



10 November, 2021

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on **Thursday 18 November, 2021** in Our Lady Star of the Sea Hall, Vermont Drive, which will follow a meeting of the Planning Committee that starts at 7pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee.

Please follow the latest government advice on social distancing and observe precautions to prevent the spread of the coronavirus.

Val Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Apologies for Absence**
2. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
3. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
4. **Minutes** - To approve the Minutes of the Meeting held on 16 September, 2021 (circulated).
5. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
6. **Budget 2022/23** – To consider whether there are any new projects or items of expenditure to be considered for inclusion in the budget for 2022/2023. To agree that a draft Budget paper will be drawn up by Cllr Joyce and the Clerk in liaison with all Members early in the new year to be considered at the January meeting of the Committee for a recommendation to be made to Council. District have asked to be notified of the Precept for 2022/23 by 28 January 2022.
7. **Other Matters** – For information only.

KINGSTON PARISH COUNCIL

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KINGSTON PARISH COUNCIL

Clerk's Report on Financial Matters for the

Meeting of the Finance and General Purposes Committee on 18 November, 2021

1. **Account Balance** - To note the balance on the Account as at 31 October, 2021 was £31,355.82 after taking into account receipts of £0.61 bank interest and £4,500 ½ yearly Precept, and payments not previously reported to Committee and shown below for approval:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (September)	322.17	-	322.17	13/09/21
Arun District Council	Direct Debit	Payroll recharge (October)	322.17	-	322.17	12/10/21
Nadine Phibbs	Cheque 664	Locum Clerk Services - September	80.00	-	80.00	22/07/21

2. **Payments for approval (known to date) -**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
The RBL Poppy Appeal	Cost of 2 wreaths £40 plus donation of 80.00	120.00	-	120.00	665
Arundel & Littlehampton District Scout Band	Donation re buglers attending the Remembrance Service	15.00	-	15.00	666
Sancarma Ltd	Delivery of November Newsletter	50.00	-	50.00	667
WSALC Ltd	Parish Online (mapping) Subscription	50.00	10.00	60.00	668