

KINGSTON PARISH COUNCIL

MINUTES: of the Meeting of Council on 19th January, 2023 commencing at 8.25 pm in Our Lady Star of the Sea Hall, Vermont Drive, East Preston.

PRESENT: Councillors Walker (Chairman), Buckenham, Joyce, Kenning, Masson and Wetherell.
Val Knight (Clerk)

- 01/23 **Welcome** – Cllr Walker welcomed everyone to the meeting.
- 02/23 **Apologies for Absence** – Cllr Jolly. County Cllr Elkins. District Cllrs Chapman, Bower and Kelly.
- 03/23 **Urgent Matters Arising** – None.
- 04/23 **Declarations and Dispensations of Interests** – Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate.
- 05/23 **Public Opportunity** – No members of the public were present.
- 06/23 **Minutes** – The Council approved Minutes of the Meeting held on the 10 November, 2022. The minutes were signed by the Chairman as the correct record.
- 07/23 **Matters Arising from the Minutes** - None.
- 08/23 **West Sussex County Council:**
- a) **Report of County Councillor Elkins** – County Cllr Elkins had given his report at the Planning Committee meeting earlier in the evening.
 - b) **Highways and Footpaths**
 - Council noted that County had confirmed the requests for repainting slow along Kingston Lane and replacement of bend signs before the Peak Lane bend had been actioned and would be included in a program of works. The Clerk to chase up requests for centre line repainting along Kingston Lane at Peak Lane bend and for a replacement bend sign on the approach to pond corner from the west.
 - Once County provide the contact details, the Clerk to contact the Secretary of State regarding a potential ‘stopping up’ request for a section of BOAT 3623 following a planning application for Salamanda, 37 Coastal Road, to ensure that Council is consulted on this.
 - c) **Operation Watershed** – The Clerk advised that a follow up letter to request a response to an earlier letter had been sent to the landowner with riparian ownership of the ditch at the northern end of Peak Lane and this was delaying finalising a scheme of works to submit for funding from Operation Watershed.
Council noted that Kingston Lane had been affected by flooding at 3 points during the recent heavy rainfall:
 - bend south of Elm Avenue. The Clerk was asked to report this requesting that the pipe under the road be checked to ensure it is not blocked
 - bend at Pond Corner. This had been raised with County Cllr Elkins earlier in the evening.
 - bend at Kingston Lane. This had been reported to County via the online systemThere had also been flooding in Peak Lane (northern end) and this would be drawn to the attention of the County Operation Watershed officers.
- 09/23 **Arun District Council:**
- a) **Report of District Councillors** – District Councillors had reported at the Planning Committee meeting held earlier in the evening.
 - b) **Meeting of JAG (Joint Action Group)** – Cllr Masson had not been available to attend the meeting earlier in the day but notes of the meeting would be circulated when available.
- 10/23 **Policing** – It was noted that the PCC survey on policing priorities had now closed. Cllr Masson advised that the only recent reported crime she knew of was a burglary in Kingston Gorse.

The response of Chief Inspector Nick Bowman regarding the reasons for the withdrawal of the Police101 e-mail address to report crime was noted.

Inspector Durkan of the Arun Neighbourhood Policing Team (NPT) has set up monthly meetings with the Arun Parishes. Cllr Buckenham offered to attend the meeting on 9 February that is an ‘Unauthorised Encampment (Travellers) Workshop’.

- 11/23 **Planning Committee** – Council noted the minutes of the meeting held on 10 November, 2022. All present had been present at the committee meeting held earlier in the evening thus a verbal report was not necessary but the proceedings were noted.
- 12/23 **Finance and General Purposes Committee** – Council noted the minutes of the meeting held on 10 November, 2022. All present had been present at the committee meeting held earlier in the evening, thus a verbal report was not necessary but the proceedings were noted and it was agreed the Precept for 2023-24 be set at £9090.
- 13/23 **South Strand Community Toilets (SSCT)** – Cllr Buckenham referred Members to the SSCT newsletter that had been circulated by email.
- 14/23 **West Sussex Association of Local Councils (WSALC)** – Council noted that Cllr Buckenham had attended the WSALC Annual General Meeting on 25 November, 2022 and that draft Minutes have been circulated. Council also noted that apologies have been sent for the WSALC Chairs Forum scheduled for Wednesday 25th January due to neither the Chairman or Vice-Chairman being available to attend.
- 15/23 **Arun District Association of Local Councils (ADALC)** – Council noted that the Management Committee of ADALC (Chairman and four representatives from member councils) has met with District, and the Chief Executive has agreed to attend a joint conference hosted by ADALC along with relevant department officers on Thursday 2nd March 2023 from 10am until 2pm at Arundel Town Hall. The main topic of the day will be ‘How can ADALC and ADC work better together to benefit our communities?’. It was agreed that Cllrs Walker and Wetherell would attend if available.
- 16/23 **Election of Parish Councillors** – It was noted that Parish Council Elections will take place on Thursday 4 May, 2023. Nomination papers (available from District later in the year) to be delivered to the Arun Returning Officer between 21st March and 4 April 2023.
- 17/23 **Newsletter** – It was noted that members agreed by email, as a matter of urgency, that an additional letter be sent to all households in the parish to let residents know about planning application K/56/22/PL and Council’s concerns about the application.
- 18/23 **External meetings** - Cllr Buckenham and his wife had attended the St Mary’s Christmas Tree Festival ‘Switch On’ ceremony on Thursday 8th December. They had been warmly welcomed to the event and the Church had been full of decorated trees. A local school pupil had officially ‘switched on’ the trees.
- 19/23 **Next scheduled meeting of Council and its Committees:** Thursday 16 January, 2023 at 7pm. Agenda are published 3 days before Meetings on our website <https://kingston-wsx-pc.gov.uk/>.

The meeting concluded at 8.55 pm.

Chairman:

Date: