

KINGSTON PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes: of the virtual Meeting held on 17 September, 2020 commencing at 8.04 pm

Present: Councillors Jolly (Vice-Chairman in the Chair), Buckenham, Kenning, Masson, Walker and Wetherell.

24/20 **Apologies:** Cllr Joyce

25/20 **Declarations and Dispensations of Interests:** Further to declarations held in the Register of Members Interests, in the interest of openness, Cllrs Kenning, Masson and Walker declared membership of Kingston Gorse Estate and Cllr Jolly declared membership of West Kingston Residents Association.

26/20 **Public Opportunity:** No members of the public were present.

27/20 **Minutes:** The Minutes of the Meeting of the Committee held on 23 July, 2020 were confirmed as a correct record. There were no matter arising.

28/20 **Report of the Clerk on Financial Matters**

1. **Account Balance** – Members noted the balance on the Account as at 31 August 2020 was £25,501.20 after taking into account payments not previously reported to Committee:

Payee	Payment method	Re:	Net £	VAT £	Total £	Date
Arun District Council	Direct Debit	Payroll recharge (July)	312.50	-	312.50	13/07/20
Arun District Council	Direct Debit	Payroll recharge (Aug)	312.50	-	312.50	12/08/20

2. **Payments were then approved:**

Payee	Re:	Net £	VAT £	Total £	Cheque No.
R Nicholson	Laying base for seating stone	700.00	-	700.00	637
V Knight	Reimbursements re seating stone positioning on greensward: 4 Hi-Viz waistcoats Barrier tape	8.68 10.83	1.72 2.16	23.39	638

29/20 **Annual Return:** It was noted that this process has now been completed for 2019-20 and no questions have been received on the Annual Return that had been displayed on Council's website and in noticeboards.

30/20 **Annual Risk Assessment Report** - Consideration of the Annual Risk Assessment Report and the Review of Internal Audit was deferred until the November meeting.

31/20 **Other Matters** – None raised.

The Chairman closed the meeting at 8.06 pm.

Chairman:.....

Date:.....