



13 November, 2020

Dear Councillor

You are summonsed to attend a virtual Meeting of Full Council to be held on **Thursday 19, November, 2020** following meetings of the Finance and General Purposes Committee and the Planning Committee which commences at 7 pm. Members of the Public are also welcome to join the meeting and will be given an opportunity to make representation to Council. Details of how to join the meeting are available from the Clerk – **requests to be received by 5pm** on the day before the meeting, preferably by email to the clerk@kingston-wsx-pc.gov.uk

V Knight

Mrs V Knight
Clerk of the Council

A G E N D A

1. **Welcome**
2. **Apologies for Absence**
3. **Urgent Matters Arising** since the preparation of this Agenda (at the Chairman's discretion)
4. **Declarations and Dispensations of Interests** – To receive any declarations under the Council's Code of Conduct and consider any dispensation requests.
5. **Public Opportunity** – An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business.
6. **Minutes** – To approve the Minutes of the Meeting held on the 17 September, 2020 (circulated).
7. **Matters Arising from the Minutes** not covered elsewhere on the Agenda
8. **West Sussex County Council:**
 - a) **Report of County Councillor Elkins**
 - b) **Operation Watershed:** Clerk to report.
 - c) **Highways and Footpaths:**
 - To consider the request from a resident that a gravel path be laid along BOAT 3623 north from the junction with Coastal Road to the tarmac road giving access to properties along Peak Lane. The resident suggested this could be done all at once or in stages with Council paying for the materials and volunteers laying the gravel (correspondence from the resident circulated to Members).
 - To note correspondence from County and District relating to BOAT 3623 and the wall being built by a resident that impinges on the BOAT (circulated).
 - To note a request from County that reports of potholes should be made via their website <https://www.westsussex.gov.uk/roads-and-travel/> rather than using the Love West Sussex link. County also asks that users of the new link give feedback to them on the new reporting format.
 - d) **Winter Management Plan** – To note that there is little change from last year except that one of the volunteers for gritting has stepped down, leaving Cllr Buckenham as the volunteer for the Peak Lane corner and Cllr Wetherell as the volunteer for the Elm Avenue and Newcote Farm corners and a change to charges for gritting by our nominated contractor. To agree the

cost of each gritting will now be £70 plus a £50 call out charge. This arises because Council usually only uses the service infrequently when County indicates it should be used if there is snow or a strong warning for snow (in which case County pays £35 per hour towards the gritting)

- e) **Review of the West Sussex Transport Plan 2011-2026** – Council and the public are able to respond to the survey at www.westsussex.gov.uk/WSTPSurvey by 17 December, 2021.
 - f) **Soft Sand Review of the Joint Minerals Local Plan (2018)** – County and the South Downs National Park Authority are working in partnership to prepare the review. A number of modifications have been proposed and published to allow representations to be made on their ‘soundness’ and legal compliance and procedural compliance, until 8 January 2021. Further information visit www.westsussex.gov.uk/mwdf.
9. **Arun District Council:**
- a) **Report of District Councillors**
 - b) **Litter** – To consider correspondence from a resident about litter along the greensward and the response from District.
10. **Policing** – Cllr Jolly to report.
11. **Planning Committee** – To receive minutes of meetings of the Committee held on 17 September, 2020 and a verbal report of the meeting of the Committee held on 19 November, 2020 and consider any recommendations or matters arising.
12. **Finance and General Purposes Committee** – To receive minutes of the Committee meeting held on 23 July, 2020 and a verbal report of the meeting of the Committee held on 17 September, 2020 and consider any recommendations or matters arising.
13. **West Sussex Association of Local Councils (WSALC)** – To note that the AGM will be held on 2 December, 2020 and to agree:
- a) How the Chairman will vote on special resolutions arising from the WSALC review of SSALC services (information circulated)
 - b) That the Clerk will only complete part of the survey circulated by WSALC as some information is available from other sources (information circulated).
14. **Lost Kingston Chapel Commemorative Seating Stone:**
To note that additional works have been carried out around the base of the seating stone to infill where soil levels have dropped with compacted soil and grass seeds (Cost estimated as between £30 and £40).
15. **Six Month Rule** – To agree to extend the six-month rule for attending meetings in the case of Cllr Joyce to one year.
16. **Remembrance Sunday** – Cllrs Wetherell and Walker to report.
17. **Next scheduled meeting of Council and its Committees:** Thursday 21 January, 2021 at 7pm. Agenda are published 3 days before Meetings on our website <https://kingston-wsx-pc.gov.uk/>

KINGSTON PARISH COUNCIL

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