



13 January, 2023

Dear Councillor

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on Thursday, **19 January, 2023** in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, which will follow a meeting of the Planning Committee that starts at 7pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee.

Please observe reasonable precautions to prevent the spread of the coronavirus.

*Val Knight*

Mrs V Knight  
Clerk of the Council

## **A G E N D A**

1. **Apologies for Absence**
2. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
3. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
4. **Minutes** - To approve the Minutes of the Meeting held on 10 November, 2022 (circulated).
5. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
6. **Budget 2023/24** – To make a recommendation to Council on the budget and Precept to be set for 2023/24 (draft budget attached). The Budget proposes no increase in the Precept from last year with the Precept set at £9,090.
7. **Bank Account** – Clerk to report.
8. **Other Matters** – For information only.

### **KINGSTON PARISH COUNCIL**

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## KINGSTON PARISH COUNCIL

### Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 19 January, 2023

1. **Account Balance** - To note the balance on the Account as at 31 December, 2022 was £32,037.19 after taking into account bank charges of £29, receipt of bank interest of £38.09, cancelled (unissued) cheque No 694, and payments not previously reported to Committee and shown below for ratification:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge	336.75	-	336.75	12/10/22
Arun District Council	Direct Debit	Payroll recharge	336.75	-	336.75	14/11/22
Arun District Council	Direct Debit	Payroll recharge* See below	1558.69	-	1558.69	12/12/22
Arun District Council	Direct Debit	Payroll recharge* Credit net payment £336.75	(1221.94)	-	(1221.94)	30/12/22
Royal British Legion Poppy Appeal	Cheque No 695 - See item 4 below	2 Wreaths - £41.67 + donation £78.33 (per budget £120 exp.)	120.00	8.33	128.33	18/11/22

2. **Grant applications:** To consider  
- a request from St Mary's Church for a grant towards Churchyard Maintenance – information circulated (£350 in budget)
3. **Payments for approval:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Sancarma Ltd	Delivery of January newsletter re Planning	50.00	-	50.00	696
Cllr Buckenham	Travel cost reimbursement (journey over 15 miles) – attending WSALC AGM 40 Miles x 45p	18.00	-	18.00	697
V Knight	Reimbursements Annual Sub to Society of Local Council Clerks (£98 in budget)	112.00	-	112.00	698
St Mary's Church	Annual Grant – re Churchyard maintenance – subject to 2 above	350.00	-	350.00	699
Information Commissioner	Data protection renewal	35.00	-	35.00	Direct Debit due 2/2/23

4. **Cancelled Cheque No. 694** – To note this cheque was not issued as the split between costs and Vat was incorrect. It was replaced by Cheque No. 695 as shown above (£120 plus reclaimable VAT of £8.33 - Budget agreed for wreaths and donation net £120)