



9 September, 2021

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE

You are summonsed to attend a Meeting of the Finance and General Purposes Committee on **Thursday 16 September, 2021** in Our Lady Star of the Sea Hall, Vermont Drive, which will follow a meeting of the Planning Committee that starts at 7pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee.

Please follow the latest government advice on social distancing and observe precautions to prevent the spread of the coronavirus.

Val Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Apologies for Absence** – Cllr Wetherell has tendered his apologies
2. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
3. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
4. **Minutes** - To approve the Minutes of the Meeting held on 22 July, 2021 (circulated).
5. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
6. **Annual Risk Assessment Report and the Review of Internal Audit** - To consider and note the Annual Risk Assessment Report and the Review of Internal Audit (circulated).
7. **Other Matters** – For information only.

KINGSTON PARISH COUNCIL

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KINGSTON PARISH COUNCIL

Clerk's Report on Financial Matters for the

Meeting of the Finance and General Purposes Committee on 16 September, 2021

1. **Account Balance** - To note the balance on the Account as at 31 August, 2021 was £27,656.50 after taking into account payments not previously reported to Committee and shown below for approval:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (July)	322.17	-	322.17	12/07/21
Arun District Council	Direct Debit	Payroll recharge (August)	322.17	-	322.17	12/08/21
V Knight Clerk	Cheque 661	Reimbursement re Gift Vouchers	100.00	-	100.00	22/07/21

2. **Payments for approval (known to date).**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
Arun District Council	Printing (includes £22 for newsletter)	27.18	-	27.18	662
Sancarma Ltd	Delivery of Rampion Newsletter	50.00	-	50.00	663

3. **Grant request**

To consider a request for a grant from Age UK (West Sussex, Brighton and Hove) re their 'keep connected' initiative.