



14 July, 2023

Dear Councillor

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on Thursday, **20 July, 2023** in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, that will be held following a meeting of the Planning Committee that commences at 7 pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee.

*Val Knight*

Mrs V Knight  
Clerk of the Council

### **A G E N D A**

1. **Apologies for Absence**
2. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
3. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
4. **Minutes** - To approve the Minutes of the Meeting held on 16 March, 2023 (circulated).
5. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
6. **Accounts and Annual Governance and Accountability Return 2022/23** – To note that this was approved by Council on 6 June, 2023 and that the Certificate of exemption has been accepted by the external Auditor. The period for the inspection of the accounts by the public ends on 9 August, 2023.
7. **Internal Audit:**
  - To consider any matters arising from the detailed report of the internal auditor for 2022/23
  - To consider recommending to Council that Mrs S Southerton of SJS Financial Services be appointed to continue as the Internal Auditor for 2023/24.
  - To consider the Annual Risk Assessment Report and the Review of Internal Audit prepared by the Clerk.
8. **Bank Account** – To note the transfer to Nat West is now underway.

**KINGSTON PARISH COUNCIL**

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# KINGSTON PARISH COUNCIL

## Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 20 July, 2023

1. **Account Balance** - To note the balance on the Account as at 30 June, 2023, was £30,397.99 after taking into account bank charges of £23, receipt of bank interest of £96.55, and payments not previously reported to Committee and shown below for ratification:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge Re May incl. adj for April	388.75	-	388.75	12/06/23
Arun District Council	Direct Debit	Payroll recharge Re June	362.75	-	362.75	12/06/23
Arun District Council	Cheque No 714	Printing	73.73	-	9.27	06/06/23
S. Southerton	Cheque No 715	Internal Audit	80.00	-	80.00	06/06/23

2. **Payments for Approval:** None to date