



12 January, 2024

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on Thursday, **18 January, 2024** in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, that will be held following a meeting of the Planning Committee that commences at 7 pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee.

Val Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Welcome and Safety Procedures**
2. **Apologies for Absence**
3. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
4. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
5. **Minutes** - To approve the Minutes of the Meeting held on 16 November, 2023 (circulated).
6. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
7. **Budget 2024/25** – To make a recommendation to Council on the budget and Precept to be set for 2024/25 (draft budget attached for consideration). The Budget proposes no increase in the Precept from last year with the Precept set at £9,090.
8. **Bank Account** – To receive an update on change of bank account and agree the opening of deposit accounts with NatWest with funds transferred from the HSBC Money Manager Account.

KINGSTON PARISH COUNCIL

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KINGSTON PARISH COUNCIL

Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 18 January, 2024

1. **Account Balance** - To note the balance on the Account as at 31 October, 2023, was £36482.86 after taking into account bank charges of £17 and receipt of bank interest £158.09, as well as payments not previously reported to Committee and shown below for ratification:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge Re November	362.75	-	362.75	13/11/23
Arun District Council	Direct Debit	Payroll recharge Re December	362.75	-	362.75	12/12/23

2. **Payments for Approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Sancarma Ltd	Planning Newsletter delivery	50.00	-	50.00	TBC
V Knight	Reimbursement - Annual Sub to Society of Local Council Clerks	112.00	-	112.00	TBC
St Mary's Church	Annual Grant – re Churchyard maintenance	350.00	-	350.00	TBC
Information Commissioner	Data protection renewal	35.00	-	35.00	Direct Debit due 2/2/24