



12 March, 2021

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE

You are summonsed to attend a virtual Meeting of the Finance and General Purposes Committee on **Thursday 18 March, 2021**, which will follow a meeting of the Planning Committee that starts at 7pm.

Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to the Committee. Details of how to join the meeting are available from the Clerk – **requests to be received by 5pm** on the day before the meeting, preferably by email to the clerk@kingston-wsx-pc.gov.uk

Val Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Apologies for Absence**
2. **Declarations and Dispensations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests
3. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Committee on matters relating to items on this agenda.
4. **Minutes** - To approve the Minutes of the Meeting held on 21 January, 2021 (circulated) and consider any matters arising.
5. **Payments** - To consider the report of the Clerk on accounts and financial matters (attached).
6. **Other Matters** – For information only.

KINGSTON PARISH COUNCIL

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KINGSTON PARISH COUNCIL

Clerk's Report on Financial Matters for the Meeting of the Finance and General Purposes Committee on 18 March, 2021

1. **Account Balance** - To note the balance on the Account as at 28 February, 2021 was £27,143.78 after taking into account receipt of VAT refund of £815.30 and payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (Jan)	322.17	-	322.17	12/01/21
Arun District Council	Direct Debit	Payroll recharge (February)	322.17	-	322.17	12/02/21
Arun District Council	Cheque No 649	Printing	10.67	-	10.67	25/02/21

2. **Payments for approval (known to date):**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
V Knight Clerk	Expenses/reimbursements Claim for heating and lighting etc. Claim for mileage (both in accordance with budget cap) Postage	312.00 144.00 7.92	- - -	463.92	650

3. **Grants** – To consider a request for a grant from Kent, Surrey and Sussex Air Ambulance.
4. **Adjustment** – To note that the amount of £9.40 shown as vat re the subscription to Zoom paid in May 2020 is not reclaimable under Section 126 due to Zoom not being registered for VAT in the UK until January 2021.