

## KINGSTON PARISH COUNCIL

**MINUTES:** of the Meeting of Council held on 15 January, 2026 commencing at 8.50 pm in Our Lady Star of the Sea Hall, Vermont Drive, East Preston.

**PRESENT:** Cllrs Wetherell (Chairman), Andrew, Buckenham, Hall, Marr, Masson and Randall.  
Also Present: Val Knight (Clerk).

---

- 01/26 **Welcome and Safety Procedures** – The Chairman welcomed everyone to the meeting and explained safety procedures.
- 02/26 **Apologies for Absence** –County Cllr Elkins.
- 03/26 **Urgent Matters Arising** since the preparation of this Agenda - none.
- 04/26 **Declarations and Dispensations of Interests** – Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Marr, Masson and Hall declared membership of Kingston Gorse Estate and Cllr Randall declared membership of West Kingston Residents Association and that he is on the Board of the Association. Cllr Buckenham declared an interest in the agenda item on disabled parking as a member of the local Disability Action Group.
- 05/26 **Public Opportunity** – No members of the public were present.
- 06/26 **Minutes** - Council approved Minutes of the Meetings held on 17 November, 2025 (circulated). The minutes were signed by the Chairman as a correct record.
- 07/26 **Matters Arising from the Minutes** - None.
- 08/26 **Co-Option of Councillors** – It was noted that Cllrs Hall and Randall have completed all necessary forms, including entries for the Members’ Register of interests
- 09/26 **Policing** – The Clerk reported that PCSO Raju had advised that only 3 minor incidents in Kingston had been reported to him, and none were of concern to residents of Kingston.
- 10/26 **West Sussex County Council:**
- a) **Report of County Councillor** – County Cllr Elkins had sent his apologies and provided a written report that had been circulated to Members.
  - b) **Highways and Footpaths:**
    - a) It was noted that a complaint about the uneven/potholed surface of BOAT 3623 (just south of the junction of Peak Lane/Kingston Lane) In particular the hazard when pooling water obscures the potholes, had been reported to County.  
*The Chairman closed the meeting at 9pm to allow an opportunity for Cllr Buckenham to give an update on this and other matters relating to the BOAT and re-opened the meeting at 9.10 pm.*
    - A proposal from Cllr Andrew that the Village Gateway sign should be cleaned and the ground around it be cleared on a regular basis (at least twice a year) was agreed and it was further agreed that an initial sum of £200 from the Environmental Improvement reserve be allocated for this. The Clerk to arrange for a licence to carry out works on the verge from County and to seek a quote from Mark Molica to carry out the works due to his extensive knowledge of the area. Cllr Andrew and the Clerk to then progress the works if the quote was within the agreed budget.
    - Disabled Parking – Cllr Buckenham had raised a question on behalf of the local DAG (Disability Action Group) about disabled parking spaces being provided in Sea Road, East Preston at the southern shopping parade. It was noted that the Clerk had spoken to the Clerk of East Preston Parish Council and County Cllr Elkins about this and they had both recommended that DAG gather evidence – such as a survey – to support their request which they could submit direct to County Highways for assessment.
    - Council noted receipt of a collation of West Sussex Highways briefing notes issued during 2025
  - c) **Speed limit request for Kingston Lane:** The Clerk advised there was no update on this.

- 11/26 **Arun District Council Report of District Councillors:**
- a) **Report of District Councillors** – No report was available and the Clerk was asked to contact the District Councillors for this area and ask that if there are any matters they wished to draw the attention of Council to and could not attend the meeting, please could they email their report as it is good to keep in touch.
  - b) **Public Spaces Protection Order (PSPO)** – Council noted the Consultation on revisions to District’s current anti-social behaviour order closes on 19 January, 2026.
- 12/26 **Planning Committee** – Council noted the minutes of the meeting held on 17 November, 2025. All present had been at the committee meeting held earlier in the evening, thus a verbal report was not necessary but the proceedings were noted and recommendations agreed.
- 13/26 **Finance and General Purposes Committee** – Council noted the minutes of the meeting held on 17 November, 2025. All present had been at the committee meeting held earlier in the evening, thus, a verbal report was not necessary but the proceedings were noted and recommendations agreed including the Annual budget and Precept £18,000 for 2026/27.
- 14/26 **Devolution** – It was agreed that of the current options for unitary authorities, Council supports the Coastal Option (comprising Adur, Arun, Chichester and Worthing). The proposals were currently with the Government for a decision.
- 15/26 **Dr Beccy Cooper MP:**
- Council noted that Beccy is hoping to hold a ‘Meet the MP’ event for residents of Kingston on Saturday 28 March (venue in East Preston)
  - Council noted that Beccy hopes to attend one of our Council meetings, however it was agreed to respond that Council would prefer a separate meeting to talk with Beccy in more detail about local issues, as we did last year.
  - Council noted correspondence between Beccy Cooper MP and The Leader of Arun District Council regarding housing developments/numbers/approvals and the need to progress a Local Plan. This followed on from a public meeting held by Beccy Cooper MP in Angmering to discuss housing development in the area.
- 16/26 **Housing Development** – Further to the previous Minute, Council considered how it can make its views known on the number of developments being given approval and lack of infrastructure etc. The Clerk to ask if the Eastern Arun Parishes Group (EAPG) would like to meet to identify opportunities for collective action, and other options. This could also be raised with Beccy Cooper MP.
- 17/26 **South Strand Community Toilets** – The report of Cllr Buckenham was noted.
- 18/26 **Acoustics at Meetings** – Cllr Buckenham and Cllr Wetherell advised that they now each have their own enhanced microphone devices that are working well.
- 19/26 **Next scheduled meeting** is Thursday, 19 March, 2026 commencing at 7.30 pm. Agenda confirming details of the meetings are published 3 days before this on our website <https://kingston-wsx-pc.gov.uk/>.
- Arising from this, Cllr Randall offered to send the Clerk contact details for booking the side room at the June Sutherland Chapel as a potential venue for Council meetings.

The Chairman closed the meeting at 9.40 pm.

Chairman: .....

Date: .....