



23 September, 2022

Dear Councillor

You are summonsed to attend a Meeting of Council to be held on **Thursday 29 September, 2022** in Our Lady Star of the Sea Hall, Vermont Drive, East Preston, following meetings of the Finance and General Purposes Committee and the Planning Committee which commences at 7 pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Council.

Please observe reasonable precautions to prevent the spread of the coronavirus.

V Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Welcome** and to note that Nadine Phibbs will be acting as Locum Clerk for the meetings of Council and its Committees this evening.
2. **Apologies for Absence**
3. **Her Majesty, Queen Elizabeth II** – To mark the death of Her Majesty, Queen Elizabeth II on the 8 September, 2022 with a minutes silence.
4. **Meeting Date** - To note that this meeting date was postponed for 2 weeks from 15 September to 29 September to comply with the period of mourning for Her Majesty, Queen Elizabeth II.
5. **Urgent Matters Arising** since the preparation of this Agenda (at the Chairman's discretion)
6. **Declarations and Dispensations of Interests** – To receive any declarations under the Council's Code of Conduct and consider any dispensation requests.
7. **Public Opportunity** – An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business.
8. **Minutes** – To approve the Minutes of the Meetings held on the 14 July, 2022. (circulated).
9. **Matters Arising from the Minutes** not covered elsewhere on the Agenda.
10. **West Sussex County Council:**
 - a) **Fire Hydrants** - To Receive a report from Steve Toney, Hydrant Inspector, West Sussex Fire & Rescue Service
 - b) **Report of County Councillor Elkins**
 - c) **Winter Management Plan 2022/23:** To agree the Clerk will prepare a plan based on last year's plan and submit it to County.
 - d) **Operation Watershed:** To note the Arun Principle Drainage Engineer is drawing up a revised scheme of works based on his discussions with County and the owner of the pond in Peak Lane.

11. **Arun District Council:**
 - a) **Report of District Councillors**
 - b) **Hackney Carriage and Private Hire Vehicle** – A Licensing Policy Revision is out for consultation. Available for comment on the Arun website until 3 November, 2022.
 - c) **Meeting of JAG** – Cllr Masson to report on a meeting of the Arun Joint Action Group held on 15 September, 2022
12. **Policing** – Cllr Jolly to report.
13. **Planning Committee** – To receive minutes of the meeting of the Committee held on 14 July, 2022 and a verbal report of the meeting held on 29 September, 2022 and consider any recommendations or matters arising.
14. **Finance and General Purposes Committee** – To receive minutes of the meeting of the Committee held on 14 July, 2022 and a verbal report of the meeting held on 29 September, 2022 and consider any recommendations or matters arising.
15. **Rampion 2** – News on the date the planning application will be submitted to the Planning Inspectorate is still awaited.
16. **South Strand Community Toilets** - Cllr Buckenham to report
17. **Flag Flying** – To note that a Union Flag had been purchased as a matter of urgency to observe the period of mourning for Her Majesty Queen Elizabeth II. The Flag Officer had been away at this time and access to the existing Union Flag had not been possible. To record thanks to East Preston Parish Council for the temporary loan of a Union Flag whilst the replacement flag was being obtained. Whilst slightly smaller than the size usually flown by Council it had been most appreciated at such an important and sensitive time.
 - a) To agree that the old Union Flag be kept as a spare and the new Union Flag be flown in accordance with the Flag Flying days schedule.
 - b) To note that the Ukrainian Flag has become worn with constant flying and is no longer serviceable and consider whether a replacement flag should be purchased or whether to cease flying the Ukrainian Flag at this time.
18. **Consultation on Short Term Holiday Lets** – To note the consultation by the Government Department for Digital, Culture, Media & Sport (DCMS) closed on the 21 September, 2022 and that the Clerk in liaison with all Members had submitted a response on behalf of Council, in particular raising concerns about potential nuisance problems in the community and how these can be addressed.
19. **Remembrance Services** - To note that the Remembrance Services for East Preston and Kingston will be held on 13 November and agree that Council will lay a wreath at each War Memorial. The Clerk to obtain two wreaths via the East Preston and Kingston Royal British Legion Branch who organise the event. To note that Steve Toney has stepped down this year after many years of organising the event and a new contact for the EP&K RBL will be notified to Council in due course.
20. **Next scheduled meeting of Council and its Committees:** Thursday 17 November, 2022 at 7pm. Agenda are published 3 days before Meetings on our website <https://kingston-wsx-pc.gov.uk/>.

KINGSTON PARISH COUNCIL

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