

KINGSTON PARISH COUNCIL

MINUTES: of the virtual Meeting of Council on 19 November, 2020 commencing at 8.07 pm.

PRESENT: Councillors Walker (Chairman), Buckenham, Jolly, Kenning, Masson and Wetherell.

- 82/20 **Welcome** – Cllr Walker welcomed everyone to the meeting.
- 83/20 **Apologies for Absence** – Cllr Joyce. District Cllrs Bower and Chapman. County Cllr Elkins who had attended earlier in the evening to give his report.
- 84/20 **Urgent Matters Arising** - There were no urgent matters.
- 85/20 **Declarations and Dispensations of Interests** - Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.
- 86/20 **Public Opportunity** – No members of the public were present.
- 87/20 **Minutes** - The Minutes of the Meeting of Council held on 17 September, 2020 were approved by Council and signed by the Chairman as a correct record.
- 88 /20 **Matters Arising from the Minutes** – There were no matters arising.
- 89/20 **West Sussex County Council:**
- a) **County Cllr Elkins** had given his report to Members prior to the start of the meeting. Key points were:
- A27 Arundel Bypass** – Highways England are drawing up a detailed scheme based on the approved ‘Grey Route’.
- COVID-19** – The Community Hub is still giving to support to residents when necessary
- Budget** – There are challenges in making savings cuts in the Budget for next year.
- In response to questions from members County Cllr Elkins undertook to:
- Obtain some background information on waste collection pilot schemes
 - Check whether resurfacing works in Kingston Lane are in the future programme and ask the local Highways Manager if Kingston Lane could be inspected in relation to this
- b) **Operation Watershed:** It was agreed to progress the application for the revised scheme in Peak Lane. The Clerk to check on the land boundaries between points A -C.
- c) **Highways and Footpaths:**
- Peak Lane (BOAT 3623):** Council considered a request from a resident that a gravel path be laid along BOAT 3623 north from the junction with Coastal Road to the tarmac road giving access to properties along Peak Lane. The resident suggested this could be done all at once or in stages with Council paying for the materials and volunteers laying the gravel (correspondence from the resident circulated to Members). Council noted that this could only be done with the agreement of County (who are responsible for public rights of way) and to their works criteria and also in accordance with District’s criteria so as not to compromise the drainage along Peak Lane. Following discussion and whilst appreciating the offer of volunteer help, Council agreed not to progress the project because it prefers to:
- retain the rural nature and character of the BOAT, and also
 - visually retain the full width of the BOAT wherever possible.
- Correspondence BOAT 3623:** Council noted correspondence from County and District relating to the wall being built by a resident that impinges on the BOAT
- Potholes:** Council noted a request from County that reports of potholes should be made via their website <https://www.westsussex.gov.uk/roads-and-travel/> rather than using the Love West Sussex link. County also asked that users of the new link give feedback to them on the new reporting format.
- d) **Winter Management Plan** – Council noted that there is little change from last year except that one of the volunteers for gritting has stepped down, leaving Cllr Buckenham as the volunteer for the Peak Lane corner and Cllr Wetherell as the volunteer for the Elm

Avenue and Newcote Farm corners and a change to charges for gritting by our nominated contractor. Council agreed the cost of each gritting will now be £70 plus a £50 call out charge. This arises because Council usually only uses the service infrequently when County indicates it should be used if there is snow or a strong warning for snow (in which case County pays £35 per hour towards the gritting)

- e) **Review of the West Sussex Transport Plan 2011-2026** – Council noted the public survey at www.westsussex.gov.uk/WSTPSurvey that closes on 17 December, 2021.
- f) **Soft Sand Review of the Joint Minerals Local Plan (2018)** – Council noted that County and the South Downs National Park Authority are working in partnership to prepare the review and that a number of modifications have been proposed and published to allow representations to be made on their ‘soundness’ and legal compliance and procedural compliance, until 8 January 2021. Further information at www.westsussex.gov.uk/mwdf.

90/20 **Arun District Council:**

- a) **Report of District Councillors** – Apologies had been received.
- b) **Litter** – It was noted that correspondence from a member of the public about litter at the Bluebird Café and along Kingston Gorse greensward had been forwarded to District and a response is awaited. Cllr Masson reported that there are a number of issues including:
 - Bins not chained so falling over
 - Bins overflowing (i.e. not emptied regularly enough)
 - Weather: winds blow the overflowing/spilt rubbish along the greenswardThe Clerk asked that people be encouraged to report overflowing or overturned bins direct as that is the most efficient and timely way to report this:
[https://www1.arun.gov.uk/officeforms/Cleansing_BinReport.ofml?id=%27+Math.random\(\)](https://www1.arun.gov.uk/officeforms/Cleansing_BinReport.ofml?id=%27+Math.random()) .
Also, if members could send photos with date and location of litter problems to the Clerk this would be reported on to District by the Clerk.

91/20 **Policing** – Cllr Jolly reported on recent crime statistics showing a fall in incidents of crime from last year and drew attention to the recent police raid on a ‘cannabis farm’ in a neighbouring parish. Cllr Jolly also reported that the Police are advising motorists to be careful about security because there has been an increase in thefts from cars in the area.

92/20 **Planning Committee** – Council noted the Minutes of meetings held on 17 September, 2020 and a verbal report of the meeting of the Committee held on 19 November, 2020 and agreed the recommendations contained therein.

93/20 **Finance and General Purposes Committee** - Council noted the minutes of the meeting held on 17 September, 2020 and a verbal report of the meeting of the Committee held on 19 November, 2020 and agreed the recommendations contained therein.

94/20 **West Sussex Association of Local Councils (WSALC)** – Council noted that the AGM will be held on 2 December, 2020 and agreed:

- a) That the Chairman would vote in support of the special resolutions arising from the WSALC review of SSALC services.
- b) That the Clerk will only complete part of the survey circulated by WSALC as some information is available from other sources.

95/20 **Lost Kingston Chapel Commemorative Seating Stone** – Council noted that additional works had been carried out urgently around the base of the seating stone by Mark Molica Property Services to infill where soil levels had dropped, with compacted soil and grass seeds Cost £40.

96/20 **Six Month Rule** – Council agreed to extend the six-month rule for attending meetings in the case of Cllr Joyce to one year given his recent ill health.

97/20 **Remembrance Sunday** – Cllr Wetherell had laid a wreath at the East Preston War Memorial and Cllr Walker had laid a wreath at the Kingston War Memorial on behalf of Council. There had been no singing and those attending the Service had observed social distancing rules.

98/20 **Next scheduled meeting of Council and its Committees:** Council noted the next virtual meeting would be held on Thursday 21 January, 2021 at 7pm and that Agenda are published 3 days before Meetings on Council's website <https://kingston-wsx-pc.gov.uk/>

The meeting concluded at 9.04 pm.

Chairman:

Date: