

KINGSTON PARISH COUNCIL

MINUTES: of the Meeting of Council on 6 June, 2023 commencing at 10 am in the Meeting Room, East Preston Parish Council Office, 122 Sea Road, East Preston.

PRESENT: Councillors Walker (Chairman), Andrew, Joyce, Kenning and Wetherell.
Val Knight (Clerk)

65/23 **Welcome** – Cllr Walker welcomed everyone to the meeting.

66/23 **Apologies for Absence** – Cllrs Buckenham and Masson.

67/23 **Urgent Matters Arising** – It was agreed to add the following 2 items to the Agenda:

- a) Peak Lane Outfall pipe – re works to be carried out under planning application K/42/22/PL
- b) Appeal submission re planning application K/22/22/PL

68/23 **Declarations and Dispensations of Interests** – Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning and Walker declared membership of Kingston Gorse Estate.

69/23 **Public Opportunity** – No members of the public were present.

70/23 **Minutes** – Council agreed to defer consideration of the Minutes of the Meeting held on the 18 May, 2023 to the next meeting of Council on 20 July, 2023.

71/23 **Annual Return** (Accounts, Governance and Accountability) – Council approved:

- a) the Accounts Summary for 2022-23 (circulated).
- b) the Annual Return 2022-23 (circulated) in this order:
 - i. the Certificate of Exemption
 - ii. the report of the Internal Auditor
 - iii. the Annual Governance Statement
 - iv. the Accounting Statements

The Chairman then signed the relevant Annual Return statements. The Clerk would send the completed return to the external auditor by the deadline of 30 June, 2023.

72/23 **Peak Lane Outfall Pipe** – re works to be carried out under planning application K/42/22/PL at Salamanda, 37 Coastal Road.

Cllr Buckenham had contacted the architect and Paul Cann (Principal Engineer, Arun District Council) regarding drawings for the scheme. The architect had sent via Paul Cann, drawings detailing how the foundations for the new build had been designed to avoid placing load on the outfall pipe and also survey results showing the exact location of the outfall pipe as it passes through the site.

It was agreed to contact Paul Cann raising in detail the concerns of Council about potential problems/issues that could arise from the works, as circulated in an email from Cllr Andrew. Additional points to make were:

- It is essential that future repairs can all be effectively carried out to the outfall pipe. Whilst many repairs can be carried out without an open cut and having to excavate, it is still essential that this method can be used when required (at the expense of the Riparian owner)
- A CCTV survey of the pipe should be done and any necessary repairs carried out prior to the building works commencing.

73/23 **Planning Appeal re K/22/22/PL** - It was agreed to make a further submission to the Appeal Inspector based on objections previously lodged with Arun District Council and to include reference to the recent refusal of K/56/22/PL by District. The Clerk to prepare the submission in liaison with Members of Council.

74/23 **Next scheduled meeting of Council and its Committees:** Thursday 20 July, 2023 at 7pm.
Agenda are published 3 days before Meetings on our website <https://kingston-wsx-pc.gov.uk/>.

The meeting concluded at 10.12 am.

Chairman:

Date: