

KINGSTON PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes: of the Meeting held on 19 March, 2026 commencing at 8.10 pm in Our Lady Star of the Sea Hall, Vermont Drive, East Preston.

Present: Councillors Marr (Chairman), Andrew, Masson, Randall and Wetherell.
 Val Knight (Clerk).

09/26 **Welcome and Safety Procedures** – The Chairman welcomed everyone to the meeting and explained safety procedures.

10/26 **Apologies** – Cllr Buckenham and Cllr Hall. County Cllr Elkins

11/26 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Marr and Masson declared membership of Kingston Gorse Estate and Cllr Randall declared membership of West Kingston Residents Association and that he is on the Board of the Association.

12/26 **Public Opportunity** – No members of the public were present.

13/26 **Minutes** - The Minutes of the Meeting of the Committee held on 15 January, 2025 were confirmed as a correct record and were signed by the Chairman. There were no matter arising.

14/26 Report of the Clerk on Financial Matters

1. Account Balance – Committee noted the balance on bank account as 27 February, 2026 was £35,233.97 after taking into account receipts not previously reported of bank interest of £58.22 and VAT re-imburement re 2024/25 of £2560.73, as well as payments not previously reported to Committee and shown below:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge	580.24	-	580.24	12/01/26
Arun District Council	Direct Debit	Payroll recharge	580.24	-	580.24	12/02/26
Arun District Council	Cheque No 45	Printing	64.66	-	64.66	27/1/26
Hampshire Flag Co. Ltd	Cheque No 46	Flagpole service visit	310.00	62.00	372.00	27/1/26
Hampshire Flag Co. Ltd	Cheque No 47	Flagpole Service - parts	43.54	8.71	52.25	24/02/26

2. Payments Approved:

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Roger Wetherell	Chairman's Allowance	150.00	-	150.00	48
V Knight	Annual claim for: - office costs (heating, lighting etc. per budget) - mileage - per budget cap	312.00 144.00	- -	456.00	49
Our Lady Star of the Sea	Use of hall 2025-26 – 6 Meetings	180.00	-	180.00	50

- 15/26 **Changes to Bank signatories** – It was noted that the changes to bank signatories as agreed in May 2025 had been implemented. Arising from this, it was agreed to recommend to Council that the following resolution be agreed (wording provided by NatWest) regarding the mandate change form. "We resolve that: If we add or remove Authorised Signatories in the 'Add or remove Authorised Signatories' section on the 'About your request' page of this mandate request, the Bank will update our mandate accordingly for the accounts we specify in this mandate request's 'About your business' section; and the current mandate will continue as amended."

- 16/26 **Bank Account** – Further to Minute 08/26, it was agreed to delegate consideration of electronic banking account options to the Clerk in liaison with Cllr Hall.

The Chairman closed the meeting at 8.19 pm.

Chairman:.....

Date:.....