



13 September, 2024

Dear Councillor

You are summonsed to attend the **Meeting of KINGSTON PARISH COUNCIL** on 19 September, 2024 in Our Lady Star of the Sea Hall, Vermont Drive, following meetings of the Planning Committee and the Finance and General Purposes Committee which commence at 7pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Council.

*V Knight*

Mrs V Knight  
Clerk of the Council

## A G E N D A

1. **Welcome and Safety Procedures**
2. **Apologies for Absence**
3. **Urgent Matters Arising** since the preparation of this Agenda (at the Chairman's discretion)
4. **Declarations and Dispensations of Interests** – To receive any declarations under the Council's Code of Conduct and consider any dispensation requests.
5. **Public Opportunity** – An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business.
6. **Minutes** – To approve the Minutes of the Meeting of Council held on the 18 July, 2024 (circulated).
7. **Matters Arising from the Minutes** not covered elsewhere on the Agenda.
8. **Policing** – Cllr Masson to report. Also to note that the Sussex Police & Crime Commissioner has launched a survey asking Sussex residents for their feedback on the policing service they receive. Link to survey: <https://forms.office.com/e/9f9hYFVAFA> Closing date 31 October, 2024.
9. **West Sussex County Council:**
  - a. **Report of County Councillor**
  - b. **Highways and Footpaths:** Clerk to report.
  - c. **Litter Picking:** Update from Cllr Andrew circulated.
  - d. **Potential for speed limit change in Kingston Lane:** Clerk to report.
  - e. **School Places** – To note applications for secondary school places in West Sussex for September 2025 are now open and information is available on the County website. Applications close on 31 October, 2024. Primary and junior school applications for September 2025 will open on 7 October, 2024 and close on 15 January, 2025.
  - f. **Winter Management Plan** – To agree the Clerk will prepare the Plan based on last year's plan and submit it to County by 15 November, 2024.
10. **Arun District Council:**
  - a. **Report of District Councillors**
  - b. **Climate Action Workshop** – Cllr Buckenham to report.

11. **Planning Committee** – To receive minutes of the meeting of the Committee held on 18 July, 2024 and a verbal report of the meeting held on 19 September, 2024 and consider any recommendations or matters arising.
12. **Finance and General Purposes Committee** – To receive minutes of the meeting of the Committee held on 18 July, 2024 and a verbal report of the meeting held on 19 September, 2024 and consider any recommendations or matters arising.
13. **South Strand Community Toilets** - Cllr Buckenham to report.
14. **Dr Beccy Cooper MP** - To note that an informal meeting has been arranged for Members of Council to meet with Dr Beccy Cooper MP on 15 November, 2024.
15. **Planning Information Letters** - Further to Minute 84/24, to agree current arrangements for the delivery of the planning information letters (information circulated).
16. **Meetings of Council and its Committees:** Next scheduled meeting is Thursday, 21 November, 2024. Agenda confirming details of the meetings are published 3 days before this on our website <https://kingston-wsx-pc.gov.uk/>.

**KINGSTON PARISH COUNCIL**

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