



11 July, 2025

Dear Councillor

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on Thursday, **17 July, 2025** in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, that will be held following a meeting of the Planning Committee that commences at 7 pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee.

*Val Knight*

Mrs V Knight  
Clerk of the Council

## **A G E N D A**

1. **Welcome and Safety Procedures**
2. **Apologies for Absence**
3. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
4. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
5. **Minutes** - To approve the Minutes of the Meeting held on 15 May, 2025 (circulated).
6. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
7. **Accounts and Annual Governance and Accountability Return 2024/25** – Clerk to report.
8. **Internal Audit:**
  - To consider making a recommendation to Council to appoint RG Cooper as Internal Auditor for 2025/26.
  - To consider the Annual Risk Assessment Report and the Review of Internal Audit prepared by the Clerk (circulated).

### **KINGSTON PARISH COUNCIL**

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## KINGSTON PARISH COUNCIL

### Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 17 July, 2025

1. **Account Balance** - To note the balance on bank account as at 30 June, 2025 was £30295.94 after taking into account receipts not previously reported of bank interest of £75.79, VAT refund of £144.02 and ½ year Precept of £9000, as well as payments not previously reported to Committee and shown below:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge	388.70	-	388.70	14/04/25
Arun District Council	Direct Debit	Payroll recharge	560.31	-	560.31	12/06/25

2. **Payments for Approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
R G Cooper	Internal Audit	60.00	-	60.00	33