

KINGSTON PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes: of the Meeting held on 22 July, 2021 commencing at 7.25 pm in our Lady Star of the Sea Hall, East Preston.

Present: Councillors Joyce (Chairman) Buckenham, Jolly, Kenning, Masson, Walker and Wetherell.
 District Cllr Bower. Val Knight (Clerk)

20/21 **Apologies:** All members were present.

21/21 **Declarations and Dispensations of Interests:** Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.

22/21 **Public Opportunity:** No members of the public were present.

23/21 **Minutes:** The Minutes of the Meeting of the Committee held on 5 May, 2021 were confirmed as a correct record. There were no matter arising.

24/21 **Report of the Clerk on Financial Matters**

1. **Account Balance** – Committee noted the balance on the Account as at 30 June, 2021 was £28,676.84 after taking into account receipt of Bank Interest £0.42 (net) and the ½ year Precept £4,500, and payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (April)	322.17	-	322.17	12/04/21
Arun District Council	Direct Debit	Payroll recharge (May)	322.17	-	322.17	12/05/21
Arun District Council	Direct Debit	Payroll recharge (June)	322.17	-	322.17	14/06/21
S Southerton	Cheque 658	Internal Audit Service	70.00	-	70.00	10/05/21
Arun District Council	Cheque 659	Printing – May newsletter	62.79	-	62.79	17/05/21

2. **Payments for approval were agreed:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
JNR Computers	Annual website and domain hosting	230.00	46.00	276.00	660

25/21 **Annual Return and Audit**

Annual Return 2020/21 – It was noted that to date no questions have been received from the public on the Annual Return and that the period for this to take place ends on the 6 August, 2021

Internal Audit – It was agreed to recommend to Council that Mrs S Southerton of SJS Financial Services be appointed to continue as the Internal Auditor for 2021/22.

Annual Risk Assessment Report and the Review of Internal Audit – It was noted that the Annual Risk Assessment Report and the Review of Internal Audit will be considered in September.

26/21 **Other Matters** – None

The Chairman closed the meeting at 7.30 pm.

Chairman:.....

Date:.....