

KINGSTON PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes: of the Meeting held on 16th March, 2023 commencing at 7.50 pm in Our Lady Star of the Sea Hall, Vermont Drive, East Preston.

Present: Councillors Joyce (Chairman), Buckenham, Kenning, Masson, Walker and Wetherell.
 County Cllr Elkins. District Cllr Chapman. Val Knight (Clerk).

09/23 **Apologies** – Cllr Jolly. District Cllr Bower.

10/23 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate.

11/23 **Public Opportunity** - No members of the public were present.

12/23 **Minutes** - The Minutes of the Meeting of the Committee held on 19 January, 2023 were confirmed as a correct record. There were no matter arising.

13/23 **Report of the Clerk on Financial Matters**

1. **Account Balance** – Committee noted the balance on the Account as at 28 February, 2023, was £29,427.52 after taking into account bank charges of £17, receipt of bank credit £50, and payments not previously reported to Committee:

| Payee | Payment method | Re: | Net £ | VAT £ | Total £ | Date |
|-----------------------|----------------|------------------|--------|-------|---------|----------|
| Arun District Council | Direct Debit | Payroll recharge | 336.75 | - | 336.75 | 13/01/23 |
| Arun District Council | Direct Debit | Payroll recharge | 336.75 | - | 336.75 | 13/02/23 |

2. **Grants:** It was agreed to
 - make a grant of £150 to Kent, Surrey and Sussex Air Ambulance.
 - not to make a donation to Arun & Chichester Citizens Advice Bureau on this occasion.

3. **Payments approved:**

| Payee | Re: | Net £ | VAT £ | Total £ | Cheque No. |
|--------------------------|---|--------------------------|-------|---------|------------|
| V Knight | Reimbursements: – stamps Annual claim for office costs - heating, lighting etc. per budget Annual mileage claim - per budget cap | 5.44 312.00 144.00 | - | 461.44 | 702 |
| Arun District Council | Printing | 39.08 | - | 39.08 | 703 |
| Our Lady Star of the Sea | Hall hire April 2022 – March 2023. 6 meetings @ £25 | 150.00 | - | 150.00 | 704 |
| KSS Air Ambulance | As above - grant | 150.00 | - | 150.00 | 705 |

- 14/23 **Bank Account** – Council noted receipt of bank charge credit £50 for inconvenience in delay in a mandate form being available. The mandate form is still awaited.

The Chairman closed the meeting at 7.59 pm.

Chairman:.....

Date:.....