referendum Poll on 17th December 2014 and that the dates shown had been derived from ADC (Donna Moles)

8. AOB

The following points were raised for discussion:

- i. Should the new section referring to Permitted development be scaled down to just a mention and not chapter and verse. The meeting agreed it should be.

The chairman later proposed deleting everything after the planning portal hyperlink

- ii. Re-designation of West Kingston Park (owned by Kingston Park Estate Ltd) as an SNCI.

Dr Alan Black said he would contact West Kingston Residents Association and Kingston Park Estate Ltd to determine their wishes in this respect. It was pointed out that some funding was available to help restore the park to help regain its SNCI status.

It was also pointed out that failing SNCI status, a Green Space designation could be sought.

- iii. Peak Lane

It was pointed out that Peak Lane is in fact a Restricted BOAT. In 2006 the Countryside and Rights of Way Act 2000 declared that BOAT’s should more properly be referred to as Byways. A Restricted Byway gives the public a right to use:

- *On foot*
- *On horseback or leading a horse*
- *By any vehicle (eg. bicycles, horse-drawn carriages) other than mechanically propelled vehicles (eg. motorbikes or cars) unless vehicular rights pre-existed then the act did not extinguish those rights*

- iv. South Coat Cycle Route



The opposition to East Preston's initiative to re-instate the defunct Arun plan to establish a cycle route throughout Kingston Parish was discussed in detail. It was decided to wait until after the EP called meeting on 12th March when their intentions, or the local feeling, becomes better known.

As the Transport section of the latest Arun Local Plan had not been produced, it was decided to wait until Arun had produced this section to see if any designated South Coast Cycle Route affecting Kingston Parish had been incorporated.

9. The Way Forward

It was decided to press on with the production of the KPNP, starting the Reg. 14 consultation on 1st April 2014. During the interim 6 week consultation period another Open Day, or Workshop would be held. Following feedback from this consultation the KPNP Submission Plan would be produced for submission to ADC for Examination on 30th June 2014. As the information received from ADC states that submission to referendum should be 6 months, this means that our polling day should be 17th December 2014.

It was discussed and agreed that an independent examination should be undertaken before the KPNP is submitted to ADC for examination. Jim Redwood would be approached to conduct this.

10. There being no further business, the meeting closed at 8:40pm

Appendix 14 – Comments from 8th June 2013 Open Day

Consultation Open Day – Saturday 8th June 2013

An Open Day was organised on Saturday 8th June 2013 for the local residents to view the proposed Kingston Parish Neighbourhood Plan. The draft Consultation Document containing all the data collected from the Survey Questionnaire was displayed in a large marquee erected at the junction of Coastal Road, Gorse Avenue and Sea Lane. Besides being a social event with tea, coffee, biscuits and cakes being served, Steering Group members were on hand to answer any queries attendant residents might have. Response Forms were provided and visitors were required to sign a Visitors book to ensure eligibility.

The event was held from 11am to 5pm and a steady stream of visitors was evident throughout. Not everyone was prepared to sign the visitor's book but 53 names were written and 15 response forms collected, the contents of which are reproduced below.

The comments received were as follows:

- Preserve the coastal defences
- Dog fouling is an issue
- Too many cyclists – it's a foot path only – the number makes it dangerous
- I would just like to add my weight to the proposal to reduce the speed limit on Kingston Lane
- Preserve the coastal defences



