



13 September, 2024

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on Thursday, **19 September, 2024** in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, that will be held following a meeting of the Planning Committee that commences at 7 pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee.

Val Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Welcome and Safety Procedures**
2. **Apologies for Absence**
3. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
4. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
5. **Minutes** - To approve the Minutes of the Meeting held on 18 July, 2024 (circulated).
6. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
7. **Internal Audit:**
 - To consider making a recommendation to Council to appoint an Internal Auditor for 2024/25.
 - To consider the Annual Risk Assessment Report and the Review of Internal Audit prepared by the Clerk (circulated).

KINGSTON PARISH COUNCIL

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**Clerk's Report on Financial Matters for the
Meeting of the Finance and General Purposes Committee on 19 September, 2024**

1. **Account Balance** - To note the balance on the Account as at 31 August, 2024 was £34,871.47 after taking into account bank interest of £36.75, and bank charges of £1.75 as well as payments not previously reported to Committee and shown below for ratification:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge	388.70	-	388.70	12/07/24
Arun District Council	Direct Debit	Payroll recharge	388.70	-	388.70	12/08/24

2. **Payments for Approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Arun District Council	Election fees re May 2024	149.00	-	149.00	012