



16 July, 2021

Dear Councillor

You are summonsed to attend a Meeting of Full Council to be held on **Thursday 22 July, 2021** in Our Lady Star of the Sea Hall, Vermont Drive, following meetings of the Finance and General Purposes Committee and the Planning Committee which commences at 7 pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Council.

Please follow the latest government advice on social distancing and observe precautions to prevent the spread of the coronavirus.

V Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Welcome**
2. **Apologies for Absence**
3. **Urgent Matters Arising** since the preparation of this Agenda (at the Chairman's discretion)
4. **Declarations and Dispensations of Interests** – To receive any declarations under the Council's Code of Conduct and consider any dispensation requests.
5. **Public Opportunity** – An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business.
6. **Minutes** – To approve the Minutes of the Meeting held on the 5 May, 2021 (circulated).
7. **Matters Arising from the Minutes** not covered elsewhere on the Agenda
8. **West Sussex County Council:**
 - a) **Report of County Councillor Elkins**
 - b) **Operation Watershed:** To note, it is hoped to arrange a site meeting with County in August.
 - c) **Draft West Sussex Transport Plan (WSTP) 2022-2036** – To note that the draft sets out County's approach to managing and investing in the transport network from 2022 to 2036 and to consider a response to the consultation that runs from 16 July 2021 to 8 October 2021; it is available to view at www.westsussex.gov.uk/wstpconsultation along with background information about the plan.
9. **Arun District Council:**
 - a) **Report of District Councillors**
 - b) **Chief Executive** – To note that Nigel Lynn, the current Chief Executive, will be leaving Arun to take up a new post as Chief Executive of West Berkshire Unitary Council.
10. **Policing** – Cllr Jolly to report.

11. **Planning Committee** – To receive a verbal report of the meeting of the Committee held on 22 July, 2021 and consider any recommendations or matters arising.
12. **Finance and General Purposes Committee** – To receive a verbal report of the meeting of the Committee held on 22 July, 2021 and consider any recommendations or matters arising.
13. **Rampion 2 Consultation** - The Rampion 2 formal Consultation commenced on 14 July and ends on the 16 September, 2021. To consider:
 - i) Council’s response to the consultation and agree the wording of the response will be finalised by the Clerk in liaison with all Members.
 - ii) To consider distributing a newsletter to all households in the parish to update them on this and to encourage residents to make their own response to the consultation.
 - iii) To consider how Council might work with other local groups/organisations regarding a response to the consultation.
14. **West Sussex Association of Local Councils (WSALC)** – Cllr Wetherell to report on the Chairman’s Forum held on 14 July, 2021.
15. **Census 2021** – To consider responding to a public consultation on proposals for the content and design for Census 2021 outputs. The consultation ends on 5 October 2021 and can be viewed at <https://consultations.ons.gov.uk/external-affairs/census-2021-outputs-consultation/>.
16. **Eastern Arun Parishes Group (EAPG)** – To note the report of Cllr Wetherell on the meeting held on 12 July, 2021 (previously circulated) about a possible forthcoming proposal by a developer for siting 76 dwellings on land south of the A259 (near the Roundstone roundabout) and to consider any action to be taken at this time.
17. **South Strand Community Toilets** - Cllr Buckenham to report.
18. **Working Party re the Environment** – Cllr Buckenham to report.
19. **Future Projects** - Further to Minute 33/2:
 - a) To consider whether to replace the flagpole now that the adjacent tree has been felled.
 - b) Cllr Masson to report on quotes for refurbishing the noticeboard in Coastal Road.
20. **Cheque signatories** – Further to minute 45/21 to note that the reason for 3 signatories is to ensure that at least two of the signatories are Councillors (usually cheques would be signed by the Clerk plus 2 Councillors) and that adding the Clerk as a signatory makes it easier for the Clerk to carry out admin relating to the account. To then agree the proposal to increase the number of cheque signatories from the current five (Cllrs Jolly, Joyce, Masson, Walker and Wetherell) to six, by adding in the Clerk and that any three from six should sign cheques.
21. **Clerks Absence** – to record thanks to Nadine Phibbs and Simon Cross for acting as locum Clerks in a voluntary capacity during the recent absences of the Clerk due to ill health, and to consider providing a thank you gift of appreciation to them (funded from the contingency budget).
22. **Next scheduled meeting of Council and its Committees:** Thursday 16 September, 2021 at 7pm. Agenda are published 3 days before Meetings on our website <https://kingston-wsx-pc.gov.uk/>.

KINGSTON PARISH COUNCIL

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