- Litter
- Dog fouling
- Too many cyclists
- More should be done to reduce the speed in Middleway
- Green infrastructure preserved
- Cycling consideration is very dangerous
- Biodiversity to be preserved and increased
- Dog fouling endemic
- Spare green space for the community and any possible allotments
- Very pleased to see those plans which should stop and building ?? ?? ???
- No (*nothing missed out*) – all seems to have been covered
- Personally, a more urgent task seems to me to be the 30 mph limit in the Lane and a speedier cut to the vegetation which blocks the views of the cars approaching around the bends to prevent accidents.
- To impose 30 mph limit on Kingston Lane – due to the restricted views and road widths
- We object to the “Aspirational” cycle route, reasons
 - It will be extremely dangerous on the tight narrow roads
 - It will pass through private estates
 - Therefore, the route (coastal) should pass to the north – along the A259, to connect “east to west”
- We would like to see the speed limit proposed in Kingston Lane implemented as soon as possible
- No (*have we omitted any topic or issue*)
- Rubbish on the beach; we pick up old bags, packets etc when we’re there. We’d be willing to join an organised clean up periodically
- Cycle route on seafront should be strongly resisted
- Thanks to the Committee for all their hard work and dedication
- I have nothing to notify – Excellent
- Wish you all notify the 20mph/30mph
- No (*have we omitted any topic or issue*) – the importance of the Strategic Gap is critical particularly the impact on traffic for Kingston Lane
- Not clear how high speed internet can be achieved without further installations, is this really a need?
- 5 further Response Forms just ticked the box *AGREE* to the question “Do you feel the draft Neighbourhood Plan for Kingston Parish accurately reflects your views?”

There were no further comments, unfavourable or otherwise; 2 further forms were taken away and would be posted to the Parish Clerk.



Appendix 15 – Comments from 11th May 2014 Open Day

Consultation Open Day – Sunday 11th May 2014

A public Open Day was held in Kingston Parish to gain feedback from the Pre-submission Kingston Parish Neighbourhood Plan.

The event had been advertised through the Parish Newsletter and local notice boards. In all, 21 people attended, which considering the appalling weather conditions and the fact we could not erect the marquee, was considered a good turnout.

100% of attendees agreed that the proposed Kingston Parish Neighbourhood Plan accurately reflected their views.

The key responses and comments were as follows:

“Appreciate the opportunity to look at the proposals on an informal basis”

“Very comprehensive set of policies.....The key consideration is that the policies are applied and enforced, not overridden by higher authorities”

“You are doing a very good job!”

“Thank you for this most comprehensive neighbourhood Plan – and for all the hard work involved. I know this is a controversial subject, but ‘fracking’ for gas / oil would be detrimental to our water supply and our wildlife”

“So far as I can see, all relevant matters have been thoroughly addressed, and clearly a lot of time and effort has been given by the Kingston Parish Council. Thank you”

“Very comprehensive.....have concerns about sea defences for the future, especially in the light of the changing landscape between Rustington and Littlehampton with gravel banks forming which can alter the susceptibility to flooding, as in Pagham”



Appendix 16 – SG Minutes 16th June 2014

Kingston Parish Neighbourhood Plan

Minutes of the Meeting of the Kingston Parish Neighbourhood Plan Steering Group on Monday 16th June 2014 at Newcote Farm, Kingston Lane,

The meeting opened at 1405.

Present: Roger Wetherell (Chairman)
Helen Bender
Jack Willmott
Cllr Geraldine Walker - Chair Kingston Parish Council (observing)
Val Knight – Clerk to Kingston Parish Council (arrived 14:45 – observing)

1. Apologies were received from Cllr Karen Kenning, Cllr Valerie Masson-Kaidbey, Cllr David Joyce, John Last

2. Minutes of the meeting 10th March 2014 were approved as written.

3. Matters Arising

There were no matters arising that were not covered later on the agenda.

4. Chairman's Update

The Chairman said that apart from the issues to be discussed later under agenda items, all relevant corrections / additions had been made to the Submission Plan following the representations received.

He also stated that the Consultation Statement and Basic Conditions Statement were complete, apart from the representation comment sheet and these minutes.

5. 11th May - Open Day

It was felt that the Open Day held on 11th May 2014 was a great success, especially given the poor weather. The feedback had already been included in the Consultation Statement.

6. Consultation Statement and Basic Conditions Statement

These had been circulated before the meeting for members to study. The Chairman went through the Reg. 15 requirement for these documents and explained the contents.

It was mentioned that perhaps more details of Parish Newsletter articles on the Neighbourhood Plan should be mentioned in the Consultation Statement. The Chairman agreed and said that although a mention and indeed a copy of the edition which first mentioned the Plan was included in the Statement, further mention might be appropriate.



7. Representations from Stakeholders during Reg. 14 Consultation

The representations were reviewed in detail and their implications were discussed. Other than the items to be discussed under item 8, it was felt that all comments could be included without altering the intentions of our policies.

