13 November, 2026

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on **Thursday, 19 November, 2026** in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, that will be held following a meeting of the Planning Committee that commences at 7.30 pm. This meeting will then be followed by a meeting of Council.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee.

Val Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Welcome and Safety Procedures**
2. **Apologies for Absence**
3. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
4. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
5. **Minutes** - To approve the Minutes of the Meeting held on 16 July, 2026 (circulated).
6. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
7. **Budget 2027/28** – To consider whether there are any new projects or items of expenditure to be considered for inclusion in the budget for 2027/2028. In particular to consider whether there are any infrastructure projects that can be funded by a CIL receipt of £3,754.58.
   To agree that a draft Budget paper will be drawn up by Cllr Hall and the Clerk early in the new year to be considered at the January meeting for a recommendation on the Precept to be made to Council.
8. **Bank Account** – To note opening a new account with Unity Trust has begun.
9. **Internal Audit:**
   - To consider making a recommendation to Council to appoint S J Southerton as Internal Auditor for 2026/27.
   - To consider the Annual Risk Assessment Report and the Review of Internal Audit prepared by the Clerk (circulated).

KINGSTON PARISH COUNCIL
33 The Ridings, East Preston, West Sussex BN16 2TW Tel: 01903 771922
email: clerk@kingston-wsx-pc.gov.uk website: https://kingston-wsx-pc.gov.uk/

KINGSTON PARISH COUNCIL

Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 19 November, 2026

1. **Account Balance** - To note the balance on bank accounts as at 30 October, 2026 was £45,988.46 after taking into account receipts not previously reported of ½ year precept £9,000 and bank interest of £88 .99 and bank charges of £2.95, as well as payments not previously reported to Committee and shown below:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge	580.24	-	580.24	14/09/26
Arun District Council	Direct Debit	Payroll recharge	580.24	-	686.35*	12/10/26

** Includes national pay award backdated to 1 April, 2026*

2. **Payments for Approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Arun District Council	Printing	59.46		59.46	59
Royal British Legion Poppy Appeal	- 2 wreaths - Donation	50.83 69.17	10.17	130.17	60
Arundel & L'hampton District Scout Band	- Donation in appreciation of Bugler attending the Remembrance Service	15.00		15.00	61