

KINGSTON PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes: of the Meeting held on 17th March, 2022 commencing at 8.45pm in Our Lady Star of the Sea Hall, Vermont Drive, East Preston.

Present: Councillors Joyce (Chairman), Buckenham, Jolly, Kenning, Masson, Wetherell and Walker.
 Val Knight (Clerk)

09/22 **Apologies** – All Members were present.

10/22 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.

11/22 **Public Opportunity** - No members of the public were present.

12/22 **Minutes** - The Minutes of the Meeting of the Committee held on 19 January, 2022 were confirmed as a correct record. There were no matter arising.

13/22 Report of the Clerk on Financial Matters

- Account Balance** – Committee noted the balance on the Account as at 28 February, 2022 was £28,539.09 after taking into account bank charges of £20, and payments not previously reported to Committee and shown below:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (January)	322.17	-	322.17	12/01/22
Arun District Council	Direct Debit	Payroll recharge (February)	322.17	-	322.17	14/02/22

2. Grant applications:

- a request from Kent, Surrey and Sussex Air Ambulance for a grant was considered and it was agreed to make a grant of £100.00.
- a request from Arun & Chichester Citizens Advice Bureau for a grant was considered. It was agreed not to make a contribution on this occasion.

3. Payments: The following were approved:

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Kent, Surrey and Sussex Air Ambulance	Grant application (see above)	100.00	-	100.00	674

It was agreed not to pay the invoice for room hire for meetings until the Clerk had requested a rebate for this meeting due to the lack of heating.

- Clerk's Salary** – Further to the Budget 2022-23, it was noted that the National Salary Awards have now been published, and from April 2022 the Clerk's annual salary will be £4041 for an average 6 hours worked per week – an additional £69 per annum.
- Vat Adjustment** – It was noted that further to Minute 11/21, the amount of £9.40 shown as vat re the subscription to Zoom paid in May 2020 will after all be reclaimed under Section 126 due to information and advice the Clerk has received from a colleague.

14/22 **Bank Account** – Information from the Clerk on options for a bank account were noted and it was agreed to change the bank account to Nat West with Lloyds Bank as the second option.

15/22 **Other Matters** – None.

The Chairman closed the meeting at 8.57 pm.

Chairman:.....

Date:.....