

KINGSTON PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes: of the Meeting held on 19 September, 2024 commencing at 8.20 pm in Our Lady Star of the Sea Hall, Vermont Drive, East Preston.

Present: Councillors Joyce (Chairman in the Chair), Buckenham, Masson, Walker and Wetherell.
 Also Present: Val Knight (Clerk).

35/24 **Welcome and Safety Procedures** – The Chairman welcomed everyone to the meeting and explained safety procedures.

36/24 **Apologies** – Cllrs Andrew and Marr.

37/24 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Masson and Walker declared membership of Kingston Gorse Estate.

38/24 **Public Opportunity** – No member of the public was present.

39/24 **Minutes** - The Minutes of the Meeting of the Committee held on 18 July, 2024 were confirmed as a correct record and signed by the Chairman. There were no matter arising.

40/24 Report of the Clerk on Financial Matters

1. Account Balance – Committee noted the balance on the Account as at 31 August, 2024 was £34,871.47 after taking into account bank interest of £36.75, and bank charges of £1.75 as well as payments not previously reported to Committee and shown below:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge	388.70	-	388.70	12/07/24
Arun District Council	Direct Debit	Payroll recharge	388.70	-	388.70	12/08/24

2. Payments for Approval - The following were approved for payment:

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Arun District Council	Election fees re May 2024	149.00	-	149.00	012

41/24 Internal Audit:

- It was agreed to defer making a recommendation to Council on an Internal Auditor for 2024/25.
- Committee noted the Annual Risk Assessment Report and the Review of Internal Audit prepared by the Clerk.

The Chairman closed the meeting at 8.24 pm.

Chairman:.....

Date:.....