



15 November, 2024

Dear Councillor

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on Thursday, **21 November, 2024** in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, that will be held following a meeting of the Planning Committee that commences at 7 pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee.

*Val Knight*

Mrs V Knight  
Clerk of the Council

## **A G E N D A**

1. **Welcome and Safety Procedures**
2. **Apologies for Absence**
3. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
4. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
5. **Minutes** - To approve the Minutes of the Meeting held on 19 September, 2024 (circulated).
6. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
7. **Internal Audit:** To consider recommending to Council the appointment of Rod Cooper as the Internal Auditor for 2024/25. Information circulated. Quote is for £60, subject to review when the extent of extra audit work due to the Judicial Review is known.  
To note the change to the internal auditor is because Council considers it is best practice to change the internal auditor every few years.

### **KINGSTON PARISH COUNCIL**

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**Clerk's Report on Financial Matters for the  
Meeting of the Finance and General Purposes Committee on 21 November, 2024**

1. **Account Balance** - To note the balance on bank account as at 31 October, 2024 was £35,929.74 after taking into account receipt of ½ year Precept £4,545.00, bank interest of £60.67 and £1,000 donations re the Judicial Review fundraiser, bank charges for a chaps payment re Judicial Review £21.00 as well as payments not previously reported to Committee and shown below for ratification:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge	388.70	-	388.70	12/09/24
Arun District Council	Direct Debit	Payroll recharge	388.70	-	388.70	14/10/24
Cornerstone Barristers	Transfer via CHAPS	Fee for advising on the merits of Judicial Review re planning decision K/46/23/PL	3000.00	600.00	3600.00	10/10/24
Arun District Council	Cheque 013	Printing	18.31	-	18.31	28/10/24
EP & K Village Hall	Cheque 014	Deposit re hall hire (only cashed if any damage during hire)	150.00	-	150.00	28/10/24
EP & K Village Hall	Cheque 015	Hall hire (Warren Room) re 15-11-2024	40.00	-	40.00	28/10/24
RBL Poppy Appeal	Cheque 016	2 wreaths Donation	45.84 74.16	9.16 -	129.16	15/11/24

2. **Payments for Approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Sharpe Pritchard	Legal services to file claim for a judicial Review: Sharpe Pritchard Cornerstone Barristers Ref Council minute 111/24	2,876.45 2,000.00	575.29 400.00	5851.74	017
Arundel & L'hampton District Scout Band	Donation in appreciation of Bugler attending the Remembrance Service	15.00	-	15.00	018

3. **Update on fundraiser** - Clerk to report.