



12 January 2018

Dear Councillor

**FINANCE AND GENERAL PURPOSES COMMITTEE**

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on **Thursday 18 January, 2018** following the meeting of the Planning Committee which commences at **7pm** in **Our Lady Star of the Sea Hall**, Vermont Drive, East Preston.

**Members of the Public** are welcome to attend the meeting and will be given an opportunity to make representation to the Committee.

*Val Knight*

Mrs V Knight  
Clerk of the Council

**A G E N D A**

1. **Apologies for Absence**
2. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
3. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to Council business
4. **Minutes** - To approve the Minutes of the Meeting held on 16 November 2017 (circulated)
5. **Matters Arising** from the Minutes.
6. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
7. **Budget 2018/19** – To make a recommendation to Council on the budget and Precept to be set for 2018-19 (draft budget attached).
8. **Other matters** for information only, to be considered at the discretion of the Chairman

**KINGSTON PARISH COUNCIL**

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# KINGSTON PARISH COUNCIL

## Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 18 January 2018

1. **Account Balance** - To note the balance on the Account as at 31 December was £27,841.97 after taking into account receipt of Bank interest of £3.09, and payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (2 Months)	500.00	-	500.00	13/11/17

2. **Additional payments for approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
St Mary's Church	Annual Grant – re graveyard maintenance	350.00	-	350.00	563
Arun District Association	Subscription to ADALC	15.00	-	15.00	564
Society of Local Council Clerks	Annual subscription	72.00	-	72.00	565
G Walker	Chairman's Allowance	150.00	-	150.00	566
The Information Commissioner	Data Protection renewal	35.00	-	35.00	#

# Proposed to set up a Direct Debit for this as it must be paid by law.