It was mentioned that perhaps the Greensward running south of Coastal Road, which is Council owned and depicted on the Kingston Green Infrastructure Network map, should be highlighted in more detail as an Open Space. It was decided that as this area was already included in Arun's Green Infrastructure Network that no further action was required.

8. Detailed Discussion on Kingston Park, ADC Comments, and Cycle Routes

Kingston Park

After detailed discussion on the representation from Kingston Park Estate Ltd, which stated the Director's "*had significant reservations regarding the proposed designation of Kingston Park as "a local green space"*", it was decided to remove policy KPNP 10 – Kingston Park from the Neighbourhood Plan. Instead it would be referenced in 6. (v) Natural Environment.

The meeting could not understand the stance taken by Kingston Park Estate Ltd and hoped there were not ulterior motives for their comments.

A member of the Kingston Park Estate Ltd board had been present at the 11th May Open Day, and had stated that the general feeling of the board was that SNCI status should be re-instated when possible. This was handed over to the Parish council to pursue further.

Arun District Council Comments – 9th May 2014

The points made under *Conclusion* were taken on board and the wording of some policies would be reviewed so as not to give the impression that the Plan is designed to resist development. Developing this plan was not the easiest given the very rural nature of the parish and the fact that there were no plans to build any housing within its boundary. The aim had always been to incorporate the wishes of the residents and other stakeholders to protect the countryside, farm land, coast, and natural environment.

It was also pointed out that without the inclusion of a Transport Section in the latest Arun Local Plan it was very difficult to deal with Transport & Infrastructure. We believed that the Aspirational Cycle Path (dealt with later) had been removed from the latest proposals map, at least the section through Kingston Parish, meaning there was very little to include as any route would be outside our area. It was also noted that pedestrians and cyclists are always mentioned in the same breath and that the general feeling of the meeting was that pedestrians and cyclists should be kept apart?

All the remaining comments had been addressed and introduced into the Submission Plan.

Cycle Routes

Much emphasis has been placed by the East Preston Travel and Transport Focus Group representation on Arun's saved policy Gen. 13 when discussing the South Coast Cycle Route. This policy states "*The Council will require proposals for development or redevelopment along the coast*



to establish or improve access to the public on foot, and by cycle where ever possible, unless this would result in damage to nature conservation interests”.

The meeting felt that as the proposed South Coast Cycle Route is not shown on the latest Arun District Council proposals Map 1, and the Kingston Parish Council had been informed by Arun that the proposal had now been dropped due to lack of support by landowners, that there was no need to mention it. The Parish was already well served by footpaths providing access right along the coast, and in any case the mixing of cyclists and pedestrians on our narrow, and at times dangerous roads, was not in the interest of public safety. This was particularly pertinent to footpaths.

The meeting also felt that the operative words were “*where ever possible*”, and that it might not be possible along Kingston Parish roads as they were all privately owned and there was no access east to Ferring except along grass footpaths.

After much discussion, and to ensure full compliance with Gen 13 and NPPF paras. 32 & 35, it was decided to introduce a policy on the South Coast Cycle Route proposal, which had previously been removed due to the above.

KP Chairman Foreword

The Kingston Parish Council Chairman kindly agreed to produce an updated Foreword for inclusion in the latest Plan.

9. Independent Examination

Jim Redwood had been approached about conducting an Independent Examination of the Plan prior to submission to ADC, but sadly as he now spent much time working for Arun he was unable to do so.

The meeting decided that following the representations, especially those from ADC, that this was now not required.

10. Examination and Referendum

The Reg. 15 process was explained to the meeting. The Chairman stated that when the ‘main issues raised’ and final minutes from this meeting were included in the Consultation Statement, plus final proof reading of the Submission Plan had taken place, the Plan was ready for submission.

Note: Subsequent to the meeting an email was received from Donna Moles, Arun District Council kindly outlining the pre-submission procedure and timetable. It was noted that the submission deadline date had come forward to 26th June at 12pm, this was four days earlier than our original notification but shouldn’t pose a problem.

There being no further business the meeting closed at 17:00 hrs.