

KINGSTON PARISH COUNCIL

MINUTES: of the Meeting of Council on 15 March, 2018 at 7pm in Our Lady Star of the Sea Hall.

PRESENT: Councillors Walker (Chairman), Jolly, Joyce, Kenning, Masson and Wetherell.
District Cllr Chapman.

- 19/18 **Apologies for Absence** – Cllr Hodge. District Cllrs Bower and Clayden. County Cllr Elkins.
- 20/18 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.
- 21/18 **Public Opportunity** – One member of the public was present but no questions were raised.
- 22/18 **Minutes** - The Minutes of the Meetings of Council held on 18 January, 2018 (circulated) were approved by Council and signed by the Chairman as a correct record.
- 23/18 **Matters Arising from the Minutes** – None.
- 24/18 **Planning Committee** – Council noted the Minutes of the meeting held on 22 February, 2018 and verbal report of the meeting held on 15 March, 2018 and agreed the recommendations contained therein.
- 25/18 **Finance and General Purposes Committee** - Council noted the verbal report of the meeting held earlier in the evening on 15 March, 2018 and agreed the recommendations contained therein.
- 26/18 **Policing Matters** - Cllr Masson reported on her attendance at the West Sussex Association of Local Councils Spring Conference when one of the speakers had been Chief Superintendent Jerry Westerman. Cllr Masson had raised that we are not informed quickly enough about local incidents and he had said he could be contacted directly with any concerns. Cllr Walker raised the ongoing problem of crime statistics not being available at parish level as they are combined for East Preston and Kingston. East Preston Parish Council to be asked if they would also make representation on this.
- 27/18 **West Sussex County Council**
- a) **Report of County Councillor** – County Cllr Elkins had sent apologies.
 - b) **Winter Management Plan:**
 - i. Council noted and approved that during the recent severe weather (snow and sub-zero temperatures) the Clerk in liaison with the Chairman and Vice-Chairman authorised the gritting of Kingston Lane on 1 March, 2018 at a cost of £70 plus VAT
 - ii. Council noted with thanks that two new volunteers have come forward to grit the corner at the Peak Lane/Kingston Lane junction using the salt from the salt bin located there.
 - c) **Footpaths and highways:** Cllr Joyce was concerned about the slipperiness surface of footpath 2114/1 and would take a photo so the Clerk could report it to County if required.
 - c) **Gateway Sign:** Deferred.
 - d) **Operation Watershed:** The Clerk to liaise with District about writing to land owners.
 - e) **Highways and Transport Sub-Group (JEAAC)** – the report of Cllr Walker on the meeting held on 8 February was noted. The Group had made representation that the planned improvements to the A259 should continue to include the slip lane at the new barn roundabout for cars travelling from the east to take the first exit towards East Preston and this had been supported by JEAAC. Notes of the meeting would be circulated when available or could be viewed online as part of the agenda for JEAAC.
 - f) **Joint Eastern Arun Area Committee (JEAAC)** – the report of Cllr Walker on the meeting held on 6 March was noted. Minutes of the meeting would be circulated when available or could be viewed online.

- 28/18 **Arun District Council:**
- a) **Report of District Councillors** – District Cllr Chapman gave an update on District Council matters.
 - b) **Parking Charges** – Consultation on the latest schedule of charges was noted.
- 29/18 **Arun District Association of Local Councils (ADALC)** – Council noted that the next meeting would be held on 21 March.
- 30/18 **West Sussex ALC Spring Conference 2018** – The report of Cllr Masson was noted.
- 31/18 **Lost Kingston Chapel** – Cllr Masson would obtain costings for style of information board previously discussed by Council. It was noted that grants could be available from sources such as County’s Communities Initiative Fund (CIF) and from Historic England. District Cllr Chapman said he would ask if District held any information on the Chapel and a resident suggested that Findon Church might hold some records.
- 32/18 **20 Year Celebration 26 April** – Invitations had been extended to more community groups and preparations for the evening were progressing well. Designs for a chain of office would be investigated further once the celebration event had taken place.
- 33/18 **New Council website** – The Clerk confirmed that a grant of £1428.28 had been received from the Transparency Fund for the new website and staff time to implement it. A decision on the website provider/design was delegated to the Clerk in liaison with Cllrs Joyce and Wetherell.
- 34/18 **General Data Protection Regulation** – Cllr Wetherell said there would be an ongoing plan to comply with the legislation starting with the new website.
- 35/18 **External meetings not otherwise on the agenda:** The Chairman had received an invitation to attend the Arun Civic service at Arundel cathedral on the 8 April but could not attend. Cllr Wetherell would attend if he was available on that date.
- 36/18 **Urgent Matters:** None.
- 37/18 **Other Matters:** None.
- 38/18 **Date of next scheduled meeting:** Thursday 17 May, 2018 in Our Lady Star of the Sea Hall, East Preston following the Annual Meeting of the Parish which would commence at 7pm.

The meeting concluded at 8.46 pm.

Chairman:

Date: