



10 March, 2023

Dear Councillor

You are summonsed to attend a Meeting of Council to be held on **Thursday 16th March, 2023** in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, following meetings of the Finance and General Purposes Committee and the Planning Committee which commences at 7 pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Council.

Please observe reasonable precautions to prevent the spread of the coronavirus.

V Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Welcome**
2. **Apologies for Absence**
3. **Urgent Matters Arising** since the preparation of this Agenda (at the Chairman's discretion)
4. **Declarations and Dispensations of Interests** – To receive any declarations under the Council's Code of Conduct and consider any dispensation requests.
5. **Public Opportunity** – An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business.
6. **Minutes** – To approve the Minutes of the Meetings held on the 19 January, 2023. (circulated).
7. **Matters Arising from the Minutes** not covered elsewhere on the Agenda.
8. **West Sussex County Council:**
 - a) **Report of County Councillor Elkins**
 - b) **Highways and Footpaths:** Clerk to report including:
 - a response from County on outstanding repairs/refurbishments in Kingston Lane. County say the centre white lines at the Peak Lane bend will not be replaced because the carriageway is too narrow.
 - Contacting the Secretary of State regarding a potential 'stopping up' request for a section of BOAT 3623
 - c) **Operation Watershed:** Clerk to Report on the criteria for funding being granted and how that affects the monies available. The landowner re the ditch at the northern end of Peak Lane has not responded to date, and District and County officers have been asked if they would contact the landowner on this matter.
9. **Arun District Council:**
 - a) **Report of District Councillors**
 - b) **JAG (Joint Action Group)**– To note that the Group does not plan to meet regularly as the Neighbourhood Policing Team monthly meeting with Parishes can cover most of the issues.

10. **Policing:**
 - To consider the information that there has been a change in how our Neighbourhood Policing Team is operating and Kingston will be covered by the Littlehampton OUTER TEAM. This means there now 4 officers, who can be contacted on local issues rather than one dedicated officer.
 - Cllr Masson to report to report on crime incidents.
 - Cllr Buckenham to report on the Neighbourhood Policing Team (NPT) meeting with parishes that he has attended. Arising from this Cllr Buckenham to speak on a matter he has raised regarding the need for early warnings on possible unauthorised encampments arriving in the area.
11. **Planning Committee** – To receive minutes of the meeting of the Committee held on 19 January, 2023 and a verbal report of the meeting held on 16 March, 2023 and consider any recommendations or matters arising.
12. **Finance and General Purposes Committee** – To receive minutes of the meeting of the Committee held on 19 January, 2023 and a verbal report of the meeting held on 16 March, 2023 and consider any recommendations or matters arising.
13. **South Strand Community Toilets** - Cllr Buckenham to report
14. **West Sussex Association of Local Councils (WSALC)** – The recording of the WSALC Chairs Forum held on 25 January has been circulated by email.
15. **Arun District Association of Local Councils (ADALC)** – To note that as neither Cllr Walker nor Cllr Wetherell was available, the Clerk had attended the ADALC /Arun Joint Conference on Thursday 2nd March, 2023. Clerk to report on the event and notes will be circulated when available.
16. **Election of Parish Councillors** - To note that Nomination papers are now available from District and when completed are to be delivered to the Arun Returning Officer between 21st March and 4 April 2023. Date of election is 4th May.
17. **Acoustics at Council Meetings** - Cllr Buckenham to speak on this.
18. **Position of Notice Boards** - Cllr Buckenham to speak on this
19. **Coronation of His Majesty The King and Her Majesty The Queen Consort, 6 May, 2023** – To consider whether to purchase a commemorative flag to fly on Coronation Day or over the full bank holiday weekend 6 – 8 May. Cost of flag around £30. To also consider if there are other ways to celebrate the occasion.
20. **Next scheduled meeting of Council and its Committees:** Thursday 18 May, 2023 following the Annual meeting of the Parish that commences at 7pm in Our Lady Star of the Sea Hall. Agenda are published 3 days before Meetings on our website <https://kingston-wsx-pc.gov.uk/>.

KINGSTON PARISH COUNCIL

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