

## KINGSTON PARISH COUNCIL

**MINUTES:** of the Meeting of Council on 20<sup>th</sup> July, 2023 commencing at 7.28 pm in Our Lady Star of the Sea Hall, Vermont Drive, East Preston.

**PRESENT:** Councillors Walker (Chairman), Andrew, Buckenham, Joyce, Masson and Wetherell. Val Knight (Clerk). County Cllr Elkins and District Cllrs P Bower and R Bower.

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75/23 **Welcome and Safety Procedures** – Cllr Walker welcomed everyone to the meeting and explained safety procedures.

76/23 **Apologies for Absence** – Cllr Kenning. District Cllr P Kelly.

77/23 **Urgent Matters Arising** – None.

78/23 **Declarations and Dispensations of Interests** – Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Masson and Walker declared membership of Kingston Gorse Estate.

79/23 **Public Opportunity** – No members of the public were present.

80/23 **Minutes** – The Council approved Minutes of the Meetings held on the 18 May, 2023. The minutes were signed by the Chairman as the correct record.

81/23 **Matters Arising from the Minutes** - None.

82/23 **West Sussex County Council:**

a) **Report of County Councillor Elkins** – County Cllr Elkins gave an update on County matters and then responded to a question relating to County Highways comments on Planning Application K/56/22/PL. The comments would not be reviewed if there is an appeal but a new application would be considered afresh. District Cllr R Bower suggested that Council in future could submit Transport comments to County highways to make them aware of local concerns before County comments on an application.

b) **Highways and Footpaths including:**

i) **Potential for speed limit change in Kingston Lane:** County Cllr Elkins made the following points:

- Evidence would be needed to support any scheme request
- Key evidence would be the support of residents perhaps by survey responses (East Preston Parish Council had recently carried out a survey)
- Cllr Elkins could arrange a meeting with Mike Dare from County Highways to discuss the criteria and whether Kingston Lane might be suitable for the scheme. Council agreed to pursue the possibility of a speed limit along Kingston Lane and to carry out a survey.

ii) **Verge Cut** – Cllr Walker expressed concern that vegetation is obscuring visibility along Kingston Lane and Cllr Andrew raised his concerns about the narrowing of the carriageway along Kingston Lane and undertook to take some photos of the worst sections. The Clerk to raise these matters with County highways.

iii) **Footpath 2110:** It was noted that overgrown brambles and tamarisk along the footpath behind the South Strand beach huts had been reported to County.

c) **Operation Watershed:** Correspondence from County (circulated) and their proposed email to residents of Peak Lane was considered. It was agreed that the Clerk would send letters to residents of Peak Lane on behalf of Council, subject to Cllr Buckenham sending details of his concerns about the clarity of the wording to the Clerk so that these could be resolved.

83/23 **Arun District Council:**

a) **Report of District Councillors** – District Cllr R Bower reported on current District Council matters, including the intention to restart an update to the Arun Local Plan.

*District Cllrs R Bower and P Bower, and County Cllr Elkins left the meeting.*

- b) **Peak Lane Outfall Pipe** –The response of District to the concerns raised by Council about proposed works at Salamanda, 37 Coastal Road was noted. The Clerk to ask if there could be a CCTV survey of the pipe before and after the works.
- c) **Consultation** - Dogs in open spaces and on beaches: The Clerk to complete the survey on behalf of Council and to ask District whether it is an option that these proposals could also be applied to the Kingston greenswards and beach.

- 84/23 **Planning Committee** – Council noted the minutes of the meeting held on 18 May, 2023. All present had been present at the committee meeting held earlier in the evening thus a verbal report was not necessary but the proceedings were noted.
- 85/23 **Finance and General Purposes Committee** – Council noted the minutes of the meeting held on 18 May, 2023. All present had been present at the committee meeting held earlier in the evening, thus a verbal report was not necessary but the proceedings and recommendations were noted.
- 86/23 **Policing** - Cllr Masson advised that there had been no recently reported crimes from Sussex Police or the Neighbourhood Watch relating to the Parish. The Clerk had attended an online meeting for parishes with the NPT (Neighbourhood Policing Team) but no new matters had arisen. Cllrs Masson and Buckenham hoped to attend the next NPT meeting.
- 87/23 **Arun District Association of Local Councils (ADALC)** – It was noted that ADALC will be holding another conference on Tuesday 10<sup>th</sup> October, 2023. The Chairman and/or the Vice-Chairman to attend.
- 88/23 **South Strand Community Toilets (SSCT)** – Cllr Buckenham advised that the SSCT continue to function well.
- 89/23 **Councillors Email Addresses** – The Clerk offered to meet with any councillors having problems using the new email address.
- 90/23 **Meetings of Council and its Committees:** Next scheduled meeting is Thursday, 21st September, commencing at 7pm. Agenda confirming details of the meetings are published 3 days this on our website <https://kingston-wsx-pc.gov.uk/>.
- 91/23 **EXCLUSION OF THE PUBLIC AND PRESS** - Pursuant to Section 100 of the Local Government Act 1972, it was resolved that Members of the Public and the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.
- 92/23 **Personnel Matter** – The Clerk left the meeting whilst this matter was discussed. Council then considered reviewing the number of hours the Clerk works and the process to do this and agreed that the Clerk would put forward a proposal to the Chairman and Vice-Chairman of Council before bringing a recommendation to Council.

The meeting concluded at 9 pm.

Chairman: .....

Date: .....