



11 September 2026

Dear Councillor

You are summonsed to attend the Annual Meeting of Council on 17 September, 2026 in Our Lady Star of the Sea Hall, Vermont Drive, following meetings of the Finance and General Purposes Committee and the Planning Committee that commences at 7.30 pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Council.

V Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Welcome and Safety Procedures**
2. **Apologies for Absence**
3. **Urgent Matters Arising** since the preparation of this Agenda (at the Chairman's discretion)
4. **Declarations and Dispensations of Interests** – To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
5. **Public Opportunity** – An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business.
6. **Minutes** – To approve the Minutes of the Meetings of Council held on the 16 July, 2026 (circulated).
7. **Matters Arising from the Minutes** not covered elsewhere on the Agenda.
8. **Planning Committee** – To receive minutes of the meeting of the Committee held on 16 July, 2026, and a verbal report of the meeting held on 17 September, 2026 and consider any recommendations or matters arising.
9. **Finance and General Purposes Committee** – To receive minutes of the meeting of the Committee held on 16 July, 2026 and a verbal report of the meeting held on 17 September, 2026 and consider any recommendations or matters arising.
10. **Policing Matters** – Cllr Buckenham to report.
11. **West Sussex County Council:**
 - a) **Report of County Councillor**
 - b) **Highways and Footpaths:**
 - Clerk to report on Kingston Lane bollard repair request.
 - To note that Martin Diprose has been appointed the contractor to clean and tidy around the Village Gateway sign at £80 per visit. Two other quotes had been received for £90 and £140 per visit.

- c) **Speed limit assessments in Kingston Lane** – To consider quotes for carrying out rumble strip speed assessments at 2 points along Kingston Lane. Three companies were contacted for quotes and only two responded: Obtrada Limited quote £608 plus VAT and Road Data Services £975 plus VAT

12. **Arun District Council:** Report of District Councillors
13. **Devolution** – To note that the Government is currently reviewing current devolution proposals.
14. **Dr Beccy Cooper MP:** Details of the next meeting with Network Rail being arranged by Beccy's team to discuss the Roundstone crossing are awaited – Cllr Randall to report.
To note that, further to Council's meeting with Beccy on 26 March, 2026, County have been approached about this Council being involved when the CMP (Construction Management Plan) for the planned development to the east of Kingston Lane. County have refused to meet to discuss this but will take into account written representations - to agree the Clerk will do this in liaison with Members.
15. **Arun District Association of Local Councils (ADALC)** – Clerk to report.
16. **Report on Planning Matters** – to note that 2 other Councils have responded with their concerns regarding the NPPF but not offered to assist with funding a planning consultants letter to MPs (cost £1500), and consider next actions.
17. **South Strand Community Toilets** - Cllr Buckenham to report.
18. **Climate Change** - Cllr Buckenham proposed this agenda item and will speak on his question 'Is this Council prepared? Arising from this to consider designating Climate Change as a topic for Council's Environment Working Group (all members of Council may participate) to consider and make recommendations to Council on how and what actions can be taken.
19. **Next scheduled meeting** is Thursday, 19 November, 2026. Agenda confirming details of the meetings are published 3 days before this on our website <https://kingston-wsx-pc.gov.uk/>
20. **Exclusion of the Public and Press** - Pursuant to Section 100 of the Local Government Act 1972, to resolve that Members of the Public and the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.
21. **Recruitment of new Clerk** – Clerk to report

KINGSTON PARISH COUNCIL

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